



St. Xavier's College of Education (Autonomous)

[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA 3.67]

Palayamkottai – 627 002, Tamil Nadu.

Finance Committee Meeting for the academic year 2020-2021

The Finance Committee meeting for the academic year 2020-2021 was held on 15th September (Tuesday) 2020 at 02.30 p.m. in the Principal's Office. The following members were present in the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J.	: 
2. Rev. Dr. G. Pushparaj, S.J.	: 
3. Rev. Dr. F.X. Dominic Royce, S.J.	: 
4. Dr. M. Antony Raj	: 
5. Dr. A. Punitha Mary	: 
6. Dr. A. Michael J Leo	: 
7. Mr. T. Thangaraj	:  15/09/2020



ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)

[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA: 3.67]

PALAYAMKOTTAI – 627 002, TAMIL NADU

MINUTES OF THE FINANCE COMMITTEE MEETING FOR THE ACADEMIC YEAR 2020-2021

The Finance Committee meeting for the academic year 2020-21 was held on 15th September (Tuesday) 2020 at 02.40 p.m. in the Principal's Office. The following members were present.

Rev. Dr. D. Thomas Alexander, S.J., *Principal, SXCE.*

Rev. Dr. G. Pushparaj, S.J., *College Secretary, SXCE.*

Rev. Dr. F.X. Dominic Royce, S.J., *Campus Treasurer, St. Xavier's Institutions & Asst. Prof. in Education, SXCE.*

Dr. M. Antony Raj, *Director, Fr. Bonhoure Centre for Research in History, SXCE.* & *Asst. Prof.*

Dr. A. Punitha Mary, *Asst. Prof. in Education, SXCE.*

Dr. A. Michael J Leo, *Asst. Prof. in Education, SXCE.*

Mr. T. Thangaraj, *Assistant (S.P.L.), SXCE Office.*

The meeting began with a prayer by Rev. Dr. D. Thomas Alexander SJ, Principal. He welcomed the members present

The minutes of previous finance committee meeting held on 15th November 2019 was presented by Dr. A. Punitha Mary. The minutes was approved by the members present.

The audited expenditure statement of autonomy grant 2019-20 and proposed budget for the academic year 2020-21 were presented by the Principal. After a short discussion, it was approved by the members.

UGC: Autonomy Grant
AUTONOMY ACCOUNT FOR THE YEAR 2019-20

RECEIPTS AND PAYMENTS

Details of Income	Amount Received	Details of Expenditure incurred Item-wise	Amount Spent
O.B.	5,353.20	Up-gradation of Syllabus	10,000.00
		Orientation and Re-training of Teachers	5,150.00
		Re-designing Courses and Development of Teaching Learning Materials.	10,252.36
By UGC, Hyderabad.	10,00,000.00	Workshop and Seminars	79,122.08
		Examination Reforms	8,494.00
		Furniture - Office/ Laboratory/ Library/ Classroom	14,504.72
		Library Equipment, Books / Journals.	1,50,851.68
By Bank Interest	13,171.00	Renovation and Repairs	1,50,000.00
		Extension Activities	85,043.00
		Office Equipment,	1,01,726.52
		Teaching Aids and	2,89,225.40
		Laboratory Equipment	64,529.08
		Capacity Building for Teachers	11,529.72
		Guest / Visiting Faculty	24,000.00
		Development of Area Study Programmes	10,880.00
		Miscellaneous	442.50
		C.B.	2,773.14
Total	10,18,524.20	Total	10,18,524.20

AUTONOMY ACCOUNT FOR THE YEAR 2019-20 AND BUDGET FOR 2020-21

Sl.No.	Particulars	Proposed for 2019-20	Spent for 2019-20	Budget for 2020-21
1.	Up-gradation of Syllabus	15,000	10,000.00	20,000
2.	Orientation and Re-training of Teachers	30,000	5,150.00	20,000
3.	Re-designing Courses and Development of TgLg Mat.	30,000	10,252.36	15,000
4.	Workshop and Seminars	1,50,000	79,122.08	1,00,000
5.	Examination Reforms	15,000	8,494.00	15,000
6.	Furniture - Office/Laboratory/Library/Classroom	50,000	14,504.72	40,000
7.	Library Equipment, Books / Journals.	1,60,000	1,50,851.68	1,00,000
8.	Renovation and Repairs	1,50,000	1,50,000.00	1,50,000
9.	Extension Activities	1,25,000	85,043.00	1,00,000
10.	Office Equipment,	1,00,000	1,01,726.52	1,25,000
11.	Teaching Aids	90,000	2,89,225.40	1,00,000
12.	Laboratory Equipment	50,000	64,529.08	2,00,000
13.	Capacity Building for Teachers	25,000	11,529.72	25,000
14.	Guest / Visiting Faculty	30,000	24,000.00	25,000
15.	Development of Area Study Programmes	20,000	10,880.00	25,000
16.	Miscellaneous		442.50	
	C.B.		2,773.14	
	Total	10,40,000	10,18,524.20	10,60,000

1. UP-GRADATION OF SYLLABUS

Curriculum Development Cell.	10,000.00
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2. ORIENTATION AND RE-TRAINING OF TEACHERS

One Day Seminar on "Tally FRP-9".	5,150.00
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3. RE-DESIGNING COURSES AND DEVELOPMENT OF TEACHING LEARNING MATERIALS

Tutor Ward & MOTESC	5,250.00
Muthuleetchumi Press, Palayamkottai - for printing learning materials.	5,002.36
Total	10,252.36

4. WORKSHOP AND SEMINARS

Seminar on 'Creative Crafts' for Prospective Teachers.	3,200.00
Yoga for Healthy Life	1,700.00
One Day Workshop on "Time Management"	3,400.00
2 Days English Language Teaching Classes for B.Ed. Students.	5,800.00
Extension Talk through "Video Conferencing"	1,002.36
Workshop on "Alcohol De-Addiction" by JMAADD, Nagercoil.	5,704.72
Seminar on "Social Media & Youth"	22,232.00
Intensive English Teaching Programme for B.Ed. students.	25,383.00
Seminar on "Basic Legal Rights"	2,025.00
Seminar on "Family Life Education: Challenges"	3,125.00
Special Talk on "Current Medicine System"	1,550.00
"Yoga Education" for B.Ed. Students.	4,000.00
Total	79,122.08

