



St. Xavier's College of Education (Autonomous)
[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA 3.67]
Palayamkottai – 627 002, Tamil Nadu.

Planning and Evaluation Committee Meeting

The Planning and Evaluation Committee meeting for the academic year 2018-2019 was held on 19th June 2018 at 03.00 p.m. in the Principal's Office. The following members were present in the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J., <i>Principal, SXCE.</i>	:
2. Rev. Dr. G. Pushparaj, S.J., <i>Secretary, SXCE.</i>	: -
3. Rev. Dr. F.X. Dominic Royce, S.J., <i>Campus Treasurer, SXCE.</i>	: -
4. Mr. A. John Lawrence, <i>Asso. Prof. in English, SXCE.</i>	:
5. Dr. M. Antony Raj, <i>Asst. Prof. in History, SXCE.</i>	:
6. Dr. A. Punitha Mary, <i>Asst. Prof. in Education, SXCE.</i>	:
7. Dr. A. Michael J. Leo, <i>Asst. Prof. in Education, SXCE.</i>	:
8. Dr. Y. Daniel, <i>Asst. Prof. in Biological Science, SXCE.</i>	:
9. Rev. Fr. J. Martin George, S.J., <i>Asst. Prof. in Education, SXCE.</i>	:
10. Mr. T. Thangaraj, <i>Manager, SXCE Office.</i>	: 19/06/18
11. Ms. A. Anula Hyasinth, <i>Student Representative from M.Ed.</i>	:
12. Mr. M. Malaiappan, <i>Student Representative from B.Ed.</i>	:



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Palayamkottai

**MINUTES OF THE PLANNING AND EVALUATION COMMITTEE MEETING
FOR THE ACADEMIC YEAR 2018-2019**

The Planning and Evaluation Committee meeting was held on 19th June 2018 at 03.15 p.m. in the Principal's Office. The meeting started with a prayer by Rev. Dr. D. Thomas Alexander, S.J., the Principal. He welcomed the members present. The following members were present in the meeting.

Rev. Dr. D. Thomas Alexander, S.J., *Principal, SXCE.*
Mr. A. John Lawrence, *Asso. Prof. in English, SXCE.*
Dr. M. Antony Raj, *Asst. Prof. in History, SXCE.*
Dr. A. Punitha Mary, *Asst. Prof. in Education, SXCE.*
Dr. A. Michael J. Leo, *Asst. Prof. in Education, SXCE.*
Dr. Y. Daniel, *Asst. Prof. in Biological Science, SXCE.*
Rev. Fr. J. Martin George, S.J., *Asst. Prof. in Education, SXCE.*
Mr. T. Thangaraj, *Manager, SXCE Office.*
Ms. A. Anula Hyasinth, *Student Representative from M.Ed.*
Mr. M. Malaiappan, *Student Representative from B.Ed.*

The minutes of the previous meeting held on 07th October 2010 was read out by Dr. M. Antony Raj. The minute was passed by the members present.

Fr. Principal presented the activities done in the academic year 2017-2018.

Activities done in the Academic Year 2017-2018

Curricular Aspects

- Academic and Administrative Audit (3rd May 2017)
- IQAC cum Staff Meeting (11th May 2017)
- Examination cum Awards Committee Meeting (24th May 2017)
- Library Committee Meeting (5th July 2017 and 20th September 2017)
- Career Guidance and Placement Cell (CGPC) Meeting (6th July 2017)
- Board of Studies Meeting (11th July 2017)
- Research Cell Meeting (12th July 2017)
- Anti-ragging Committee Meeting (12th July 2017)
- Academic Council Meeting (19th July 2017)
- Finance Committee Meeting (30th August 2017)
- Examination cum Awards Committee Meeting (22nd September 2017, 21st December 2017)
- Magazine Committee Meeting (27th November 2017)
- Career Guidance and Placement Cell Meeting (01st March 2018)
- Women Cell Meeting (01st March 2018)
- Extension Service Committee Meeting (02nd March 2018)
- Governing Body Meeting (15th March 2018)

Teaching - Learning and Evaluation

- Bridge Course (3rd to 27th July 2017)
- Unit receiving and Lesson Planning (11th July 2017)
- Intensive Teaching Practice (01st August 2017)
- Entry Behaviour Test through online (02nd and 03rd August 2017)
- Micro Teaching (8th to 16th August 2017)
- Lesson Plan Writing Exercise (17th, 21st and 22nd August 2017)
- Demo-teaching (23rd and 24th August 2017)
- Peer teaching (28th and 29th of August 2017)
- Visit to Special Schools (12th & 13th September 2017)
- CIA I – Semester I & III (18th to 20th September 2017)
- CIA II – Semester I & III
- I Semester Examinations
- Preliminary Teaching (06th, 11th, 20th and 25th October 2017)
- Experiences at DIET for M.Ed. Scholars (12th to 26th October 2017)
- Mentor Teachers' Meet (09th December 2017)
- CIA I – Semester II & IV
- CIA II – Semester II & IV
- Exit Behaviour Test through online (03rd April 2018)

Staff Enrichment Programmes

- Web 2 Tools (21st and 22nd July 2017)
- Staff Outing (16th December 2017)
- Retreat (10th March 2018)

Research and Consultancy

Ph.D. Viva Voce

- Sr. M. Amalorpovam (22nd June 2017)
- Mrs. N. Priyadarshini (04th October 2017)
- Ms. A. Julie Eben (06th October 2017)
- Mr. M. Antony Raj (12th October 2017)
- Mr. G. Vedhanayagam (13th October 2017)
- Mr. S.T. Sajith Lal Raj (03rd November 2017)
- Mr. T. Jeevagaraj (17th November 2017)
- Mr. S. Milton (27th November 2017)
- Mr. K.A. Antonysamy (17th January 2018)
- Mr. X. Vengo Regis (24th January 2018)
- Mrs. S. Sahaya Ponmalar (05th February 2018)
- Mr. S. Jesu Christopher (05th February 2018)
- Mrs. A. Mary Manjula Rose (19th February 2018)
- Mr. M. Rajasekar (09th March 2018)
- Mr. R.J. Beena Florence Donark (13th March 2018)
- NET coaching classes on Library Science and Education (06th to 08th October 2017)
- Research Methodology Seminar for M.Ed. (09th and 10th October 2017)
- Pre-Ph.D. - Mr. Cyril (23rd October 2017)

Students' Support and Progression

Inauguration

- Inauguration of the Academic Year - 3rd July 2017
- Inauguration of CGPC - 09th September 2017
- Inauguration of Subject Clubs - 14th October 2017
- Students Council Inauguration - 19th December 2017

Orientation Programme

1. Orientation on Physical Education - 4th July 2017
2. Orientation on SUPW - 4th July 2017
3. Personality Development - 1st and 2nd August 2017
4. Library Usage - 3rd August 2017

