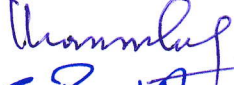


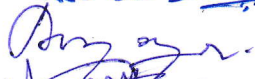




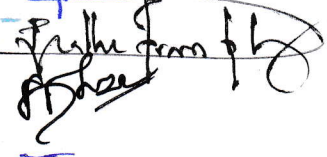


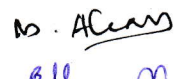
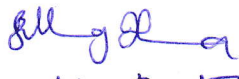
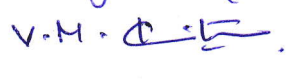






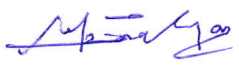
Internal Quality Assurance Cell (IQAC) Meeting for the Academic Year 2021-2022

The IQAC Meeting for the academic year 2021-2022 was held on 01st March (Tuesday) 2022 at 11.00 a.m. in the Conference Hall. The following members were present in the meeting.


Members from the CollegeSignature

Rev. Dr. D. Thomas Alexander, S.J., <i>Chairman</i>	:	
Rev. Dr. G. Pushparaj, S.J., <i>Member</i>	:	
Dr. A. Punitha Mary, <i>Coordinator</i>	:	—
Dr. A. John Lawrence, <i>Asso. Prof. in English</i>	:	
Dr. M. Antony Raj, <i>Asst. Prof. in History</i>	:	
Dr. A. Michael J Leo, <i>Asst. Prof. in Education</i>	:	
Dr. Y. Daniel, <i>Asst. Prof. in Biological Science</i>	:	
Mrs. A. Metilda Jasmine Shanthi, <i>Asst. Prof. in Mathematics</i>	:	
Dr. S. Sherlin, <i>Asst. Prof. in Physical Science</i>	:	
Dr. R. Sathesh Franklin, <i>Director of Physical Education</i>	:	
Dr. T. Raja, <i>College Librarian</i>	:	
Rev. Dr. F.X. Dominic Royce, S.J., <i>Asst. Prof. of Education</i>	:	—
Dr. A. Nicholas Jegan, <i>Computer Programmer</i>	:	
Mr. U. Subramanian, <i>Asst. Prof. in Tamil</i>	:	—
Mrs. M. Rosary Kiruba Alexy, <i>Asst. Prof. in Physical Science</i>	:	
Mrs. S. Mercy Johanna, <i>Asst. Prof. in English</i>	:	
Dr. V.M. Kavitha, <i>Asst. Prof. in English</i>	:	
Ms. N. Rajeswari, <i>Asst. Prof. in Mathematics</i>	:	—
Rev. Fr. A. Loyola, S.J., <i>Asst. Prof. in Education</i>	:	
Mr. T. Thangaraj, <i>Assistant (S.P.L.)</i>	:	—

External Experts

Rev. Dr. S.M. John Kennady, S.J., <i>Asst. Headmaster, St. Xavier's Higher Secondary School, Palayamkottai & Director, JCERT</i>	:	—
Rev. Bro. V. Kannis Peter, SHJ., <i>Headmaster, St. Thomas High School, Kurichi</i>	:	
Dr. R. Indira Mary Ezhilselvi, <i>IQAC Coordinator, SICE & EC Member, Alumnae Association</i>	:	
Dr. G. Selvaraj, <i>EC Member, Alumni Association</i>	:	—
Dr. R. Suryakala, <i>Vice Principal & Asst. Professor in Education, Annammal College of Education, Thoothukudi</i>	:	
Parent Representative		
Mr. L. Peter Gna Selvam, <i>Teacher, St. Xavier's Hr. Sec. School, Palayamkottai</i>	:	

Student Representative

Mrs. S. Ramya, <i>II M.Ed.</i>	:	
Ms. M. Narmatha Selvakumari, <i>II B.Ed.</i>	:	—
Mr. K. Syed Ali Yusuf Badusha, <i>II B.Ed.</i>	:	—



ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)
[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA: 3.67]
PALAYAMKOTTAI – 627 002, TAMILNADU, INDIA

Internal Quality Assurance Cell Meeting for the Academic Year 2021-2022

Date: 1st March 2022

Time: 11.00 am

Venue : Conference Hall

Agenda

1. Prayer
2. Welcoming the members
3. Minutes of the previous meeting
4. Status of SSR – NAAC
5. Staff Exchange Programmes
6. Student Exchange Programmes
7. Health Insurance
8. FDP on CLOs and PLOs Mapping
9. Vote of thanks



ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)
[Re-accredited (3rd Cycle) at 'A' Grade with CGPA 3.67by NAAC]
PALAYAMKOTTAI – 627 002, TAMIL NADU, INDIA

**MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
FOR THE ACADEMIC YEAR 2021-2022**

The IQAC meeting of the academic year 2021-22 was held on 1st March 2022 at 11.00 am in the Conference Hall. The following members were present in the meeting.