5. EXAMINATION REFORMS

Attended a National Workshop on "Examination Reforms"	8,494.00
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6. FURNITURE FOR OFFICE/LABORATORY/LIBRARY/CLASSROOM

Venkateshwara Wood Works - Computer Tables.	14,504.72
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7. LIBRARY EQUIPMENT, BOOKS / JOURNALS

Ponna Book House, Tirunelveli-4. Purchase of Books to Library.	2,124.00
Sai Book Gallery, Tirunelveli Jn. - Purchase of Books to Library.	25,695.72
New Century Book House, Tirunelveli Jn. - Purchase of Books to Library.	6,628.36
Ponna Book House, Tirunelveli-4. Purchase of Books to Library.	15,147.72
C.R.Books Agency, TirunelveliTown - Purchase of Books to Library.	2,384.36
Tamil Nadu Book House, Tirunelveli - Purchase of Books to Library.	12,061.72
Avalon Data Products, Palayamkottai - Purchase of Computers - 2.	58,404.72
Kindles -2 for Library - through Online Purchase.	15,998.00
Motivational Books, Madurai-625016 - Purchase of Books to Library.	7,402.36
Dhosth Associations, Chennai-17 - Purchase of Books to Library.	2,502.36
VaigaraiPathippagam, Dindigul-624001 - Purchase of Books to Library.	2,502.36
Total	1,50,851.68

8. RENOVATION AND REPAIRS

Renovation and Repairs of Gents' Toilets.	1,50,000.00
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9. EXTENSION ACTIVITIES

Swatch Bharat Camp	3,490.00
Earanilam - Painting Exhibition	4,700.00
Joy Bhavan Orphan - Annual Day Celebration	4,800.00
St.Thomas Orphanage - Annual Day Celebration	4,000.00
Science Exhibition	62,053.00
Remuneration to Co-ordinators of MOTESC	6,000.00
Total	85,043.00

10. OFFICE EQUIPMENT

Avalon Data Products, Palayamkottai - Purchase of Printer - 1.	10,002.36
Avalon Data Products, Palayamkottai - Purchase of Canon Scanner - 1.	8,002.36
Avalon Data Products, Palayamkottai - Purchase of Laser Printer - 1.	10,002.36
Avalon Data Products, Palayamkottai - Purchase of Computers - 1.	36,494.72
Avalon Data Products, Palayamkottai - Purchase of Computers - 1.	37,224.72
Total	1,01,726.52

11. TEACHING AIDS

Avalon Data Products, Palayamkottai - Purchase of Computers - 1.	37,604.72
Avalon Data Products, Palayamkottai - Purchase of Logitech Presenter-2.	7,402.36
Avalon Data Products, Palayamkottai - Purchase of Wall Mount Screen-3.	14,994.72
Soody Electronics, Tirunelveli-11 - Purchase of Canon IR - 1.	98,204.72
A.V.R.Grafix, Tirunelveli-5 - Purchase of Casio LED Projector - 1.	60,004.72
A.V.R.Grafix, Tirunelveli-5 - Purchase of Sony VPL Projector - 1.	38,004.72
KalimaElectronicw - Purchase of wireless Microphone.	19,004.72
A.V.R.Grafix, Tirunelveli-5 - Purchase of Sony VPL IR Control - 1.	14,004.72
Total	2,89,225.40

12. LABORATORY EQUIPMENT

Colors Centre, Tirunelveli-2. Purchase of Electrical Accessories.	2,167.36
United Scientific Supplies - Purchase of Physical Science Lab Materials.	19,306.72
United Scientific Supplies - Purchase of Biological Science Lab Materials.	13,982.00
Godwin Universal. - Multi-media Audio System for Class-room.	29,073.00
Total	64,529.08

13. CAPACITY BUILDING FOR TEACHERS

Faculty Development Programme on "SPSS AMOS Utilities".	11,529.72
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14. GUEST / VISITING FACULTY

Mr.D.Namasivayam, Visiting Faculty for Performing Arts.	4,000.00
Mr.D.Namasivayam, Visiting Faculty for Performing Arts.	20,000.00
Total	24,000.00

15. DEVELOPMENT OF AREA STUDY PROGRAMMES

Social Project	10,880.00
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16. MISCELLANEOUS

MCC - Issues by Bank.	265.50
Excess DR charges by Bank.	177.00
Total	442.50

The following were suggested by the group

- To modify and equip the Conference Hall.
- To purchase printers for the Principal's Office and Controller of Examinations.
- To purchase a photocopier to the College Office.
- To fit short-throw projector in the Principal's Room.
- To add few computers in the computer lab and to replace the old computers in the classroom.
- To have 'ERP' for e-governance.
- To update the server in the computer lab.

Thus the meeting came to an end at 3.40 pm.


Principal
St. Xavier's College of Education
(Autonomous)
Palayamkottai - 627 002



St. Xavier's College of Education (Autonomous)

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Palayamkottai – 627 002, Tamil Nadu.

Finance Committee Meeting

The Finance Committee meeting for the academic year 2019-2020 was held on 15th November 2019 at 03.00 p.m. in the Principal's Office. The following members were present in the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J.	:
2. Rev. Dr. G. Pushparaj, S.J.	:
3. Rev. Dr. F.X. Dominic Royce, S.J.	:
4. Dr. M. Antony Raj	:
5. Dr. A. Punitha Mary	:
6. Dr. A. Michael J Leo	:



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Palayamkottai, Tirunelveli – 627002. Tamil Nadu

MINUTES OF THE FINANCE COMMITTEE MEETING FOR THE ACADEMIC YEAR 2019-20

The finance committee meeting for the academic year 2019-20 was held on 15th November 2019 at 3.00 p.m. in the Principal's Office. The following members were present

Rev. Dr. D. Thomas Alexander, S.J., Chairman & Principal

Rev. Dr. G. Pushparaj, S.J., Secretary

Rev. Dr. F.X. Dominic Royce, S.J., Campus Treasurer, St. Xavier's Institutions

Dr. M. Antony Raj, Director, Fr. Bonhoure Centre for Research

Dr. A. Punitha Mary, Dean

Dr. A. Michael J Leo, Asst. Prof. in Mathematics

The meeting began with a prayer by Rev. Dr. D. Thomas Alexander SJ, the Principal. He welcomed the members present

The minutes of previous finance committee meeting held on 8th February 2019 was presented by

Dr. A. Punitha Mary. The minutes was approved by the members present.