Awareness Programmes

1. GST on Common Man - 1st July 2017
2. Food Adulteration - 8th September 2017
3. De-addiction - 14th September 2017
4. Transgender Awareness - 20th September 2017
5. Human Rights and Duties - 26th September 2017
6. A Special Talk on National Integration - 21st October 2017
7. Health Awareness for Women - 27th November 2017
8. Legal Rights for Women - 21st December 2017
9. Voters Rights - 25th January 2018
10. Eeranilam a Painting Exhibition - 26th February 2018
11. Human Sexuality and Sex Education - 17th March 2018
12. Awareness of Alcoholism - 19th March 2018

Talent Programmes

1. English Cultural Saturday Show - 5th and 28th August 2017
2. Inter collegiate Quiz Competition - 15th December 2017
3. Conducting model TNTET Examination - 10 model examination

Welfare Programmes

1. Blood Identification Camp - 3rd August 2017
2. College Assembly - 04th, 11th, 18th, 25th September and 23rd October 2017
3. Operation Clean Look - 6th September 2017
4. Get together of 2003-2004 Batches Students- 28th September 2017
5. Book Exhibition - 18th to 20th December 2017
6. Campus Interview - 15th February to March 2018
7. Retreat or Inner Journey - 10th March 2018
8. Tutor Ward
9. Joy of Giving

Seminar/workshop

1. ELT Workshop - 28th and 29th July 2017
2. Question Tag - 4th August 2017
3. Research in 21st Century - 18th & 19th August 2017
4. Seminar on Basic Legal Rights and Duties - 07th October 2017

Celebrations

- Holy Spirit Mass - 25th July 2017
- Homage to St. Ignatius of Loyola - 26th July 2017
- Teachers Day - 05th September 2017
- National Integration - 21st October 2017
- Kalam's 86th Birth Anniversary - 28th October 2017
- Homage to St. Francis Xavier - 29th November 2017
- YMCA Christmas Carols - 09th December 2017
- Christmas Day - 20th December 2017
- Pongal Celebration - 17th January 2018
- Women's Day - 08th March 2018
- College Day - 24th March 2018

Field Visit

- Visit to Kudankulam Nuclear Power Plant - 17th March 2018
- Visit to Science Centre - 12th August 2017

Infrastructure and Learning Resources

- Solar Energy System
- Xerox for Dean's Office
- Vacuum Cleaner
- Computers for Language Lab
- External Hard Disk for Dean's Office

Extension Services

- Community Camp - 18th to 20th January 2018
- TNTEU Tirunelveli District Level Cultural Meet - 01st February 2018
- TNTEU Tirunelveli District Level Sports Meet - 02nd February 2018
- TNTEU Tirunelveli Zonal Level Cultural Meet - 08th February 2018
- TNTEU Tirunelveli Zonal Level Sports Meet - 09th February 2018
- Educational Tour - 12th to 19th February 2018
- Social Project Day - 17th February 2018
- Intramural Cultural Competitions - 28th February 2018
- Annual Sports Day - 03rd March 2018

The members appreciated the college for conducting various meaningful and inspiring academic and non-academic programmes for students and staff.

The following activities were planned for the first semester of the academic year 2018-2019.

Activities planned for the First Semester of the Academic Year 2018-2019

June 2018

Date	Events
11	Board of Studies
13	Equal Opportunity Cell College Development Council
14	Extension Services Anti-Ragging
18	Reopening for II year B.Ed. Students Welfare and Extra Curricular Activities
19	CGPC Planning and Evaluation Committee
20	Library Committee Women Cell
22	Academic Council
25	Intensive English Training Programme begins - B.Ed. I Year Unit Receiving for Intensive Teaching Practice - B.Ed. II year

July 2018

Date	Events
2	Inauguration of the Academic Year for B.Ed. and M.Ed. Parents meeting for B.Ed. I year
4	Data collection - M.Ed. Question Tag - II year B.Ed.
9	College Assembly
16	College Assembly
21	National level Seminar on Plagiarism
23	Tutor Ward meet - II year B.Ed. College Assembly
24	End of Data collection - M.Ed.
26	Students Council Inauguration
27	Counselling Workshop for Staff ELT workshop for B.Ed.
28	ELT workshop for B.Ed.
29 & 30	Faculty Development Programme
30	Intensive English Training Programme - Valediction Talk on St. Ignatius

August 2018

Date	Events
1	Personality Development Orientation - I year B.Ed. Intensive begins for II year B.Ed.
2	Personality Development Orientation - I year B.Ed.
3	Question Tag for I year B.Ed.
3 & 4	Research Methodology Seminar for M.Ed. I Year

4	Orientation on Library Usage Tutor Ward for I year B.Ed.
6-11	Micro Teaching Internship in Teacher Education Institution for M.Ed. II Year begins
13-16	Lesson Plan preparation
17-18	Demo Teaching
19	Classes resume for M.Ed. II Year
20	Senior Teachers Meet
21 & 23	Peer Teaching
24	Unit Receiving - I year for PTP - I Visit to Intensive Teaching Practice School - I
25	Talk on De-addiction
28	PTP - I
29	Talk on Consumer Rights
31	PTP - II

September 2018

Date	Events
1	Subject Club Inauguration
4	PTP - III
5	Teachers Day Celebration
7	PTP - IV
11	PTP - V
14	PTP - VI
15	English Cultural Show
17	Time Management Seminar
18	Talk on Transgender Awareness
20	Orientation on Fire and Safety
25	Tutor Ward meet - I year B.Ed.
27	Legal Awareness Seminar


October 2018

Date	Events
8	Operation Clean Look Visit to Intensive Teaching Practice School - II
13	English Cultural Show
31	Visit to Intensive Teaching Practice School - III

November 2018

Date	Events
9	Visit to Intensive Teaching Practice School - IV
10	Education Day
17	English Cultural Show
19	Talk on National Integration
22	Classes resume for II year B.Ed.

Fr. Principal thanked all the members for their useful and relevant interventions and constructive suggestions in planning the activities for the academic year 2018-2019. The meeting came to an end at 04.30 p.m.


 Principal
 St. Xavier's College of Education
 (Autonomous)
 Palayamkottai - 627 002



St. Xavier's College of Education (Autonomous)

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Palayamkottai – 627 002, Tamil Nadu.