Members from the College

- Rev. Dr. D. Thomas Alexander, S.J., *Chairman*
Rev. Dr. G. Pushparaj, S.J., *Member*
Dr. A. Punitha Mary, *Coordinator*
Dr. A. John Lawrence, *Asso. Prof. in English*
Dr. M. Antony Raj, *Asst. Prof. in History*
Dr. A. Michael J Leo, *Asst. Prof. in Education*
Dr. Y. Daniel, *Asst. Prof. in Biological Science*
Mrs. A. Metilda Jasmine Shanthi, *Asst. Prof. in Mathematics*
Dr. S. Sherlin, *Asst. Prof. in Physical Science*
Dr. R. Sathesh Franklin, *Director of Physical Education*
Dr. T. Raja, *College Librarian*
Mr. A. Nicholas Jegan, *Computer Programmer*
Mr. U. Subramanian, *Asst. Prof. in Tamil*
Mrs. M. Rosary Kiruba Alexy, *Asst. Prof. in Physical Science*
Mrs. S. Mercy Johanna, *Asst. Prof. in English*
Dr. W. Jeba Sheela, *Asst. Prof. in Education*
Dr. V.M. Kavitha, *Asst. Prof. in English*

External Experts

- Rev. Bro. V. Kannis Peter, SHJ., *Headmaster, St. Thomas High School, Kurichi*
Dr. R. Indira Mary Ezhilselvi, *IQAC Coordinator, SICE & EC Member, Alumnae Association*
Dr. R. Suryakala, *Vice Principal & Asst. Professor in Education, Annammal College of Education, Thoothukudi*

Parent Representative

- Mr. L. Peter Gnana Selvam, *Teacher, St. Xavier's Hr. Sec. School, Palayamkottai*

Student Representative


- Mrs. S. Ramya, *II M.Ed.*
Mr. P. Pradeep Rajkumar, *I B.Ed.*
Ms. T. Maria Jerlin Abitha, *I B.Ed.*

The meeting began with a prayer song followed by a prayer by Rev. Fr. Principal. He welcomed the members present. Dr. A. Punitha Mary read out the minutes of the IQAC meeting held on 02nd September 2021 which was followed by action taken report.

Following are the outcomes of the IQAC Meeting

1. Regarding staff exchange programme, the exchange of Optional I faculty of St. Ignatius College of Education and SXCE could be thought about.
2. Online interaction with neighbouring Colleges of Education could be organized in which ten students from each college could be allowed.
3. Group Insurance for students could be done through Star Health Insurance Ltd.
4. Student representatives suggested to have teaching aids exhibition by II B.Ed students which could be visited by school students.
5. Regarding the schedule of internal test, it was suggested that when we have two tests, one could be core and another electives.
6. Parent representative suggested that the teacher educators may give home assignments daily during the online class so that students will concentrate on the class.

Rev. Fr. Principal thanked the members present and thus the meeting came to an end at 12.50 pm.


Principal
St. Xavier's College of Education
(Autonomous)
Palayamkottai-627002
Tamilnadu, India



ST. XAVIER'S COLLEGE OF EDUCATION

(Autonomous)

[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA: 3.67]

Palayamkottai, Tirunelveli District – 627 002

Tamil Nadu, India.

Action Taken Report for the IQAC Meeting held on 1st March 2022.

S. No.	Suggestions	Action Taken
1.	Regarding staff exchange programme, the exchange of Optional I faculty of St. Ignatius College of Education and SXCE could be thought about.	<ul style="list-style-type: none">Planned to have from next academic year 2022-23
2.	Online interaction with neighbouring Colleges of Education could be organized in which ten students from each college could be allowed.	<ul style="list-style-type: none">Under discussion
3.	Group Insurance for students could be done through Star Health Insurance Ltd.	<ul style="list-style-type: none">Under discussion
4.	Student representatives suggested to have teaching aids exhibition by II B.Ed students which could be visited by school students.	<ul style="list-style-type: none">As there was NAAC Visit Preparation, exhibition was not organised.
5.	Regarding the schedule of internal test, it was suggested that when we have two tests, one could be core and another electives.	<ul style="list-style-type: none">Implemented
6.	Parent representative suggested that the teacher educators may give home assignments daily during the online class so that students will concentrate on the class.	<ul style="list-style-type: none">Staff have been instructed.

Principal







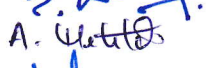

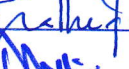







St. Xavier's College of Education
(Autonomous)
Palayamkottai - 627 002
Tamilnadu, India

Internal Quality Assurance Cell (IQAC) Meeting for the Academic Year 2021-2022


The IQAC Meeting for the academic year 2021-2022 was held on 09th July (Saturday) 2022 at 02.00 p.m. in the Conference Hall. The following members were present in the meeting.