The audited expenditure statement of autonomy grant 2018-19 was presented by the principal and after the discussion it was approved by the members.

AUTONOMY ACCOUNT FOR THE YEAR 2018-19

RECEIPTS AND PAYMENTS

Details of Income	Amount Received	Details of Expenditure incurred Item-wise	Amount Spent
O.B.	4,297.00	Up-gradation of Syllabus	16,400.00
		Workshop and Seminars	59,802.00
		Furniture for Office, Class-rooms, Library and Laboratories	43,382.00
By the Management	2,00,000.00	Library Equipment, Books/Journals	1,58,007.00
		Renovation and Repairs	2,20,219.00
		Extension Activities	79,218.00
By UGC, Hyderabad.	8,00,000.00	Teaching Aids	1,54,090.00
		Laboratory Equipment	1,93,706.00
		Guest/Visiting Faculty	22,600.00
		Capacity Building for Teachers	42,759.00
By Bank Interest	8,239.00	Development of Area Study Programmes	17,000.00
		C.B.	5,353.00
Total	10,12,536.00	Total	10,12,536.00

The budget for the academic year 2019-20 was proposed by the principal and with little modification it was approved by the members.

Autonomy Account 2019-20						
S. No	Amount Received		Item	Budget	Amount Spent	Balance
1	O.B.	5353.20	Up-gradation of Syllabus	15000.00	0.00	15000.00
2	Bank Interest	7714.00	Orientation and re-training of teachers	30000.00	0.00	30000.00

3	Adv. by Mgt	200000.00	Re-des Courses and Development of teaching/learning materials	30000.00	0.00	30000.00
4	UGC, Hyd.	1000000.00	Workshop and Seminars	150000.00	50530.72	99469.28
			Yoga for Healthi Life (Rs.1,700-) Creative Crafts' for the Prospective Teachers (Rs.3,200-) Time Management - One day Workshop (Rs.3,400-) ELT Classes to B.Ed. Students for 2 days (Rs.5,800-) Attend National Workshop on "Examination Reforms" (Rs.8,494-) Alcohol De-Addiction by JMAADD (Rs.5,704.72) Seminar on Social Media & Youth (Rs.22,232-)			
5			Examination Reforms	15000.00		15000.00
6			Furniture for Office, Class, Lib. & Labs	50000.00		50000.00
7			Library - Equipment, Books/Journals Ponna Book House (Rs.2,124-)	160000.00	2124.00	157876.00
8			Renovation and Repairs	150000.00	150000.00	0.00
9			Extension Activities	125000.00	18740.00	106260.00
			Swatch Bharat Camp (Rs.3,490-) Science Exhibition (Rs.10,000-) Tutor Ward & MTESC(Rs.5,250-)			
10			Office Equipment	100000.00		100000.00
11			Teaching Aids	90000.00		90000.00

12			Laboratory Equipment	50000.00		50000.00
13			Capacity Building for Teachers Faculty Development Programme (Rs.11,529.72)	25000.00	11529.72	13470.28
14			Guest/Visiting Faculty Modern Theatre Classes (Rs.4,000-) Special Talk (Rs.1,002.36)	30000.00	5002.36	24997.64
15			Development of Area Study Programs Intensive English Coaching (Rs.25,383-)	20000.00	25383.00	-5383.00
16			Miscellaneous		200442.50	
			Cheque Book Charges(Rs.265.50) Excess DR in SB (Rs.177-) Refund to Management (Rs.2,00,000-)			
			C.B.		749314.90	
	Total	1213067.20	Total	1040000.00	1213067.20	776690.20

The following were suggested

1. To purchase a printer for the controller of examinations
2. To purchase large size almirah for the faculty.
3. To shift the psychology lab to arts and craft room
4. To convert two hostel rooms ~~in the hostel~~ as arts and craft room.

The meeting came to an end at 4.45 pm.


 Principal
 St. Xavier's College of Education
 (Autonomous)
 Palayamkottai - 627 002



St. Xavier's College of Education (Autonomous)

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Palayamkottai – 627 002, Tamil Nadu.

Finance Committee Meeting

Date: 08.02.2019

The Finance Committee meeting for the academic year 2018-2019 was held on 08th February 2019 at 03.00 p.m. in the ^{Conference Hall,} Principal's Office. The following members were present in the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J.	:
2. Rev. Dr. G. Pushparaj, S.J.	:
3. Rev. Dr. F.X. Dominic Royce, S.J.	:
4. Dr. M. Antony Raj	:
5. Dr. A. Punitha Mary	:
6. Dr. A. Michael J Leo	:

St. Xavier's College of Education (Autonomous)

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Palayamkottai, Tirunelveli – 627002.

MINUTES OF THE FINANCE COMMITTEE MEETING FOR THE ACADEMIC YEAR 2018-2019

The Finance Committee meeting for the Academic Year 2018-2019 was held on 8th February 2019 at 03.00 p.m. in the Conference Hall. The following members were present in the meeting.

Rev. Dr. D. Thomas Alexander, S.J.

Rev. Dr. G. Pushparaj, S.J.

Rev. Dr. F.X. Dominic Royce, S.J.

Dr. M. Antony Raj

Dr. A. Punitha Mary

Dr. A. Michael J Leo

Rev. Dr. D. Thomas Alexander, S.J., the Principal invoked God's Blessings and welcomed the members present.

The minutes of the previous Finance Committee meeting held on 23rd April 2018 was presented by Dr. A. Punitha Mary. The minutes was approved by the members present.

Rev. Fr. Principal announced to the group that the financial support for autonomous college from UGC, Southern Regional Office, Hyderabad was received only in the month of December. Therefore prior to the arrival of financial support, the money spent on various programmes and purchase of things was supported by the management. Since we have received the money, it has to be reimbursed from the autonomy fund. Thus he presented the current autonomy account with income and expenses in the following table.

St. Xavier's College of Education (Autonomous), Palayamkottai.