Planning and Evaluation Committee Meeting

The Planning and Evaluation Committee meeting for the academic year 2019-2020 was held on 20th June 2019 at 11.00 a.m. in the Conference Hall. The following members were present in the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J., <i>Principal, SXCE.</i>	:
2. Rev. Dr. G. Pushparaj, S.J., <i>Secretary, SXCE.</i>	: —
3. Mr. A. John Lawrence, <i>Asso. Prof. in English, SXCE.</i>	:
4. Dr. M. Antony Raj, <i>Asst. Prof. in History, SXCE.</i>	:
5. Dr. A. Punitha Mary, <i>Asst. Prof. in Education, SXCE.</i>	:
6. Dr. A. Michael J. Leo, <i>Asst. Prof. in Education, SXCE.</i>	: —
7. Dr. Y. Daniel, <i>Asst. Prof. in Biological Science, SXCE.</i>	:
8. Mrs. A. Metilda Jasmine Shanthi, <i>Asst. Prof. in Mathematics, SXCE.</i>	: —
9. Rev. Fr. J. Martin George, S.J., <i>Asst. Prof. in Education, SXCE.</i>	:
10. Dr. S. Sherlin, <i>Asst. Prof. in Physical Science, SXCE.</i>	:
11. Rev. Dr. F.X. Dominic Royce, S.J., <i>Campus Treasurer, SXCE.</i>	: —
12. Mr. T. Thangaraj, <i>Manager, SXCE Office.</i>	:
13. Sr. Sagaya Selvi, <i>Student Representative from M.Ed.</i>	:
14. Mr. I. Henry, <i>Student Representative from B.Ed.</i>	: —



ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)
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PALAYAMKOTTAI – 627 002, TAMIL NADU

Planning and Evaluation Committee Meeting

The planning and evaluation committee meeting for the academic year 2019-20 was held on 20th June 2019 at 11.00 am. The following members were present for the meeting.

- Rev. Dr. D. Thomas Alexander, S.J., *Principal, SXCE.*
- Mr. A. John Lawrence, *Asso. Prof. in English, SXCE.*
- Dr. M. Antony Raj, *Asst. Prof. in History, SXCE.*
- Dr. A. Punitha Mary, *Asst. Prof. in Education, SXCE.*
- Dr. Y. Daniel, *Asst. Prof. in Biological Science, SXCE.*
- Rev. Fr. J. Martin George, S.J., *Asst. Prof. in Education, SXCE.*
- Dr. S. Sherlin, *Asst. Prof. in Physical Science, SXCE.*
- Mr. T. Thangaraj, *Assistant (S.P.L), SXCE Office.*
- Sr. Sagaya Selvi, *Student Representative from M.Ed.*

The minutes of the previous meeting held on 19th June 2018 was ~~red~~^{re}ad out by Dr. A. Punitha Mary. The minute was passed by the members present.

The members evaluated the activities of the college for the academic year 2018-19

Odd Semester

Criterion I: CURRICULAR ASPECTS

Meetings

- Board of Studies Meeting - 11th June 2018
- Equal Opportunity Cell Meeting - 13th June 2018
- College Development Council Meeting - 13th June 2018
- Extension Services Committee Meeting - 14th June 2018
- Anti-Ragging Committee Meeting - 14th June 2018
- Students Welfare and Extra Curricular Activities Committee Meeting - 18th June 2018
- Career Guidance and Placement Cell Meeting - 19th June 2018
- Planning and Evaluation Committee Meeting - 19th June 2018
- Library Committee Meeting - 20th June 2018
- Women Cell Meeting - 20th June 2018

- Academic Council Meeting - 22nd June 2018
- Governing Body Meeting - 16th August 2018
- Examination cum Awards Committee Meeting - 23rd October 2018
- Research Cell Meeting - 23rd October 2018
- Extension Service Committee Meeting - 29th October 2018
- College Website Committee Meeting – 08th November 2018
- Anti-Tobacco Committee Meeting – 08th November 2018
- Magazine Committee Meeting – 08th November 2018
- Public Relation Committee Meeting – 12th November 2018
- 'Aasaan' – E-Magazine Committee Meeting – 12th November 2018

Criterion II: TEACHING LEARNING AND EVALUATION

Teaching Learning

- Intensive English Coaching – 25th June - 17th July 2018
- Data Collection – M.Ed. II year – 04th–24th July 2018
- Framing Questions – 04th July 2018
- Yoga Practice for I & II year Girl Student– 21st July 2018
- Tutor Ward Interaction for II year B.Ed. – 23rd July 2018
- Personality Development Programme for I B.Ed. – 01st & 02nd August 2018
- Internship for II year B.Ed. – 01st August – 30th November 2018
- Library Orientation I B.Ed. – 04th August 2018
- Internship for II M.Ed. – 06th -18th August 2018
- Micro Teaching – 13th, 14th, 16th, 18th, 20th & 21st August 2018
- Lesson Plan Preparation – 23rd, 24th & 27th August 2018
- Tutor Ward Interaction for I year B.Ed. – 27th August & 26th September 2018
- Macro (Demo) Teaching – 28th & 29th August 2018
- Peer Teaching – 30th & 31st August 2018
- Orientation to the Course
- Entry Behaviour Test – September 1st week
- CIA – I – 17th & 18th September 2018
- Preliminary Teaching Practice (PTP) I, II, III & IV – 10th, 16th, 25th & 30th October 2018
- CIA – II – 14th – 17th November 2018
- Semester Activities Evaluation – 7th – 10th November 2018

Criterion III: RESEARCH, INNOVATIONS AND EXTENSION

Research

Ph.D. Viva-Voce:

- F.X. Dominic Royce, S.J. – 14th May 2018
- P. Lourduraj – 19th May 2018
- D. Nimmi Wren – 7th June 2018
- Y. Jeba – 29th August 2018
- S. Krishna Priya – 14th September 2018
- N.R. Geetha - 26th September 2018
- G. George Mullai Danie – 28th September 2018

Extension

- Awareness Rally on “No to Plastics and Yes to Helmet” – 25th September 2018
- Human Chain on “Child Abuse and Child Abandment” – 16th November 2018

Criterion IV: INFRASTRUCTURE AND LEARNING RESOURCES

Infrastructure

- Two Wheeler shed for Staff and Students
- Construction of passageway
- Beautification of Garden
- Furnished ladies recreation room with three cots, two dressing tables, two easy chairs, napkin vending machine and incinerator

Criterion V: STUDENTS SUPPORT AND PROGRESSION

Student Welfare Programme

- Inauguration of Academic Year - 02nd July 2018
- Inauguration of Students' Council - 30th July 2018
- Inauguration of Subject Clubs - 12th September 2018
- Inauguration of Career Guidance and Placement Cell - 24th October 2018
- College Assembly – 09th, 16th, 23rd July, 12th, 24th September, 03rd, 15th, 29th October 2018
- Extension Lecture on Motivation – 28th August 2018
- Introduction to Swayam – 28th August 2018
- Quiz Competition – 01st September 2018
- Participation in the Competition held at Bharath College of Education, Ilanji and Annammal College of Education, Thoothukudi on 27th and 28th September 2018 respectively
- Former Women Students' Meet – 29th September 2018