Members from the College

Signature

Rev. Dr. D. Thomas Alexander, S.J., <i>Chairman</i>	:	
Rev. Fr. S. Maria Singarayar, S.J., <i>Member</i>	:	
Dr. A. Punitha Mary, <i>Coordinator</i>	:	
Dr. A. John Lawrence, <i>Asso. Prof. in English</i>	:	
Dr. M. Antony Raj, <i>Asst. Prof. in History</i>	:	
Dr. A. Michael J Leo, <i>Asst. Prof. in Education</i>	:	
Dr. Y. Daniel, <i>Asst. Prof. in Biological Science</i>	:	
Mrs. A. Metilda Jasmine Shanthi, <i>Asst. Prof. in Mathematics</i>	:	
Dr. S. Sherlin, <i>Asst. Prof. in Physical Science</i>	:	
Dr. R. Sathesh Franklin, <i>Director of Physical Education</i>	:	
Dr. T. Raja, <i>College Librarian</i>	:	
Rev. Dr. F.X. Dominic Royce, S.J., <i>Asst. Prof. of Education</i>	:	—
Dr. A. Nicholas Jegan, <i>Asst. Prof. in Computer Science</i>	:	
Mr. U. Subramanian, <i>Asst. Prof. in Tamil</i>	:	
Mrs. M. Rosary Kiruba Alexy, <i>Asst. Prof. in Physical Science</i>	:	
Dr. S. Mercy Johanna, <i>Asst. Prof. in English</i>	:	
Dr. V.M. Kavitha, <i>Asst. Prof. in English</i>	:	—
Ms. N. Rajeswari, <i>Asst. Prof. in Mathematics</i>	:	—
Rev. Fr. A. Loyola, S.J., <i>Asst. Prof. in Education</i>	:	
Mr. T. Thangaraj, <i>Assistant (S.P.L.)</i>	:	—


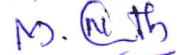
External Experts

Rev. Dr. S.M. John Kennady, S.J., <i>Asst. Headmaster, St. Xavier's Higher Secondary School, Palayamkottai & Director, JCERT</i>	:	—
Rev. Bro. V. Kannis Peter, SHJ., <i>Headmaster, St. Thomas High School, Kurichi</i>	:	—
Dr. R. Indira Mary Ezhilselvi, <i>Asst. Professor, SICE & EC Member, Alumnae Association</i>	:	—
Dr. G. Selvaraj, <i>EC Member, Alumni Association</i>	:	
Dr. R. Suryakala, <i>Vice Principal & Asst. Professor in Education, Annammal College of Education, Thoothukudi</i>	:	—

Parent Representative

Mr. L. Peter Gnana Selvam, <i>Teacher, St. Xavier's Hr. Sec. School, Palayamkottai</i>	:	
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Student Representative

Mrs. S. Ramya, <i>II M.Ed.</i>	:	
Ms. M. Narmatha Selvakumari, <i>I B.Ed.</i>	:	

Mr. K. Suresh Ali Yusuf, *B.Ed.*



**ST. XAVIER'S COLLEGE OF EDUCATION
(Autonomous)**

[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA: 3.67]
Palayamkottai, Tirunelveli District – 627 002
Tamil Nadu, India.

Internal Quality Assurance Cell (IQAC)

Date: 09.07.2022 Time: 2.00 pm Venue: Conference Hall

Agenda

1. Minutes of Previous Meeting
2. NAAC Peer Team Report
3. Recommendation to Curriculum Development Cell to revamp the Curriculum
4. Staff Exchange Programmes
5. Student Exchange Programmes
6. Topics for FDP – Teaching staff & Non-teaching Staff
7. Credit for self-study Courses?



ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)

[Re-accredited (3rd Cycle) at 'A' Grade with CGPA 3.67 by NAAC]

PALAYAMKOTTAI – 627 002, TAMIL NADU, INDIA

MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING FOR THE ACADEMIC YEAR 2021-2022

The minutes of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 was held on 9th July 2022 in the conference hall at 2.00 pm. The meeting started with the prayer by Rev. Dr. D. Thomas Alexander SJ, Principal of our college. The following members were present in the meeting.