2018-19 - Autonomy Grant - Spent upto 21.01.2019

S.No.	Item	Budget	Spent	Balance
1	Up-gradation of Syllabus	15000		15000
2	Orientation and re-training of teachers	20000		20000
3	Re-des Courses and Dev. of tg/lg mat	20000	16400	3600
4	Workshop and Seminars	60000	17545	42455
5	Examination Reforms	20000	0	20000
6	Furniture for Office, Class, Lib and Labs	125000	43382	81618
7	Library - Equipment, Books/Journals	150000	24900	125100
8	Renovation and Repairs	150000	220219	-70219
9	Extension Activities	100000	25884	74116
10	Office Equipment	100000		100000
11	Teaching Aids	100000		100000
12	Laboratory Equipment	100000	74560	25440
13	Capacity Building for Teachers	50000	18448	31552
14	Guest/Visiting Faculty	25000	22600	2400
15	Development of Area Study Programmes	10000	10000	0
16	Miscellaneous	5000		5000
	Total	1050000	473938	576062
	O.B.	4297		
	Bank Interest	3240		
	Amount received from UGC	200000		
	Amount received from UGC	800000		
	Total	1007537		
	Amount spent so far		473938	0
	Balance in the Bank			533599

St. Xavier's College of Education (Autonomous), Palayamkottai.				
2018-19 - Autonomy Grant - Details of Spent upto 21.01.2019				
<u>Re-des Courses and Dev. of tg/lg mat</u>				
Curriculum dev. and Revamping of Syllabus	16400	Muthul.		16400
<u>Workshop and Seminars</u>				
Alcoholism - Awareness Prog.	3640	JMAAD, Ngl.		
Short Story Writing	4000	Darman		
Yoga Practice to B.Ed. Students	850			
ELT to B.Ed. Students	3000	Fr.JK		
Consumer Awareness	2100			
Career Guidance Programme	655			
Transgender Awareness Programme	3300	Anbu Trust		17545
<u>Furniture for Office, Class, Lib. & Labs</u>				
Slotted Angle Racks - 6 for COE	27612	Royal		
JK Drawar Chest - 1	12190	NKV		
BN Steel Table - 2	3580	NKV		43382
<u>Library - Equipment, Books/Journals</u>				
N-List Membership	5900	Online		
Steel Almirah - 2	19000	Sekar Indust.		24900
<u>Renovation and Repairs</u>				
Toilet Renovation	52850	Mr. Rayen		
R.O. Service	60934	H2O Care		
Women Cycle Shed Renovation	106435			220219
<u>Extension Activities</u>				
Parents Teachers Meeting	3960	Library		
Swachh Bharath	3360	Campus		
Swachh Bharath	1765	Campus		
Rally on 'No Plastic'	14303			
Students' Welfare Programme	2496			25884
<u>Lab. Equipment</u>				
Computer Software	63610	Avalon		
Cordless Presenter - 3	10950	Avalon		74560
<u>Capacity Building for Teachers</u>				
Faculty Training Programme	18448			18448
<u>Guest/Visiting Faculty</u>				
Modern Theatre Classes	5600	Namasivayam		
<u>Visiting Faculty</u>	12000	Dr.P.Annaraja		
<u>Visiting Faculty</u>	5000	Dr.A.Amalraj		22600
<u>Development of Area Study Programmes</u>				
Social Project	10000	Dr.Leo		10000
TOTAL AMOUNT SPENT SO FAR	473938			473938


After the approval of expenses spent upto January 2019, the committee considered the following items proposed by the principal for purchase in the month of February and March 2019.

St. Xavier's College of Education (Autonomous), Palayamkottai.					
2018-19 - Autonomy Grant - Proposed and Approved in Finance Committee on 08.01.2019					
S.No.	Item	Budget	Spent	Proposed Activity	Balance
1	Up-gradation of Syllabus	20000	0	20000	0
2	Orientation and re-training of teachers	20000	0	20000	0
3	Re-des Courses and Dev. of tg/lg mat	20000	16400	0	3600
4	Workshop and Seminars	80000	17545	60000	2455
5	Examination Reforms	20000	0	10000	10000
6	Furniture for Office, Class, Lib and Labs	125000	43382	0	81618
7	Library - Equipment, Books/Journals	150000	24900	61000	64100
8	Renovation and Repairs	150000	220219	0	-70219
9	Extension Activities	100000	25884	71000	3116
10	Office Equipment	100000	0	0	100000
11	Teaching Aids	100000	0	89490	10510
12	Laboratory Equipment	100000	74560	125600	-100160
13	Capacity Building for Teachers	50000	18448	30000	1552
14	Guest/Visiting Faculty	25000	22600	25000	-22600
15	Development of Area Study Programmes	20000	10000	10000	0
16	Miscellaneous	5000	0	0	5000
	Total	1085000	473938	522090	88972
	O.B.	4297			
	Bank Interest	3240			
	Amount received from UGC	200000			
	Amount received from UGC	800000			
	Total	1007537			
	Amount spent so far		473938	522090	

St. Xavier's College of Education (Autonomous), Palayamkottai.					
2018-19 - Autonomy Grant - Proposed and Approved in Finance Committee on 08.01.2019					
		Proposed			Total
	<u>Up-gradation of Syllabus</u>				
**	Curriculum Development Council	20000			20000
	<u>Orientation and Re-training of teachers</u>				
**	ICT Training, Research Project Writing	20000			20000
	<u>Workshop and Seminars</u>				
**	Workshop on Communication	40000			
**	Professional Competence (TET)	20000			60000
**	<u>Examination Reforms</u>	10000			10000
	<u>Library - Equipment, Books/Journals</u>				
**	Computers-2	61000			61000
	<u>Extension Activities</u>				
**	Community Camp	71000			71000
	<u>Lab. Equipment</u>				
**	Language Lab - Computers-2	61000			
**	Computer Lab - Computers-2	61000			
**	Accessories	3600			125600
	<u>Teaching Aids</u>				
**	Classrooms - Computers-2	61000			
**	Classrooms - Projector-1	28490			89490
	<u>Capacity Building for Teachers</u>				
**	Workshop on Best Practices	30000			30000
	<u>Guest/Visiting Faculty</u>				
**	Visiting Faculty	25000			25000
	<u>Development of Area Study Programmes</u>				
**	Social Project	10000			10000
	TOTAL AMOUNT SPENT SO FAR	522090			522090

After a brief discussion, the above list was approved by the members of the finance committee.

The meeting came to an end at 4.00 pm.


 Principal
 St. Xavier's College of Education
 (Autonomous)
 Palayamkottai - 627 002



St. Xavier's College of Education (Autonomous)

[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA 3.67]

Palayamkottai – 627 002, Tamil Nadu.