Awareness Programme

- Swachh Bharat – 11th August 2018
- Visit to Saranalayam – 14th September 2018
- Consumer Awareness programme – 12th October 2018

Workshops, Seminars & Conferences

- Workshop on Smart Phone Enabled Pedagogy for School Teachers – 14th July 2018
- ELT workshop for I year B.Ed. – 26th & 28th July 2018
- ICSSR sponsored Workshop on Plagiarism – 25th August 2018
- Seminar on Time Management and Stress Management – 04th September 2018
- Seminar on Cyber Wisdom – 20th September 2018
- Video Conferencing – 24th September & 31st October 2018

Celebrations

- Holy Mass - 20th July & 05th September 2018
- Homage to St. Ignatius - 26th July 2018
- Independence Day - 15th August 2018
- Teachers Day - 05th & 07th September 2018
- Gandhi Jeyanthi - 01st October 2018
- Year of Harmony - 17th October 2018
- Holy Mass - Joy of Giving - 22nd October 2018
- National Education Day - 09th November 2018

Criterion VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

Faculty Development Programme

- Dr. R. Sathesh Franklin attended orientation programme at UGC-HRDC, Pondicherry University, Pondicherry – 01st – 28th June 2018
- A Workshop on 'Effective Mentoring' – 20th September 2018
- Dr. A. Michael J Leo attended induction training programme at Central University of Kerala, Kasaragod - 05th September to 04th October 2018
- Four faculty members (Mr. A. John Lawrence, Mrs. J. Annie, Mrs. M. Rosary Kiruba Alexy and Mrs. A. Kiruba) attended an orientation programme on Helping at Hand – Strengthening Faculty in Counselling Techniques at St. Christopher's College of Education, Vepery, Chennai – 13th – 20th October 2018

Criterion VII: INSTITUTIONAL VALUES

- Joy of Giving
- Teacher of the Week – 06th October 2018

Even Semester

Criterion I: CURRICULAR ASPECTS

Meetings

- IQAC Meeting - 19th November 2018
- Pre-Board of Studies Meeting - 4th December 2018
- Board of Studies Meeting - 17th December 2018
- Examination cum Awards Committee Meeting - 19th December 2018, 29th January & 03rd April 2019
- Academic Council Meeting - 07th January 2019
- Magazine Committee Meeting - 04th February 2019
- Women Cell Meeting - 05th February 2019
- AAA Steering Committee Meeting - 08th February & 23rd March 2019
- Extension Services Committee Meeting - 09th February 2019
- Finance Committee Meeting - 08th February 2019
- Scholarship Committee Meeting - 09th February 2019
- Career Guidance and Placement Cell Meeting - 13th February 2019
- Governing Body Meeting – 26th February 2019

Criterion II: TEACHING LEARNING AND EVALUATION

- Teaching aids - Internal Assessment - 10th December 2018.
- Internal evaluation of teaching competency - 11th & 12th December 2018
- External Practical Commission - 14th & 15th December 2018
- Interaction with administrators of internship schools - 18th December 2018
- I Semester Examinations were conducted from 22nd to 27th November 2018.
- I Continuous Internal Assessment (CIA) for Even Semester was conducted from 23rd to 27th February 2019.
- II CIA for Even Semester was conducted from 09th to 12th April 2019
- Exit Behaviour Test (2017-19) and Semester Evaluation was conducted on 29th March 2019
- Curriculum Feedback by students – 28th November 2018 & 5th April 2019

Criterion III: RESEARCH, INNOVATIONS AND EXTENSION

Research

- M. Balasaraswathi - 04th January 2019

Extension

- Internship by BLIS students from 23rd November to 2nd December 2018
- Educational Tour from 27th January to 2nd February 2019
- Social project - 31st January 2019
- Field Trip - 1st February 2019
- Visit to Language Laboratory - 4th February 2019
- Community Camp - Vallavankottai from 15th to 17th February 2019
- MOTESC

Criterion IV: INFRASTRUCTURE AND LEARNING RESOURCES

- Two hundred new books were purchased for our college library.
- Book exhibition - 5th & 6th March 2019

Criterion V: STUDENTS SUPPORT AND PROGRESSION

Student Support

- Campus interview – 07th, 08th, 09th January, 06th, 07th, 11th, 12th & 22nd February 2019, 18th & 25th March 2019.

Student Progression

- Visit to special schools - 28th, 29th and 30th November 2018
- Visit to museum - 29th November 2018
- Visit to Science Centre - 30th November 2018
- Written Competition on Legal awareness of women - 11th December 2018
- Special Lecture on career guidance - 5th January 2019
- Parent teacher meet - 10th January 2019
- Intramural cultural competition - 24th January 2019
- District level cultural and sports meet - 28th & 29th January 2019
- GEMS: Service & Values - 2nd February 2019
- TNTEU - Cultural and sports meet - 4th & 5th February 2019
- Blood Identification Camp - 21st February 2019
- College Assembly - 11th, 18th February & 25th March 2019
- Tutor ward interaction - 8th January 2019
- Retreat - 2nd March 2019

Workshops, Seminars & Conferences

- UGC NET Preparatory Programme - from 30th November to 2nd December 2018
- Workshop on Short Story Writing - 17th December 2018

- National level workshop on Communication – 28th February 2019
- Seminar on Media Analysis – 13th March 2019
- Seminar on Role of Youth in Creating New India (St. Xavier's College) – 28th March 2019

Awareness Programme

- Transgender Awareness - 29th November 2018
- Legal Awareness - 17th December 2018
- De-addiction - 17th December 2018
- Legal rights of women - 22nd January 2019
- Voter Awareness Forum - 12th February 2019
- Awareness Programme on Voting Rights - 3rd April 2019

Subject Club Activities

- Herodotus history club & Thendral Tamil Kazhagam - 11th March 2019
- Pi raters Mathematics Club - 12th March 2019
- Marvel Milton's English Club - 14th March 2019
- T² (Torque Troupe) Physical Science Club - 20th March 2019
- Malpighi Biological Science and Brain Hackers Computer Science Clubs - 22nd March 2019

Celebrations

- Homage to St. Francis Xavier - 1st December 2018
- Christmas - 20th December 2018
- Pongal - 12th January 2019
- Graduation day - 25th January 2019
- Republic Day - 26th January 2019
- Competition for women's day – 5th March 2019
- Women's day - 8th March 2019
- College Day – 1st April 2019

Alumni

- JAAT Executive Council Meet - 24th November 2018
- General Body Meeting - 06th January 2019

Chapter Meetings

- Dindigul - 17th November 2018
- Madurai - 18th November 2018

- Trichy - 8th December 2018
- Chennai - 09th December 2018
- Alumni EC members Picnic - 16th December 2018

Criterion VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

Staff Enrichment Programme

- Retreat - 2nd March 2019
- Colloquium on best practices of colleges of education - 13th March 2019
- Annual Evaluation of Teachers by Student - 8th April 2019
- Self Evaluation by Teachers for the Academic Year – 8th April 2019

Criterion VII: INSTITUTIONAL VALUES

- Joy of Giving

Fr. Principal shared the proposed plan for the activities during the academic year 2019-2020.

