



St. Xavier's College of Education (Autonomous)

[Re-accredited (3rd Cycle) at 'A' Grade by NAAC with CGPA 3.67]

Palayamkottai – 627 002, Tamil Nadu.

Students Welfare and Extra-curricular Activities Committee Meeting

Date: 23.09.2020

The Students Welfare and Extra-curricular Activities Committee meeting for the academic year 2020-2021 was held on **23rd September 2020** at **3.00 p.m.** in the Mother Teresa Hall. Kindly make it convenient to attend the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J., <i>Principal, SXCE.</i>	:
2. Rev. Dr. G. Pushparaj, S.J., <i>Secretary, SXCE.</i>	: —
3. Mrs. A. Metilda Jasmine Shanthi, <i>Coordinator & Asst. Prof. in Maths, SXCE.</i>	: A. Metilda
4. Dr. A. John Lawrence, <i>Asso. Prof. in English, SXCE.</i>	:
5. Dr. M. Antony Raj, <i>Asst. Prof. in History, SXCE.</i>	: Antony Raj
6. Dr. A. Punitha Mary, <i>Asst. Prof. in Education, SXCE.</i>	: Dr. Punitha Mary
7. Dr. A. Michael J. Leo, <i>Asst. Prof. in Education, SXCE.</i>	:
8. Dr. Y. Daniel, <i>Asst. Prof. in Bio-Science, SXCE.</i>	: Y. Daniel
9. Rev. Fr. J. Martin George, S.J., <i>Asst. Prof. in Education, SXCE.</i>	: J. Martin George
10. Dr. S. Sherlin, <i>Asst. Prof. in Physical Science, SXCE.</i>	: S. Sherlin
11. Dr. R. Sathesh Franklin, <i>Asst. Prof. in Physical Education, SXCE.</i>	: R. Sathesh Franklin
12. Rev. Dr. F.X. Dominic Royce, S.J., <i>Asst. Prof. in Education, SXCE.</i>	: —
13. Mr. U. Subramanian, <i>Asst. Prof. in Tamil, SXCE.</i>	: U. Subramanian 23/09/20
14. Mrs. M. Rosary Kiruba Alexy, <i>Asst. Prof. in Physical Science, SXCE.</i>	: M. Rosary Kiruba Alexy
15. Mr. D. Namasivayam, <i>Performing Arts, SXCE.</i>	: —
16. Mr. S. Joseph, <i>Library Assistant, SXCE.</i>	: S. Joseph
17. Ms. S.V. Allan Sharmila, <i>II B.Ed.</i>	: —
18. Mr. A. Infant Vijay, <i>II B.Ed.</i>	: —



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**STUDENTS WELFARE AND EXTRA-CURRICULAR ACTIVITIES
 COMMITTEE MEETING FOR THE ACADEMIC YEAR 2020-2021**

Venue: Mother Teresa hall

Time: 3.00 p.m

Date: 23-9-2020

Agenda

1. Prayer
2. Minutes of the last meeting
3. Planning of Welfare and Extra-curricular activities
 - Intensive English Training
 - Orientation on Personality Development and Library Usage
 - Establishing students Council and Orientation
 - Inauguration of Subject Clubs
 - Webinar on NEP and EIA for Ist B.Ed students
 - Celebrations on Teachers' day, National Educational day, Deepavali, Miladi nabi, Christmas
 - Orientation for Self Study course
 - ELT Programme
 - Programme on Health club, Yoga Education
 - Teacher of the month and English Cultural Saturday
 - Orientation to Aasan – E Magazine
 - Add on Courses – Yoga, Hindi, MTS
4. Any other ?

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**MINUTES OF THE STUDENT'S WELFARE AND EXTRA-CURRICULAR
ACTIVITIES COMMITTEE MEETING FOR THE ACADEMIC YEAR 2019-2020**

The Student's Welfare and Extra-Curricular Activities Meeting for the academic year 2020-2021 was held on 23rd September 2020 at 3.00 p.m. in the Mother Teresa hall. The meeting began with a prayer by Fr. Principal. The Principal welcomed the members present. The following members were present in the meeting.