Finance Committee Meeting

Date: 23.04.2018

The Finance Committee meeting for the academic year 2017-2018 was held on 23rd April 2018 at 11.00 a.m. in the Principal's Office. The following members were present in the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J.	:
2. Rev. Fr. G. John Gualbert, S.J.	:
3. Rev. Bro. S. Edward Brunoraj, S.J.	:
4. Rev. Dr. S. Amaladoss Xavier, S.J.	:
5. Dr. M. Antony Raj	:
6. Dr. A. Punitha Mary	:

MINUTES OF THE FINANCE COMMITTEE MEETING FOR THE ACADEMIC YEAR 2017-2018

The Finance Committee meeting for the Academic Year 2017-2018 was held on 23rd April 2018 at 11.30 a.m. in the Mother Teresa Hall. The following members were present in the meeting.

Rev. Dr. D. Thomas Alexander, S.J.

Rev. Fr. G. John Gualbert, S.J.

Rev. Bro. S. Edward Brunoraj, S.J.

Dr. M. Antony Raj

Dr. A. Punitha Mary

Rev. Dr. D. Thomas Alexander, S.J., the Principal invoked God's Blessings and welcomed the members present.

The minutes of the previous Finance Committee meeting held on 30th August 2017 was presented by Dr. M. Antony Raj. The minutes was approved by the members present.

The following were the suggestions proposed by the finance committee and the action taken report presented by Rev. Fr. Principal.

S. No.	Proposed Suggestions	Action Taken
1.	To purchase internet lease line of 4 mbps 1 : 4.	Lease line purchased.
2.	To update language laboratory software.	Updated with the improved version of existing software.
3.	To purchase lab materials for Physical Science and Biological Science laboratories.	Staff in-charge were instructed to prepare and submit need invoice.
4.	To purchase five Bookrests for the library to place the newly purchased books.	Purchased.
5.	To purchase an UPS for the St. Xavier Informatics Centre (SXIC) in the library.	Bought.
6.	To purchase a Scanner for the library.	Estimations have been invited.
7.	To download more number of e-books to be kept in the St. Xavier Informatics Centre (SXIC).	Downloaded 270 e-books.

E.	To probe into the possibilities of purchasing two remote LCD Screens to be used in the Auditorium and Mother Theresa hall.	Purchased two remote LCD screens and were fixed in the Auditorium and in Mother Theresa hall.
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Rev. Fr. Principal presented the Autonomy Account for the year 2017-2018.

AUTONOMY ACCOUNT FOR THE YEAR 2017-18


RECEIPTS AND PAYMENTS

Details of Income	Amount Received	Details of Expenditure incurred Item-wise	Amount Spent
C.B.	21,622.00	Up-gradation of Syllabus	5,340.00
		Workshop and Seminars	19,097.00
		Furniture for Office, Class-rooms, Library and Laboratories	1,00,356.00
By the Management	50,000.00	Library Equipment, Books/Journals	3,08,992.00
		Renovation and Repairs	25,140.00
		Extension Activities	1,38,936.00
	9,68,647.00	Office Equipment	1,73,400.00
By UGC, Hyderabad.		Teaching Aids	1,35,905.00
		Laboratory Equipment	1,20,358.00
		Guest/Visiting Faculty	14,000.00
	16,151.00	Capacity Building for Teachers	6,000.00
By Bank Interest		Development of Area Study Programmes	1,000.00
		Miscellaneous	3,599.00
		C.B.	4,297.00
Total	10,56,420.00	Total	10,56,420.00

The members after discussion proposed the following Autonomy Grant Budget for the year 2018-2019.

Autonomy Grant - 2018-19 - Budget					
S.No.	Item	Budget Modified for 2017-18	Amount Spent	Balance	Budget for 2018-19
1	Up-gradation of Syllabus	5000	5340	-340	15000
2	Orientation and re-training of teachers	0	0	0	20000
3	Re-designing Courses and Development of teaching / learning material	0	0	0	20000
4	Workshop and Seminars	20000	19097	903	60000
5	Examination Reforms	0	0	0	20000
6	Furniture for Office, Classrooms, Library and Laboratories	100000	100356	-356	125000
7	Library Equipment, Books/Journals	310000	308992	1008	150000
8	Renovation and Repairs	25000	25140	-140	150000
9	Extension Activities	140000	138936	1064	100000
10	Office Equipment	175000	173400	1600	100000
11	Teaching Aids	135000	135905	-905	100000
12	Laboratory Equipment	120000	120358	-358	100000
13	Gues/Visiting Faculty	14000	14000	0	25000
14	Capacity Building for Teachers	6000	6000	0	50000
15	Development of Area Study Programmes	1000	1000	0	10000
16	Miscellaneous	3500	3599	-99	5000
	Total	1054500	1052123	2377	1050000

Rev. Dr. D. Thomas Alexander, S.J., the Principal thanked the members present and the meeting came to an end at 12.20 p.m.


 Principal
 St. Xavier's College of Education
 (Autonomous)
 Palayamkottai - 627 002



St. Xavier's College of Education (Autonomous)

[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA 3.67]

Palayamkottai – 627 002, Tamil Nadu.

Finance Committee Meeting

Date: 30.08.2017

The Finance Committee meeting for the academic year 2017-2018 was held on 30th August 2017 at 03.00 p.m. in the Principal's Office. The following members were present in the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J.	:
2. Rev. Fr. G. John Gualbert, S.J.	:
3. Rev. Bro. S. Edward Brunoraj, S.J.	:
4. Rev. Dr. S. Amaladoss Xavier, S.J.	:
5. Dr. M. Antony Raj	:
6. Dr. A. Punitha Mary	:

**MINUTES OF THE FINANCE COMMITTEE MEETING
FOR THE ACADEMIC YEAR 2017-2018**

The Finance Committee meeting for the Academic Year 2017-2018 was held on 30th August 2017 at 03.00 p.m. in the Principal's office. The following members were present in the meeting.

Rev. Dr. D. Thomas Alexander, S.J.

Rev. Fr. G. John Gualbert, S.J.

Rev. Bro. S. Edward Brunoraj, S.J.

Dr. M. Antony Raj

Rev. Dr. S. Amaladoss Xavier, S.J.

Dr. A. Punitha Mary

The meeting began with a silent prayer. Rev. Dr. D. Thomas Alexander, S.J., the Principal introduced the new member Rev. Br. S. Edward Brunoraj, S.J., the Campus Treasurer to the members present and he welcomed all.

The minutes of previous Finance Committee meeting held on 01st March 2017 was presented by Dr. M. Antony Raj. The minutes was approved by the members present.