Planning for the Academic Year 2019-2020

Odd Semester

Date	June	Date	July
13	Students Welfare and Extra-curricular Committee Meeting	3	Academic Council Meeting
18	Faculty Development Programme	4	Research Cell Meeting
19	Board of Studies Meeting	4	Women Cell Meeting
19	Framing Questions for II year B.Ed.	5 & 6	Workshop on IPP for Staff
	Anti-ragging Committee Meeting	8-31	Data Collection for M.Ed.
20	Planning and Evaluation Committee Meeting	8	Assembly
20	Public Relations Committee Meeting	8	Library Committee Meeting
24	Academic Inauguration	8	Extension Services Committee Meeting
24	Holy Mass	9	Career Guidance and Placement Cell Meeting
24	Diagnostic Test	9	Anti-Tobacco Committee Meeting
24	Entry Behaviour Test	10	Magazine Committee
		11 & 12	Orientation Programme for I Year

25	'Aasaan' – E-Magazine Committee	13	Valediction of English Training Programme
25	College Website Committee Meeting	15	Classes begin for I M.Ed. & M.Phil.
26	IQAC Meeting	17	Academic Orientation Library Orientation
27	Finance Committee Meeting	18	Yoga Training for I & II B.Ed. girls
27	College Development Council Meeting	19 & 20	Research Methodology Seminar for I M.Ed. & M.Phil. ELT for I B.Ed.
28	Tutor Ward Interaction for II year	22 & 23	Peer Teaching for II B.Ed.
	Equal Opportunity Cell Meeting	22-24	Creative Crafts
	Inauguration of English Training Programme	27	Inauguration of Students Council
	Unit Receiving from Intensive Schools		Joy of Giving
	Psychology Experiment		Free Medical Camp
		29	Homage to St. Ignatius
	<u>August</u>		<u>September</u>
1-7	Micro-Teaching		Teachers Day Celebration
8-10	Lesson Plan Preparation		Awareness Rally
12-13	Demo Teaching		Visit to Saranalayam
21	Preliminary Teaching Practice – I		Seminar on Time Management and Stress Management
27	Preliminary Teaching Practice - II		
	Certificate course on Yoga Training begins		Joy of Giving
	Senior Teachers Meet		Teacher of the Week
	Tutor Ward		English Cultural Show
	Governing Body Meeting		Internal (CIA) - I
	Internship for II year B.Ed.		Orientation on Fire and Safety
	Introduction to Swayam		Inauguration of Subject Clubs
	College Assembly		Internship in Teacher Education Institutions for M.Ed. II year
	Quiz Competition		Video Conferencing
	Swachh Bharat		
	Visit to Internship School by Faculty		

	Awareness Programme on Consumer Rights		<u>October</u>
	Independence Day		Topic Selection for M.Ed. & M.Phil.
	Joy of Giving		Day of Human solidarity and harmony
	Teacher of the Week		Awareness talk on Transgender
	English Cultural Show		Teacher of the Week
	Inauguration of CGPC		Joy of Giving
	Blood Identification Camp		Cultural Show
	Peer Teaching		
	<u>November</u>		
	National Education Day		
	Internal (CIA) - II		
	IQAC Meeting		
	Research Cell		
	Aasaan – E-magazine		
	Semester Examination		
	Programme Evaluation by students		
	Curriculum Feedback		
	Staff Evaluation by Students		
	Visit to Special Schools		
	Visit to Science Centre		
	Visit to Museum		

Even Semester

Date	December	Date	January
	Board of Studies		Awareness programme on De-addiction
	Academic Council		Parent Teachers Meet
	Examination cum Awards Committee		Special Talk on Career Guidance
	Students Welfare and Extra-curricular Activities Committee		Educational Tour
	Extension Services		Pongal Celebration
	College Website Committee		Republic Day

	NAAC Steering Committee Meeting		Awareness programme on Legal Education
	Christmas Celebration		Intra-mural Cultural Competition
	Homage to St. Francis Xavier		Campus Interview
	Teacher of the Week		Social Project
	Joy of Giving		Library Committee
	Internal Evaluation of Teaching Competency		CGPC Committee
	Teaching Aids Assessment		Magazine Committee
	External Practical Commission		Academic Audit Committee
	Interaction with Administrators of Internship Schools		
	Aids Awareness		
	<u>February</u>		<u>March</u>
	Media Analysis		Women Day Celebration
	Community Camp		Subject Club Activities
	Field Trip		Seminar on Media Analysis
	Academic Audit Committee		Retreat
	Governing Body		Sports Day
	Finance Committee		College Day
	Women Cell		Tutor Ward
	Anti-ragging Committee		<u>April</u>
	II Sem. I-Internal (CIA)		II Sem. Internal (CIA) - II
	Painting Exhibition		Programme Evaluation by students
	Inter Collegiate Cultural Competition		Curriculum Feedback
	Health Awareness Programme		Staff Evaluation by Students
			II Sem. Semester Examination


After a long discussion, the following suggestions were given by the members to plan for the current academic year.

- To submit petition to the collector office regarding the scholarship for Dalit students, i.e full reimbursement college fees which is available for self financing colleges but not for aided colleges.
- To visit National Scholarship Portal for identifying any new scholarship available for students

- To send a requisition letter to TNTEU through research centre for opening of Part-time Ph.D. programme.
- To conduct two day seminar on qualitative research or mixed research by research centre.
- Faculty should complete three on-line courses per year and one on-line course by students.
- To conduct intercollegiate quiz competition.
- Industrial visit to any one of the companies such as Tubeless tyre production company in SIPCOT.
- Deepavali could be celebrated in the morning assembly.
- A workshop on 'File keeping and Office management' for non-teaching staff to be organized. Mr. Thangaraj, Assistant (S.P.L.) of SXCE took in-charge for the same.

Rev. Fr. Principal shared that this year the theme has been chosen as Youth for Social Transformation by Jesuits.

Thus the meeting came to an end at 12.40 pm.


Principal
St. Xavier's College of Education
(Autonomous)
Palayambottai - 627 002



St. Xavier's College of Education (Autonomous)

[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA 3.67]

Palayamkottai – 627 002, Tamil Nadu.