Rev. Dr. D. Thomas Alexander, S.J., *Chairman*

Rev. Dr. G. Pushparaj, S.J., *Member*

Dr. A. Punitha Mary, *Coordinator*

Dr. A. John Lawrence, *Asso. Prof. in English*

Dr. M. Antony Raj, *Asst. Prof. in History*

Dr. A. Michael J Leo, *Asst. Prof. in Education*

Dr. Y. Daniel, *Asst. Prof. in Biological Science*

Mrs. A. Metilda Jasmine Shanthi, *Asst. Prof. in Mathematics*

Dr. S. Sherlin, *Asst. Prof. in Physical Science*

Dr. R. Sathesh Franklin, *Director of Physical Education*

Dr. T. Raja, *College Librarian*

Dr. A. Nicholas Jegan, *Asst. Prof. in Computer Science*

Mr. U. Subramanian, *Asst. Prof. in Tamil*

Mrs. M. Rosary Kiruba Alexy, *Asst. Prof. in Physical Science*

Dr. S. Mercy Johanna, *Asst. Prof. in English*

Rev. Fr. A. Loyola, S.J., *Asst. Prof. in Education*

External Experts

Dr. G. Selvaraj, *EC Member, Alumni Association*

Parent Representative

Mr. L. Peter Gnana Selvam, *Teacher, St. Xavier's Hr. Sec. School, Palayamkottai*

Student Representative

Mrs. S. Ramya, *II M.Ed.*

Ms. M. Narmatha Selvakumari, *I B.Ed.*

Mr. K. Syed Ali Yusuf Badusha, *B.Ed.*

Mr. P. Pradeep Rajkumar, *B.Ed.*

- i) The minutes of the IQAC meeting held on 7th September 2021 was read by Dr. A. Punitha Mary which was approved by the members present.

While discussing the action taken report of the previous meeting, it was suggested to have faculty exchange programme with St. Ignatius College of Education for any course for one week. Group health insurance to be applied for the students and it is to be discussed with Rev. Fr. Secretary.

- ii) While discussing on NAAC's Peer Team Report, for publishing articles in Scopus Indexed Journal, faculty may form a team of three and prepare an article. As original data is needed, it will be easy for those faculty who are guiding M.Ed or Ph.D to prepare an article.

The research Director assured that within two months, our journal 'Research and Reflections on Education' would receive e-ISSN.

The incentive for publishing article in Scopus indexed journal may be thought about.

Research centre may start Project Alert System so that if there is any call for project proposal by funding agencies that could be communicated to all the faculty members.

A research project proposal to be sent to any one of the funding agencies by a faculty in a year.

Dr. M. Antony Raj was given the responsibility of organising an international conference in the next academic year and he may approach Rev. Fr. Secretary for the same as he is in touch with Mr. Gilbert. Our Alumni members may be requested to serve as the resource person.

Regarding the M.Ed Admission,

- Dr. A. Punitha Mary & Dr. A. Michael J Leo were asked to give an orientation for the B.Ed students regarding the M.Ed Programme before 14th July 2022.
- The timing for regular M.Ed Programme may be scheduled as from 8.30 am to 1.30 pm instead of 9.30 to 4.30 pm and to think of having part-time M.Ed Programme.

iii) It was decided to revamp the curriculum for the academic year 2023-24

Rev. Fr. Principal proposed to have Choice Based Credit System from 2023-24 and the responsibility of revamping the curriculum was given to the Curriculum Development Cell.

Rev. Fr. Principal requested the faculty to provide online courses for students.

iv) The following topics were suggested for faculty development programme.

- Scopus Indexed Journal – How to write an article & APA 7th Edition
- PLO & CLO Mapping


v) Regarding the credit for self-study courses, it will be mentioned in the consolidated mark statement.

The student representatives requested Fr. Principal to offer more practices in using interactive white boards and to have continuous practice of peer teaching throughout the year.

The parent representative suggested to write learning outcomes and consolidated mind map at the end of the unit in the chart.

Rev. Fr. Principal informed that from next academic year the students must be instructed to draw mind map at the end of each lesson plan.

Finally Rev. Fr. Principal thanked the members present and the meeting came to an end at 3.45 pm.


Principal
St. Xavier's College of Education
(Autonomous)
Palayamkottai-627002
Tamilnadu, India




ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)

[Re-accredited (4th Cycle) at 'A+' Grade by NAAC]

Palayamkottai – 627 002, Tamil Nadu, India.

Action Taken Report for the IQAC Meeting held on 9th July 2022

S. No.	Suggestions	Action Taken
1.	Research centre may start Project Alert System so that if there is any call for project proposal by funding agencies it could be communicated to all the faculty members.	It was initiated.
2.	A research project proposal to be sent to any one of the funding agencies by a faculty in a year.	It was instructed to the faculty members.
3.	To organise an international conference in the next academic year	It is under discussion
4.	To revamp the curriculum for the academic year 2023-24	It is in the process of construction
5.	To have faculty development programme on How to write an article in Scopus Indexed Journal and PLO & CLO Mapping	It is to be planned
6.	Regarding the credit for self-study courses, it will be mentioned in the consolidated mark statement.	To be implemented from the academic year 2022-23.


Principal
St. Xavier's College of Education
(Autonomous)
Palayamkottai - 627002
Tamilnadu, India