Rev. Fr. Principal presented the Autonomy Account for the year 2016-2017.

AUTONOMY ACCOUNT FOR THE YEAR 2016-17

RECEIPTS AND PAYMENTS

Details of Income	Amount Received	Details of Expenditure incurred Item-wise	Amount Spent
O.B.	8,56,432.00	Library Books	2,02,526.00
		Guest/Visiting Faculty	20,000.00
		Orientation and re-training of teachers	11,200.00
By Bank Interest	17,452.00	Re-designing Courses and Development of Teaching/Learning Material	15,080.00
		Workshop and Seminars	79,118.00
		Office Equipment	88,000.00
Advance by the Management	2,00,000.00	Teaching Aids	1,16,898.00
		Laboratory Equipment	95,759.00
		Furniture for Office, Class-rooms and Laboratories	73,390.00
		Expenditure on Meetings of the Governing Body and the Committees	1,10,831.00
		Honorarium to Controller of Examinations	36,000.00
		Extension Activities	3,000.00
		Miscellaneous	460.00
		Refund to Management	2,00,000.00
		C.B.	21,622.00
Total	10,73,884.00	Total	10,73,884.00


2017-18 - Autonomy Grant - Spent upto 28.08.2017

S.No.	Item	Budget	Spent	Balance
1	Library Books & DAI	250000	0	250000
2	Guest / Visiting Faculty	20000	0	20000
3	Orientation & Retraining of Teachers / Staff Development	50000	6000	44000
4	Re-designing Courses	25000	0	25000
5	Workshop & Seminar	100000	4000	96000
6	Office Equipment	60000	0	60000
	Teaching Aids	130000	0	130000
	Lab Equipment	100000	0	100000
7	Furniture	100000	0	100000
8	Committee Meetings	120000	56996	63004
9	Honorarium to COE	36000	0	36000
10	Extension Activities	50000	3599	46401
	Total	1041000	70595	970405
	O.B.	21622		
	Bank Interest	174		
	Advance by the Management	50000		
	Amount received from UGC	936547		
	Total	1008343		
	Amount spent so far		70595	
	Balance in the Bank as on 28.08.2017			937748

The members after discussion resolved to do the following:

1. To purchase internet lease line of 4 mbps 1 : 4.
2. To update language laboratory software.
3. To purchase lab materials for Physical Science and Biological Science laboratories.
4. To purchase five Bookrests for the library to place the newly purchased books.
5. To purchase an UPS for the St. Xavier Informatics Centre (SXIC) in the library.
6. To purchase a ~~Handwritten~~ Scanner for the library.
7. To download more number of e books to be kept in the St. Xavier Informatics Centre (SXIC).
8. To probe into the possibilities of purchasing two remote LCD Screens to be used in the Auditorium and Mother Theresa hall.

The Principal, thanked the members present and the meeting came to an end at 4.00 p.m.


Principal
St. Xavier's College of Education
(Autonomous)
Palayamkottai - 627 002



St. Xavier's College of Education (Autonomous)

[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA 3.67]

Palayamkottai – 627 002, Tamil Nadu.

Finance Committee Meeting

Date: 01.03.2017

The Finance Committee meeting for the academic year 2016-2017 was held on 01st March 2017 at 03.00 p.m. in the Principal's Office. The following members were present in the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J.	:
2. Rev. Fr. G. John Gualbert, S.J.	:
3. Rev. Bro. A. Santiago, S.J.	:
4. Rev. Dr. S. Amaladoss Xavier, S.J.	:
5. Dr. M. Antony Raj	:
6. Dr. A. Punitha Mary	:

**MINUTES OF THE FINANCE COMMITTEE MEETING
FOR THE ACADEMIC YEAR 2016-2017**

The Finance Committee meeting for the Academic Year 2016-2017 was held on 01st March 2017 at 03.00 p.m. in the Principal's office. The following members were present.

Rev. Dr. D. Thomas Alexander, S.J.

Rev. Fr. G. John Gualbert, S.J.

Rev. Bro. A. Santiago, S.J.

Dr. M. Antony Raj

Rev. Dr. S. Amaladoss Xavier, S.J.

Dr. A. Punitha Mary

The meeting began with a prayer by Rev. Dr. D. Thomas Alexander, S.J., the Principal. He welcomed the members present.

The minutes of previous Finance Committee meeting held on 22nd September 2016 was read out by Dr. M. Antony Raj. The minutes was approved by the members present.

The members expressed their appreciation for the action taken upon the resolutions passed in the previous Finance Committee meeting held on 22nd September 2016.

Rev. Fr. Principal presented the statement for Autonomy Grant Budget and the amount spent upto 28th February 2017.

2016-17 - Autonomy Grant - Spent upto 28.02.2017

S.No.	Item	Budget	Spent	Balance
1	Library Books & DAI	300000	223431	76569
2	Guest / Visiting Faculty	20000	0	20000
3	Orientation & Retraining of Teachers / Staff Development	50000	11200	38800
4	Re-designing Courses	40000	15080	24920
5	Workshop & Seminar	100000	42968	57032
6	Office Equipment	74000	64300	9700
	Teaching Aids	100000	64000	36000
	Lab Equipment	80000	80769	-769
7	Furniture	60000	33343	26657
8	Committee Meetings	100000	108271	-8271
9	Honorarium to COE	36000	18000	18000
10	Extension Activities	50000	0	50000
11	Refund to Management	0	200000	-200000
		1010000	861362	148638
	O.B.	856432		
	Bank Interest	16622	873054	
	Amount spent so far		861362	
	Balance in the Bank		11692	136946

Books	Equipment		Sem & Workshop	Furniture	Meetings	
36102	2 Multi-media Projector 64000	Tg Aids	9018	12850	16960	BS
23130	1 Computer 36600	ICT Lab	9000	1608	9761	AC
720	Cordless Mike and Caller Mike 10290	A.V.Lab	4000	10000	1550	IQAC
2884	Printer 7900	ICT Lab	10750	8885	80000	GB
41466	2 Kindel, Cable, Cub- board, etc. 21479	Library	5200	0	0	
1500	1 Computer 33000	Office	5000	0	0	
29178	Lab Table 15000	Office	11200	Staff.Dev.		
18520	Aqua Water Purifier 10000	Sc.Lab.	15080	Syllabus		
10237	Computer Accessories 6300	Comp.L ab	18000	COE Remn.		
13880	Book-shelves 26655	Library				
19159	Tsunami Prod. working model 4500	Sc.Lab.				
196776	235724	0	87248	33343	108271	
					661362	

The members after discussion proposed the following Autonomy Grant Budget for year 2017-2018.