The Planning and Evaluation Committee Meeting for the academic year 2019-2020

20th June 2019

SUGGESTIONS AND ACTION TAKEN

S. No.	Suggestions	Action Taken
1.	To submit petition to the collector office regarding the scholarship for Dalit students, i.e full reimbursement college fees which is available for self financing colleges but not for aided colleges.	<ul style="list-style-type: none">• No response from the office.
2.	To visit National Scholarship Portal for identifying any new scholarship available for students	<ul style="list-style-type: none">• Students have been instructed.
3.	To send a requisition letter to TNTEU through research centre for opening of Part-time Ph.D. programme.	<ul style="list-style-type: none">• Part-time Ph.D programme admission was opened for this year.
4.	To conduct a two day seminar on qualitative research or mixed research by research centre.	<ul style="list-style-type: none">• One day workshop on SPSS & AMOS was conducted on 11th December 2019.
5.	Faculty should complete three on-line courses per year and one on-line course by students.	<ul style="list-style-type: none">• Teachers are undergoing online courses and students are given time to complete the online course.
6.	To conduct intercollegiate quiz competition.	<ul style="list-style-type: none">• Inter school quiz competition was organized on 11th November 2019.
7.	Industrial visit to any one of the companies such as Tubeless tyre production company in SIPCOT.	<ul style="list-style-type: none">• Due to pandemic, the programme was cancelled.
8.	To organize a workshop on 'File keeping and Office management' for non-teaching staff.	<ul style="list-style-type: none">• 'Solutions on Tally ERP-9' was organized on 29th February 2020.

Hemanth
Principal

St. Xavier's College of Education
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Palayamkottai - 627 002



St. Xavier's College of Education (Autonomous)

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Palayamkottai – 627 002, Tamil Nadu.

Planning and Evaluation Committee Meeting

The Planning and Evaluation Committee meeting for the academic year 2020-2021 was held on 12th September 2020 at 03.00 p.m. through Zoom. The following members were present in the meeting.

Name of the Members

Rev. Dr. D. Thomas Alexander, S.J., *Principal, SXCE.*

Rev. Dr. G. Pushparaj, S.J., *Secretary, SXCE.*

Dr. A. John Lawrence, *Asso. Prof. in English, SXCE.*

Dr. M. Antony Raj, *Asst. Prof. in History, SXCE.*

Dr. A. Punitha Mary, *Asst. Prof. in Education, SXCE.*

Dr. A. Michael J. Leo, *Asst. Prof. in Education, SXCE.*

Dr. Y. Daniel, *Asst. Prof. in Biological Science, SXCE.*


Mrs. A. Metilda Jasmine Shanthi, *Asst. Prof. in Mathematics, SXCE.*

Dr. S. Sherlin, *Asst. Prof. in Physical Science, SXCE.*

Rev. Dr. F.X. Dominic Royce, S.J., *Campus Treasurer, SXC.*

Mr. T. Thangaraj, *Manager, SXCE Office.*

Mrs. M. Gnana Kamali, *Alumni, SXCE.*


Principal
St. Xavier's College of Education
(Autonomous)
Palayamkottai - 627 002



ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)
[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA: 3.67]
PALAYAMKOTTAI - 627 002, TAMIL NADU

MINUTES OF THE PLANNING AND EVALUATION COMMITTEE MEETING
FOR THE ACADEMIC YEAR 2020-2021 (Online)

The Planning and Evaluation Committee meeting for the academic year 2020-21 was held on 12th September 2020 at 03.00 pm through Zoom. The following members were present in the meeting.

Rev. Dr. D. Thomas Alexander, S.J., *Principal, SXCE.*

Rev. Dr. G. Pushparaj, S.J., *Secretary, SXCE.*

Dr. A. John Lawrence, *Asso. Prof. in English, SXCE.*

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Dr. Y. Daniel, *Asst. Prof. in Biological Science, SXCE.*

Mrs. A. Metilda Jasmine Shanthi, *Asst. Prof. in Mathematics, SXCE.*

Rev. Fr. J. Martin George, S.J., *Asst. Prof. in Education, SXCE.*

Dr. S. Sherlin, *Asst. Prof. in Physical Science, SXCE.*

Rev. Dr. F.X. Dominic Royce, S.J., *Campus Treasurer, SXCE.*

Mr. T. Thangaraj, *Assistant (S.P.L.), SXCE Office.*

Mrs. M. Gnana Kamali, *Alumni, SXCE.*

The minutes of the previous meeting held on 20th June 2019 was read out by Dr. A. Punitha Mary. The minute was passed by the members present.

The members evaluated the activities of the college for the academic year 2019-20

Odd Semester - June 2019 to November 2019

CRITERION I: CURRICULAR ASPECTS

- Students Welfare and Extra Curricular Activities Committee -13th June 2019 & 27th November 2019

- Board of Studies - 19th June 2019
- Planning and Evaluation Committee - 20th June 2019
- Public Relations Committee - 20th June 2019
- Aasaan E-Magazine Committee - 25th June 2019
- IQAC - 26th June 2019 & 26th November 2019
- Academic Council - 03rd July 2019
- Research Cell - 04th July 2019 & 22nd November 2019
- Women Cell - 04th July 2019
- Extension Services Committee - 08th July 2019 & 21st November 2019
- CGPC - 09th July 2019 & 22nd November 2019
- Anti-Tobacco Committee - 09th July 2019
- Magazine Committee - 10th July 2019 & 03rd October 2019
- Library Committee - 10th July 2019
- Academic Orientation - I B.Ed. students on 17th July 2019
- Orientation on Library - 17th July 2019
- Introduction to SWAYAM - 27th July 2019
- Add-on Course: Creative Arts - 22nd & 23rd July 2019
- Add-on Course: Yoga
- Governing Body - 18th September 2019
- Examination cum Awards Committee - 31st October 2019
- Finance Committee - 15th November 2019

CRITERION II: TEACHING LEARNING AND EVALUATION

- Seminar on Framing Questions - 19th June 2019 – II B.Ed.
- Intensive English Training - 25th June to 13th July 2019 (21 days)
- Lesson Plan Preparation - 1st to 31st July 2019 – II B.Ed.
- Internship - 1st August to 30th November 2019
- Micro Teaching - 5th to 10th August 2019
- Data Collection – 8th to 31st July 2019 – II M.Ed.
- Lesson Plan Preparation - 16th to 19th August 2019

- Demo Teaching - 20th and 21st August 2019
Peer Teaching - 26th August 2019
- Preliminary Teaching Practice - 27th August, 11th, 22nd October & 9th November 2019
- Video Conferencing - 30th September 2019 & 29th October 2019
- Internship to V.O.C. College of Education – 9th to 19 October 2019 – II M.Ed.

