



St. Xavier's College of Education (Autonomous)

[Re-accredited (4th Cycle) at 'A+' Grade by NAAC]

Palayamkottai – 627002, Tamil Nadu, India

Internal Quality Assurance Cell (IQAC) Meeting for the Academic Year 2022-2023

The IQAC Meeting for the academic year 2022-2023 was held on **01st April (Saturday) 2023 at 10.00 a.m. in the Conference Hall**. The following members were present in the meeting.

Members from the College

Rev. Dr. D. Thomas Alexander, S.J., *Chairman*
Rev. Fr. S. Maria Singarayyar, S.J., *Member*
Dr. A. Punitha Mary, *Coordinator*
Dr. A. John Lawrence, *Asso. Prof. in English*
Dr. M. Antony Raj, *Asst. Prof. in History*
Dr. A. Michael J Leo, *Asst. Prof. in Education*
Dr. Y. Daniel, *Asst. Prof. in Biological Science*
Mrs. A. Metilda Jasmine Shanthi, *Asst. Prof. in Mathematics*
Dr. S. Sherlin, *Asst. Prof. in Physical Science*
Dr. R. Sathesh Franklin, *Director of Physical Education*
Dr. T. Raja, *College Librarian*
Mrs. M. Rosary Kiruba Alexy, *Asst. Prof. in Physical Science*
Rev. Fr. A. Loyola, S.J., *Asst. Prof. in Education*
Mr. T. Thangaraj, *Assistant (S.P.L.)*

External Experts

Dr. R. Indira Mary Ezhilselvi, *Asst. Professor, SICE & EC Member, Alumnae Association*

Mr. A. Maria Susai, *Correspondent, Little Flower Matric Schools, Tirunelveli*

Dr. R. Suryakala, *Vice Principal & Asst. Professor in Education, Annammal College of Education, Thoothukudi*

Dr. A. Faritha Begam, *EC Member, Alumni Association*

Parent Representative

Mr. L. Peter Gnana Selvam, Teacher, St. Xavier's Hr. Sec. School,
Palayamkottai

Student Representative

Rev. Fr. Y. Baskar, *I M.Ed.*
Ms. M.N. Jenit Annes, *II B.Ed.*
Mr. J. Anto Rosario Jeffrin, *I B.Ed.*

Signature

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Internal Quality Assurance Cell (IQAC)

Date: 01.04.2023 Time: 10.00 am Venue: Conference Hall

Agenda

1. Minutes of Previous Meeting
2. Recommendation to Curriculum Development Cell to revamp the Curriculum
3. Staff Exchange Programmes
4. Student Exchange Programmes
5. Topics for FDP – Teaching staff & Non-teaching Staff
6. Credit for self-study Courses?



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MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING FOR THE ACADEMIC YEAR 2022-2023

The minutes of the Internal Quality Assurance Cell (IQAC) for the academic year 2022-23 was held on 1st April 2023 in the conference hall at 10.10am. The meeting started with a prayer song followed by a short prayer by Rev. Dr. D. Thomas Alexander SJ, Principal of our college. The following members were present in the meeting.

Rev. Dr. D. Thomas Alexander, S.J., *Chairman*

Rev. Fr. S. Maria Singarayar, SJ., *College Secretary*

Dr. A. Punitha Mary, *Coordinator*

Dr. A. John Lawrence, *Asso. Prof. in English*

Dr. M. Antony Raj, *Asst. Prof. in History*

Dr. A. Michael J Leo, *Asst. Prof. in Education*

Dr. Y. Daniel, *Asst. Prof. in Biological Science*

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Mr. J. Anto Rosario Jeffrin, *I B.Ed.*

The minutes of the IQAC meeting held on 5th December 2022 was read by Dr. A. Punitha Mary which was approved by the members present.

While discussing on the important activities conducted in our college, the IQAC activities were listed out by the IQAC Coordinator, Dr. M. Antony Raj explained the national level seminar conducted on the topic 'Mindfulness for Teachers'. Dr. Y. Daniel expressed the

successful completion of rally on 'No to Plastics and Yes to Manjapai' and the field trip Thoothukudi. The members appreciated the college for the organisation of wonder programmes for the benefit of the students. At the same time they suggested to provide orientation for all programmes before it was executed so that the students really benefit from the programme.

Rev. Fr. Principal shared that there will be a special talk on Obesity on 27th April 2023. Further he appreciated the students for handling online and offline tuition, international online tuition by some of the students, appointment of one of our students as dancer in SRM University and for the YouTube channels of the students.

Further Rev. Fr. Principal appreciated Dr. M. Antony Raj for his promotion as Associate Professor from 2020 and Dr. U. Subramanian for his successful completion of Ph.D. Viva-voce examination.

Dr. A. Michael J Leo listed out the outcomes of the in-house research completed by him and Dr. M. Antony Raj.

Rev. Fr. Principal encouraged the staff members to write proposal for in-house research on any topic.

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The parent representative appreciated the college for the organisation of internal teaching competency, cybercrime awareness, PTA meeting, campus interview which helped for the all-round development of the students. He suggested to have two hours for TET preparatory exams and coaching for TRB also. He further added to promote team work and leadership qualities among teachers, 'Kanavu Asiriyar-2023' a workshop to be conducted.

Dr. Suryakala suggested to have research activities in collaboration with them and to apply for research projects from the faculty of both the colleges. She wished to have one programme in collaboration with SXCE.

Ms. Jenit Anns, student representative suggested that the pedagogy group which organizes Monday assembly may provide activities in the evening for the whole week and finally Saturday a special talk must be arranged by them.

Mr. Jeffrin, student representative requested to encourage all the students to attend the competitions outside the campus. Dr. U. Subramanian responded that all the students are asked to participate in the programme but only a very few are ready to attend the competitions outside the campus.

Finally, Rev. Fr. Principal thanked the members present and the meeting came to an end at 11.25 am.

Action Taken Report

Event	Action Taken
Special Talk on Obesity	Organised on 24 th April 2023
In-house Research	Dr. A. John Lawrence & Dr. A. Punitha Mary have taken the in-house research.
Workshop on 'Kanavu Asiriyar – 2023'	To be organized
IQAC in collaboration with Annammal College of Education, Thoothukudi	Proposed to be organized.


Principal
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