



St. Xavier's College of Education (Autonomous)

[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA 3.67]

Palayamkottai – 627 002, Tamil Nadu.

Career Guidance and Placement Cell Meeting for the Academic Year 2020-2021

25.09.2020

The Career Guidance and Placement Cell meeting was held on 25th September 2020 at 03.00 p.m. in the Principal's Office. The following members were present in the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J., Principal, SXCE.	:
2. Dr. A. Michael J. Leo, Coordinator & Asst. Prof. in Edn., SXCE.	:
3. Dr. A. Punitha Mary, Asst. Prof. in Education, SXCE.	:
4. Dr. Y. Daniel, Asst. Prof. in Biological Science, SXCE.	:
5. Rev. Fr. J. Martin George, S.J., Asst. Prof. in Edn., SXCE.	:
6. Dr. S. Sherlin, Asst. Prof. in Physical Science, SXCE.	:
7. Mr. R. Nagaraj, Member, SXCE.	:
8. Mr. H. Anto, II B.Ed.	:
9. Ms. Jenifer Rubeka. M.A., B.Ed.,	:
10. T. Mathivanan	:



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Palayamkottai, Tirunelveli, Tamil Nadu – 627 002

Minutes of the Career Guidance and Placement Cell Meeting 2020-2021

25¹⁵ Sep 2020. The Career Guidance and Placement Cell meeting for the academic year 2020-2021 commenced with a prayer by Rev. Fr. Principal. The following members were present in the meeting. WTM

Rev. Dr. D. Thomas Alexander, S.J.

Dr. A. Punitha Mary

Dr. A. Michael J Leo

Rev. Fr. Marin George, S.J.

Dr. A. Sherlin

Mr. Mathivanan

Ms. Jenifer

The Minutes of Career Guidance and Placement Cell (CGPC) meeting held on 22nd November 2019 was presented by Dr. A. Michael J Leo and the same was approved by the members.

The action taken as per the resolution taken in the meeting is as follows

- The Material Preparation for TET is in Progress
- The Marks of TET Examinations were made compulsory and included in part IV
- Local Schools were given preference in Campus Interview 2020

The members of the CGPC resolved to do the following activities during the academic year 2020-2021 for the benefit of the students

- To prepare and distribute the TET Question Bank which is to help them for TNTET in future
- The Marks of the periodical TET Model Examinations conducted in the college could be put up in the notice board in order to motivate others.
- To motivate the students to attend campus interviews
- The TET examinations may be conducted through Online during Semester III, Since the II year B.Ed. Students are in their internship.

- Further the TET examinations may be conducted Every Wednesday First Hour during Semester IV which is to be included in the Time Table.
- Encourage the II year B.Ed., students to appear for TNPSC group Examinations in order to escalate their motivation and competitive attitude.
- To inaugurate the CGPC for the Academic year 2020-2021 during November 2020.

The Meeting came to an end at 04.30 p.m.



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Palayamkottai – 627 002, Tamil Nadu, India.

Career Guidance and Placement Cell Meeting for the Academic Year 2020-2021

The Career Guidance and Placement Cell meeting was held on 09th September (Thursday) 2021 at 11.45 a.m. in the Conference Hall. The following members were present in the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J., Principal, SXCE	:
2. Dr. A. Michael J. Leo, Coordinator & Asst. Prof. in Edn., SXCE	:
3. Dr. A. Punitha Mary, Asst. Prof. in Education, SXCE	:
4. Dr. Y. Daniel, Asst. Prof. in Biological Science, SXCE	:
5. Dr. S. Sherlin, Asst. Prof. in Physical Science, SXCE	:
6. Mr. R. Nagaraj, Member, SXCE	:
7. Mr. A. Joe Rahul, I B.Ed., SXCE	:
8. Ms. V. Teena, I B.Ed., SXCE	:



ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)

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PALAYAMKOTTAI, TIRUNELVELI - 627 002, TAMILNADU, INDIA

Minutes of the Career Guidance and Placement Cell Meeting 2021-2022

The Career Guidance and Placement Cell meeting for the academic year 2021-2022 was held on 09th September 2021 at 11.45 a.m. in the conference hall. The meeting commenced with a prayer by Rev. Fr. Principal who welcomed the members. The following members were present in the meeting.

Rev. Dr. D. Thomas Alexander, S.J.

Dr. A. Michael J Leo

Dr. A. Punitha Mary

Dr. Y. Daniel

Dr. S. Sherlin

Mr. R. Nagaraj

Mr. A. Joe Rahul

Ms. V. Teena

The Minutes of Career Guidance and Placement Cell (CGPC) meeting held on 25th September 2020 was presented by Dr. A. Michael J Leo and the same was approved by the members.

The action taken as per the resolution taken in the meeting is as follows

- The Material Preparation for TET is in Progress.
- The Marks of TET Examinations were displayed via Google Forms.
- The TET Exams were conducted Via Google Forms as per the Time table.
- To motivate the Students appearing for TNPSC Exams, the Link of TNPSC on line Classes are shared through Whatapp.
- The Career Guidance and Placement cell was Inaugurated on 28th November 2020.

The members of the CGPC resolved to do the following activities during the academic year 2021-2022 for the benefit of the students.

- To prepare and upload the TET Question Bank in the College Website.

- To prepare a hard copy of the Questions and Marks of the periodical TET Examinations conducted through Google Form.
- To maintain an attendance of students in the respective TET Class (Every Wednesday First hour).
- To approach Optional Teachers for the Preparation of TET Questions in the respective subject.
- To fix the cut-off date for the preparation of TET Questions in the respective optional subject as the Month of October, November and December for the Classes 6&7, 8&9 and 10&11 respectively.
- To fix Dr. Sundaram, the Headmaster of Government ADW Higher Secondary School, Kadambankulam as the resource person to enlighten our students on TNPSC and other Competitive Examinations.
- To offer orientation to our students on TET and CTET examinations in the time table hours by the one of our faculty members.
- To inaugurate the CGPC for the Academic year 2021-2022 during November 2021.
- To organise the Campus Interview as Off Campus venture by E-mail Communication Linking the Candidates and Schools.
- To appoint two B.Ed. students as the Secretaries of CGPC to co-ordinate the events of the office.
- To link the ERP of the College and CGPC for the better E-Governance.

The Meeting came to an end at 12.50 p.m.