Examination

- I CIA – 25th to 28th September 2019 (M.Ed.)
- I CIA – 26th to 28th September 2019 (B.Ed.)
- II CIA – 21st to 23rd November 2019
- Odd Semester – 4th to 9th December 2019 (B.Ed.)
- Odd Semester – 6th to 13th December 2019 (M.Ed.)

CRITERION III: RESEARCH AND OUTREACH ACTIVITIES

- Ph.D. Viva Voce – 5
- MOTESC
- NET Coaching – 1st to 3rd November 2019
- Inter-school and collegiate Arts and Science Exhibition – 19th November 2019
- National Seminar on Social Media and Youth: towards social transformation – 25th November 2019

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

CRITERION V: STUDENT SUPPORT AND PROGRESSION

- Inauguration of the Academic Year – 24th June 2019
- Tutor Ward Interaction – 2nd July & 5th September 2019
- Personality Development Programme – 15th & 16th July 2019
- ELT Workshop – 18th & 19th July 2019
- Inauguration of Students Council – 25th July 2019
- Consumer Awareness – 25th July 2019
- Leadership Training Programme – 25th July 2019 (Students Council)

- Time Management – 26th July 2019
- Yoga for Healthy Life – 27th July 2019
- Blood Identification Camp – 29th July 2019
- English Cultural Show – 14th September 2019, 19th October 2019
- E-governance, Energy conception, Save energy – 24th September 2019
- Career Guidance and Placement Cell – 10th October 2019
- Teacher of the Month – 12th October 2019
- Cancer Awareness – 18th October 2019

Celebrations

- Teachers Day – 6th September 2019
- Gandhi Jeyanthi – 4th October 2019
- Deepavali - 25th October 2019
- National Education Day – 11th November 2019
- National Constitution – 26th November 2019

Alumni Activities

- Re-union of the Batch 1991-1992 – 18th May 2019
- Consultation of New Education Policy – 9th & 10th August 2019
- Teachers Day Celebration – 28th September 2019
- Inter-School Quiz Competition 2019 - 11th November 2019

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

- FDP on Project Writing for Funding Agencies and Article Writing for Impact Journals – 18th June 2019
- New Education Policy – 12th July 2019
- Staff Orientation – 7th September 2019

CRITERION VII: INSTITUTIONAL VALUES AND BEST PRACTICES

- Introduction to Joy of Giving – 24th July 2019
- SWATCH BHARATH – 30th August 2019

Even Semester - December 2019 to May 2020

CRITERION I: CURRICULAR ASPECTS

- Curriculum Feedback - 14th December 2019
- SSR Review Meeting - 4th January 2020
- Pre-Board of Studies - 6th January 2020
- Examination cum Awards Committee - 07th January 2020 & 13th May 2020
- SSR Preparatory Meetings-I - 8th to 11, 13th & 14th January 2020
- Board of Studies - 24th January 2020
- SSR Preparatory Meetings-II - 30th & 31st January 2020
- Academic Council - 31st January 2020
- SSR Preparatory Meeting-II - 3rd, 5th to 8th February 2020
- Magazine Committee - 10th February 2020
- Governing Body - 11th February 2020
- Women Cell - 2nd March 2020
- SSR Preparatory Meeting-III - 13th, 16th, 18th and 20th March 2020
- Add-on Courses such as Hindi, Web 3.0 tools for prospective teachers

CRITERION II: TEACHING LEARNING AND EVALUATION

- Visit to Deaf and Dumb School - 12th December 2019
- Visit to Mentally Challenged School - 16th December 2019
- Visit to Government Museum - 19th December 2019 (I B.Ed.)
- Visit to District Science Centre - 19th December 2019
- Visit to Blind School - 7th February 2020
- Video Conferencing - 14th February 2020

Evaluation

- Assessment of Teaching Competency-Internal - 16th and 17th December 2019
- External Practical Commission - 19th & 20th December 2019.
- Continuous Internal Assessment (CIA-I) - 24th to 27th February 2020

CRITERION III: RESEARCH AND OUTREACH ACTIVITIES

- Pre-Ph.D. Viva-voce - 1
- Ph.D. Viva Voce - 4
- Christmas Day Celebration - 18th December 2019
- TNTEU Tirunelveli District Level Cultural Meet - 10th February 2020
- TNTEU Tirunelveli District Level Sports Meet - 11th February 2020
- MOTESC
- Visit to St. Anne's Rehabilitation Centre for the Mentally Handicapped Children and Home for the Aged (ARCH)
- Social Project Day - 9th March 2020

CRITERION V: STUDENT SUPPORT AND PROGRESSION

- Basic Legal Rights - 13th December 2019
- English Cultural Programme - 14th December 2019
- De-addiction - 16th December 2019
- Teacher of the Month - 19th December 2019 & 12th February 2020
- Institutional Practices fostering Mental Health - 10th & 11th January 2020
- Campus Interview - 11th, 24th January, 1st, 29th February & 9th March 2020
- Voters Awareness Oath - 24th January 2020
- Tutor Ward Interaction - 27th & 29 January 2020
- Intra-mural Sports and Games Competitions - 27th to 30th January, 1st, 3rd to 8th, 11th & 12th February 2020
- Intra-mural Cultural Competitions (Indoor) - 27th to 29th February, 2nd & 3rd March 2020
- Book Exhibition - 29th to 31st January 2020
- Painting Exhibition - 13th February 2020
- Family Life Education - 5th March 2020
- Promotion of Indigenous knowledge in our medical system - 7th March 2020
- Mathematics Club Activity - 16th March 2020
- Webinar on Post COVID Life Challenges: A Youth Perspective - 28th and 29th May 2020

Celebrations

- Pongal – 14th January 2020
- Republic Day – 28th January 2020
- Womens Day – 10th March 2020
- International Consumers Day – 14th March 2020

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

- Faculty Development Programme: SPSS & AMOS – 10th December 2019
- Internship School Teachers Meet – 11th December 2019
- Leadership Training (Mangalore) – 11th & 12th January 2020
- Parent Teacher Meet – 23rd January 2020
- Staff Pichic – 26th January 2020
- Forming Responsible Leaders (Trichy) – 28th & 29th February 2020
- Faculty Development Programme for Non-teaching Staff – 29th February 2020
- FDP on Outcome based Education – 8th May 2020
- Webinar on Common Errors in the Construction of Doctorial Thesis – 30th May 2020

CRITERION VII: INSTITUTIONAL VALUES AND BEST PRACTICES

Planning the Activities for the First Semester of the Academic Year 2020-2021

June 2020

Date	Events
05	Digital Tools for Interactive Teaching (Webinar)
10	National Level Online Talent Quiz
11	Tapping our Inner Resources to Win Covid 19 (Webinar)
12	Age related Disorders and Remedy though Fitness (Webinar)
13	உலக நாகரீக தொடரில் ஆதிச்சந்தலூர் – ஓர் பார்வை (Webinar)
16	Turn Your Thesis into Journal Articles