Autonomy Grant - 2017-18 - Budget

S. No.	Item	Budget for 2017-18
1	Library Books & DAI	250000
2	Guest / Visiting Faculty	20000
3	Orientation & Retraining of Teachers / Staff Development Programme	50000
4	Re-designing Courses	25000
5	Workshop & Seminar	100000
6	Office Equipment	60000
7	Teaching Aids	130000
8	Lab Equipment	100000
9	Furniture	100000
10	Committee Meetings	120000
11	Honorarium to COE	36000
12	Extension Activities	50000
		1041000

After a discussion the members suggested to do the following:

1. To provide water tap facility for washing the dishes of the students.
2. To request the staff members to give a list of equipments needed for their subject laboratories.

The Principal, thanked the members present and the meeting came to an end at 3.40 p.m.


Principal
St. Xavier's College of Education
(Autonomous)
Palayamkottai - 627 002



St. Xavier's College of Education (Autonomous)



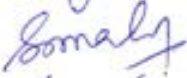
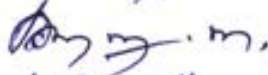


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Palayamkottai – 627 002, Tamil Nadu.

Finance Committee Meeting

Date: 22.09.2016

The Finance Committee meeting for the academic year 2016-2017 was held on 22nd September 2016 at 03.30 p.m. in the Principal's Office. The following members were present in the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J.	: 
2. Rev. Fr. G. John Gualbert, S.J.	: 
3. Rev. Dr. S. Amaladoss Xavier, S.J.	: 
4. Dr. M. Antony Raj	: 
5. Dr. A. Punitha Mary	: 
6. A. Santiago, S.J.	: 

MINUTES OF THE FINANCE COMMITTEE MEETING FOR THE ACADEMIC YEAR 2016-2017

The Finance Committee meeting for the Academic Year 2016-2017 was held on 22nd September 2016 at 03.45 p.m. in the Principal's office. The meeting began with a prayer by Rev. Dr. D. Thomas Alexander, S.J., the Principal. He welcomed the members present.

The minutes of previous Finance Committee meeting held on 11th January 2016 was read out by Dr. M. Antony Raj. The minutes was approved by the members present.

Rev. Dr. D. Thomas Alexander, S.J., the Principal presented the Statement for Autonomy Grant budget for the year 2016-2017 and the amount spent. He presented the Autonomy Account for the year 2015-2016 and then he presented the UGC income and expenditure statement for the year 2014-2016. Rev. Dr. S. Amaladoss Xavier, S.J., the Controller of Examination presented the existing Examination fees structure with a small change in the penalty of Rs.45/- for the submission of exam applications after due date upto 10 days, as Rs. 50/- (per day 5 rupees with the condition that after 10 days the students cannot submit their exam application). Later the fees for revaluation, retotaling and photo copying of answer sheets were fixed.

St.Xavier's College of Education (Autonomous), Palayamkottai.

2016-17 - Autonomy Grant - Spent

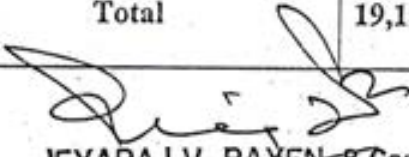
S.No.	Item	Budget	Spent	Balance	
1	Library Books & DAI	300000	104302	195698	
2	Guest / Visiting Faculty	20000	0	20000	
3	Orientation & Retraining of Teachers	50000	0	50000	
4	Re-designing Courses	40000	0	40000	
5	Workshop & Seminar	100000	18018	81982	
6	Office Equipment	74000	33000	41000	
	Teaching Aids	100000	64000	36000	
	Lab Equipment	80000	76269	3731	
7	Furniture	60000	24458	35542	
8	Committee Meetings	100000	26721	73279	
9	Honorarium to COE	36000	18000	18000	
10	Extension Activities	50000	0	50000	
11	Refund to Management	0	200000	-200000	
		1010000	564768	445232	
	O.B.	856432			
	Bank Interest	9852	866284		
	Amount spent so far		564768		
	Balance in the Bank		301516	143716	

Books	Equipment		Sem & Workshop	Furniture	Meetings	
36102	2 Multi-media Projector	64000	Tg Aids	9018	12850	16960
23130	1 Computer	36600	ICT Lab	9000	1608	9761
720	Cordless Mike and Caller Mike	10290	A.V.Lab	0	10000	0
2884	Printer	7900	ICT Lab	0	0	0
41466	2 Kindel, Cable, Cub-board, etc.	21479	Library	0	0	0
0	1 Computer	33000	Office	0	0	0
104302		173629		18018	24458	26721

ST.XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS),
PALAYAMKOTAI-627 002
AUTONOMY ACCOUNT FOR THE YEAR 2015-2016

RECEIPTS AND PAYMENTS

Details of Income	Amount Received	Details of Expenditure incurred Item-wise	Amount Spent
O.B.	7,31,603.00	Library Books	2,18,353.00
		Orientation and re-training of teachers	50,093.00
By Bank Interest	26,552.00	Re-designing Courses and Development of Teaching/Learning Material	30,432.00
		Workshop and Seminars	67,277.00
Advance by the Management	3,00,000.00	Office Equipment,	86,205.00
		Teaching Aids and	1,12,318.00
		Laboratory Equipment	1,05,856.00
Amount received from UGC, SERO, Hyderabad towards Autonomy Grant (F.98-21/06, Link No.122, dated February, 2015.	8,51,098.00	Furniture	58,915.00
		Expenditure on Meetings	1,12,144.00
		Honorarium to Controller of Examinations	36,000.00
		Extension Activities	65,506.00
		Guest/Visiting Faculty	20,000.00
Management Contribution	10,506.00	Miscellaneous	228.00
		Refund to the Management	1,00,000.00
		C.B.	8,56,432.00
Total	19,19,759.00	Total	19,19,759.00


JEYARAJ V. RAYEN, B.Com., F.C.A.,
CHARTERED ACCOUNTANT
MEMBERSHIP No. 13205
PLOT No 1. ARUL NAGAR


Principal i/c
St. Xavier's College of Education

UGC
INCOME & EXPENDITURE - (2014-2016)