	(International Webinar)
20	பேச்சுக்கலை: அடிப்படைகள் மற்றும் கருவிகள் (Webinar)
22-24	Designing of Online Courses for Moocs (Workshop)
24	Profile Management System for Academic Visibility (Webinar)
25	Online Classes: Prospects and Challenges (Webinar)
26	Teachers as Educators (Webinar)
26	Unknown Facts about Mangrove Forest (Webinar)
27	Pre-Ph.D. Vivo and Research Colloquium

27	Physical Science Breakthroughs: Proper Utilization (Webinar)
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July & August 2020

Date	Events
6 July	Teacher Career: Challenges and Global Opportunities(Webinar)
14 Aug.	Effective Speaking and Writing in English(Webinar)
21 Aug.	National Education Policy 2020(Webinar)
31 Aug.	Environment Impact Assessment 2020(Webinar)

September 2020

Date	Events
2	Physical Science Subject Club Activity
5	Teacher's Day Celebration
8	IQAC Meeting
9	Bio-Science and Computer Science Subject Club Activity
11	BOS Meeting
12	History and Tamil Subject Club Activity
12	Planning and Evaluation Committee Meeting
15	Finance Committee Meeting
16	English Subject Club Activity
18	Academic Council Meeting
21	College Development Council Meeting
23	Students Welfare and Extra Curricular Activities
25	Career Guidance and Placement Cell Meeting
26	Teacher of the Month
26	Library Committee Meeting
28	Extension Services Committee Meeting
29	Women Cell Meeting
30	Research Cell Meeting

October 2020

Date	Events
2	VENTEL Programme
5-8	CIA

	Inauguration of Academic year 2020-2021 & Intensive English Training Programme
8	Governing Body Meeting
10	Promotion of indigenous knowledge in our medical system
15	Birthday of Dr. A.P.J. Abdul Kalam
17	Teacher of the Month
21	Valediction of IET
22-23	Orientation Programme for I B.Ed.
24	Introduction to online self -study courses Academic Orientation Library Orientation
28 & 29	Staff Orientation
30	Miladi Nabi
31	ELT Programme for I B.Ed.

November 2020

Date	Events
2	Entry Behaviour Test
3	Seminar on Framing Questions for II B.Ed. Awareness Talk on Food Adulteration for I B.Ed.
7	Faculty Development Programme (Teaching Staff) Legal Awareness for I B.Ed.
11	National Education Day Celebration
13	Seminar on Time Management and Stress Management for I B.Ed. Textbook Review for II B.Ed.
12	Deepavali - Celebration
17	De-addiction for I B.Ed.
19	Consumer Awareness for I B.Ed. Inauguration of Students Council
20	Leadership Training Programme (Students Council) Inauguration of CGPC for I B.Ed.
21	Faculty Development Programme for Non-teaching Staff Teacher of the Month
27-1 st Dec	II CIA for II B.Ed. I CIA for I B.Ed.

December 2020

Date	Events
5	Transgender Awareness
9-16	Semester Examinations for II B.Ed.
17	IV Semester begins Psychology Experiments for II B.Ed.
18	Psychology Experiments for II B.Ed.
19	Christmas Day Celebration
21	Social Project Day FDP by IQAC
22&23	Preparing Students for ITP
24-3 Jan	Christmas Holidays

January 2021

Date	Events
4	Preparing Students for ITP
5	Tutor Ward Interaction for I B.Ed.
5-4 May	Internship for II B.Ed. Students
6-8	Book Exhibition
9	Inauguration of Subject Club
11	Blood Identification Camp
13	Pongal Celebration
14-17	Pongal Holidays
20	Teacher of the Month
26	Republic Day
27-29	II CIA for I B.Ed.
30	IQAC Meeting

February 2021

Date	Events
1-5	I Semester Examinations (I B.Ed.)
6	Board of Studies
1-11	Internship for TEI for II M.Ed.
8-13	Microteaching
15-17	Lesson Plan Writing
18-19	Demo Teaching
20	Parent Teacher Meeting Academic Council Meeting
22-23	Peer Teaching

24-27	I CIA for II M.Ed.
25	Preliminary Teaching Practice – I
26	Eeranilam - Painting Exhibition
27	English Cultural Show
28	VENTEL Programme

March 2021

Date	Events
1	Preliminary Teaching Practice – II
2	Visit to Blind School & Deaf and Dump School
3	Visit to Mentally Retarded School Visit to Holy Angel BCV International School
5	Preliminary Teaching Practice – III
8	Women's Day Celebration
10	Tutor Ward Interaction for I B.Ed.
12	Visit to Science Centre
13	International Consumers Day
15-19	Subject Club Activities
20	Intra-mural Cultural Competitions
22	Governing Body Meeting
24	English Cultural Show
25-27	Community Camp
29	Video Conferencing
30	Teacher of the Month

April 2021

Date	Events
7	VENTEL Programme
8-10	CIA – I for I B.Ed.
12	Inter Collegiate Quiz Competition
13	Video Conferencing
15	Intra-mural Sports and Games Competition
16-17	Educational Tour
19-23	II CIA for II M.Ed.
24	Sports Day
27	Teacher of the Month
30	Staff Picnic

May & June 2021

Date	Events
5	Classes resumes for II B.Ed.
8	College Day
10-12	Semester Examinations for II M.Ed.
20-21	Assessment of Teaching Competency

	(Internal)
24-25	Assessment of Teaching Competency (External)
26-28	CIA – II – I B.Ed.
June 3-8	II Semester

After a long discussion of the last year activities and the proposed plan for the academic year 2020-2021, the group suggested the following activities in the current academic activities.

1. To conduct a staff orientation on the action plan of the 'Province Apostolic Preferences (PAP)'
2. To organise NET Coaching Programme in the month of November
3. To conduct atleast two Women Health oriented programmes per semester.
4. To honour the six alumni who received 'Best Teacher award' from state government after the arrival of students in the campus.
5. To strengthen the Joy of giving, the students may be sent to meet the deserving group every month by optional group wise so that they may develop empathy on them.
6. To submit petition to the Tahsildar office/Government regarding scholarship for Dalit Students. i.e. full reimbursement college fees.
7. To prepare students for NAAC, orientation on NAAC to be given.
8. To organise e-content programme for students after their arrival to the college.

Rev. Fr. Principal shared that this year the theme has been chosen as 'Youth for Social Transformation' by Jesuits.

Thus the meeting came to an end at 12.40 pm.

Monishy
Principal
St. Xavier's College of Education
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Palayamkottai - 627 002