S.No.	INCOME			EXPENDITURE	
	HEADS	DETAILS	AMOUNT	DETAILS	AMOUNT
1	Development Assistance (Five year Plan)			Development Assistance	
	Capital		662400	Capital	
				Books	200148
				Equipments	211967
				Improvement of Existense permises	74988
				ICT Education	178450
	Grand-in-Aid		165600	Grand-in-Aid	
				Educational Innovation	70684
				Field work and study Tour	55189
				Comibitance Building Intiatives in Colleges	38970
	TOTAL		828000		830396
2	IQAC (Five year Plan)			IQAC	
		Honorariam to Director	60000	Honorariam to Director	30000
		Office Equipments	60000	Office Equipments (Invertor)	58890
		Technical Service	60000	Technical Service	25000
		ICT Communication	70000	ICT Communication (Sony Multimedia Wifi)	69500
		Contingencies	50000	Contingencies (sms software stationary)	43253
		TOTAL	300000	TOTAL	226643



ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)

[Re-accredited (3rd cycle) by NAAC at 'A' Grade with CGPA: 3.67]

PALAYAMKOTTAI - 627 002.

CONTROLLER OF EXAMINATIONS


EXAMINATION FEES STRUCTURE

S.NO	PARTICULARS	SXCE			TNTEU FEES		
		B.Ed.	M.Ed.	M.Phil.	B.Ed.	M.Ed.	M.Phil.
1	Application Forms	50	50	50			
2	Each Theory Paper	200	250	300	200	300	300
3	Revaluation (Each Paper)	200	-	-	750	-	-
4	Retotalling (Each Paper)	200	-	-	300	-	-
5	Reappear (Each Paper)	300	-	-	-	-	-
6	Project & Viva-voce (Electives (B.Ed.))	50	50	-	-	-	-
7	Practical / Dissertation	600	470	500	600	450	675
8	Statement of Marks	100	100	100	75	75	75
9	Consolidated Mark Statement	150	150	150	750	750	750
10	Provisional Certificate	150	150	150	150	150	150
11	Degree Certificate	225	225	225	225	225	225
12	Duplicate Mark sheet	100	100	100	150	150	150
13	Penalty for the submission of exam application after due date (up to 10 days)	45	45	45	150	150	150
14	Xerox copy of the Examination Answer papers (Each paper)	300	300	300	300	300	300
15	Change of Name (With Support of Gazette)	250	250	250	600	600	600

After a long discussion the members resolved to do the following:

1. To provide a drinking water facility (RO filter system) in the first and second floor for the welfare of the students.
2. To renovate the staff toilets behind the Dean's office.
3. To purchase two UPS (one for Career Guidance Placement Cell and another one for Computer Lab).
4. To convert the modified conference hall as smart classroom.
5. To equip the psychology laboratory with folding type benches.
6. To purchase a scanner for Dean's office.
7. To make a partition in the library and make it as E-corner.
8. To purchase a multimedia projector for the Dean's office.
9. To provide new water tap facility in front of the office of the Controller of Examination for washing the dishes of the students.
10. To convert the common ladies staff room into cubic staff room.

Rev. Dr. D. Thomas Alexander, S.J., Principal, thanked the members present and the meeting came to an end at 4.40 p.m.


Principal
St. Xavier's College of Education
(Autonomous)
Palayamkottai - 627 002



St. Xavier's College of Education (Autonomous)

[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA 3.67]

Palayamkottai – 627 002, Tamil Nadu.

Finance Committee Meeting

Date: 11.01.2016

The Finance Committee meeting for the academic year 2015 – 2017 was held on 11th January 2016 at 03.30 p.m. in the Principal's Office. The following members were present in the meeting.

Name

Signature

- | | |
|---------------------------------------|---|
| 1. Rev. Dr. S. Amaladoss Xavier, S.J. | : |
| 2. Rev. Fr. G. John Gualbert, S.J. | : |
| 3. Dr. M. Antony Raj | : |
| 4. Dr. A. Punitha Mary | : |
| 5. | |

**MINUTES OF THE FINANCE COMMITTEE MEETING
FOR THE ACADEMIC YEAR 2015-2016**

The Finance Committee meeting for the Academic Year 2015-2016 was held on 11th January 2016 at 03.30 p.m. in the Principal's office. The meeting began with a prayer by Rev. Dr. S. Amaladoss Xavier, S.J., the Principal. He welcomed the members present.

The minutes of previous Finance Committee meeting held on 18th February 2015 was read out by Dr. M. Antony Raj, the Dean. The minutes was passed by the members present.

Rev. Dr. S. Amaladoss Xavier, S.J., the Principal presented the proposed Autonomy Grant budget for the academic year 2015-2016 and the budget for the year 2015-16 was approved as follows.


AUTONOMY GRANT - BUDGET FOR THE YEAR 2015-16

S. No	Item	Budget for the year 2015-16 Rs.
1.	Library Books & Dissertation Abstract International.	3,00,000/-
2.	Guest/Visiting Faculty	20,000/-
3.	Orientation & Retraining of Teachers	50,000/-
4.	Re-designing courses and Development of Tg/Lg Materials	65,000/-
5.	Workshop & Seminar	65,000/-
6.	Office Equipment, Teaching Aids & Lab. Equipment <u>1. Office equipment</u> <u>2. Teaching aids</u> <u>3. Lab. Equipments</u> Physical Science Lab. Biological Science Lab. Psychology Lab. Audio Visual Lab. Language Lab.	80,000/- 1,00,000/- 1,00,000/-
7.	Furniture - Chairs	60,000/-
8.	Expenditure on Committee Meetings	80,000/-
9.	Honorarium to Controller of Examinations	36,000/-
10.	Extension Activities	50,000/-
Total		10,06,000/-

After a long discussion the members resolved to do the following:

1. To purchase Chairs, Tables and Book Shelves for the new Library.
2. To purchase Chairs and Tables needed for the modification of Research centre.
3. To purchase a colour printer for the Office of the Controller of Examinations.
4. To shift the old printer from the Office of the Controller of Examinations to the Student's Service Centre in the Library.
5. To continue to purchase Dissertation Abstract International for the Library.

Rev. Dr. S. Amaladoss Xavier, S.J., Principal, thanked the members present and the meeting came to an end at 4.20 p.m.


Principal
St. Xavier's College of Education
(Autonomous)
Palayamkottai - 627 002