- Rev. Dr. D. Thomas Alexander, SJ. Principal
- Mrs. A. Metilda Jasmine Shanthi, Asst. Prof. in Mathematics
- Prof. A. John Lawrence, Associate Professor in English
- Dr. M. Antony Raj, Asst. Prof. in History
- Dr. A. Punitha Mary, Asst. Prof. in Education
- Dr. A. Michael J Leo, Asst. Prof. in Education
- Dr. Y. Daniel, Asst. Prof. in Bio-Science
- Rev. Fr. J. Martin George, SJ. Asst. Prof. in Education
- Dr. S. Sherlin, Asst Prof. in Physical science
- Dr. R. Sathesh Franklin, Director of Physical Education
- Mr. U. Subramanian, Asst. Prof. in Tamil
- Mrs. M. Rosary Kiruba Alexy, Asst. Prof. in Physical science
- Mr. D. Namasivayam, Performing Arts
- Mr. S. Joseph, Library Assistant
- Ms. S.V. Allan Sharmila, II B.Ed
- Mr.A. Infany Vijay, II B.Ed

The minutes of the previous Student's Welfare and Extra-curricular Activities Meeting for the academic year 2019-2020 held on 27th November 2019 was read out by Mrs. A. Metilda Jasmine Shanthy, Vice-Principal.

Proposals


The members suggested different activities and propose some ideas for the welfare of the students, based on which the followings were decided.

It was decided

- To start the Intensive English training classes for the Ist year B.Ed students after getting the proper intimation from the government
- To ~~give~~ ^{organise} ELT programme by Fr. Kennedy after the Intensive English training programme
- To give orientation to self study course on Gandhian thoughts and swayam in the first week of November 2020
- To allot one hour in a week with in the time table for the self study course
- To ~~give~~ ^{conduct} Yoga training after the orientation of Self study courses
- To upload the videos on independent speech given by IInd year B.Ed students in Aasan
- To conduct orientation on personality development and library usage after the reopening of the college
- To conduct webinar on NEP and EIA for the Ist year B.Ed students (2020-21)
- To establish students council and orientation on it after the arrival of the Ist year B.Ed students
- To celebrate National Educational day on 11th November and Miladi nabi on 30th October 2020
- To conduct a diploma programme on "Techno Pedagogy in Teacher Education"
- To ~~give~~ ^{offer a} compulsory Add on course on Yoga training, Modern Theatre Skills and Creative crafts

- To ^{provide} give optional Add on course on Web designing and Hindi
- To allot one hour in a week within the timetable from 3.30 to 4.30 p.m for compulsory Add on courses and separate hours from 4.30 to 5.30 pm for optional add on course.
- To collect Rs. 2000 as a fee from the students for the Add on courses
- To provide certificates for the Add on course
- To give certificates for web designing, MTS and Hindi to students of 2018-20 batch
- To review the syllabus for the Add on course on web designing in the context of COVID 19
- To take students for field trip visit to local temple such as Nellaiappar temple and Krishnapuram and industrial visit to coco cola company and tubless tyers
- To have a mask wending machine and one sanitizer in the first floor
- To maintain social distance inside the classrooms

Rev. Fr. Principal thanked the committee members for their valuable suggestions and the meeting came to an end at 4.15 p.m.


Principal
St. Xavier's College of Education
(Autonomous)
Palayamkottai - 627 002

**STUDENT'S WELFARE AND EXTRA-CURRICULAR ACTIVITIES COMMITTEE
MEETING FOR THE ACADEMIC YEAR 2019-2020**

23rd September 2020

ACTION TAKEN REPORT

Events	Action taken
To start the Intensive English training classes for the Ist year B.Ed students after getting the proper intimation from the government	Not organized due to COVID-19 lock down
To organise ELT programme by Fr. Kennedy after the Intensive English training programme	Programme was conducted on 17 th and 18 th March 2021
To give orientation to self study course on 'Gandhiyan Thoughts' and 'Swayam' in the first week of November 2020	Orientation was given
To allot one hour in a week within the time table for the self study course	Period was allotted in the time table
To conduct 'Yoga Training' after the orientation of Self study courses	Not organized due to COVID-19 lock down
To upload the videos on independent speech given by IInd year B.Ed students in Aasan	Not yet uploaded but it is under process
To conduct orientation on 'Personality Development' and 'Library Usage' after the reopening of the college	Orientation to library usage was given
To conduct webinar on NEP and EIA for the Ist year B.Ed students(2020-2021)	Not yet conducted
To establish students council and orientation on it after the arrival of the Ist year B.Ed students(2020-2021)	Not yet established
To celebrate National Educational day on 11 th November and Miladi nabi on 30 th October 2020	It was celebrated through online

To conduct a diploma programme on “Techno Pedagogy in Teacher Education”	It is under process
To offer a compulsory Add on course on Yoga training, Modern Theatre Skills and Creative Crafts	Modern theatre skills and creative crafts were offered but Yoga training was not offered
To provide optional Add on course on Web designing and Hindi	It is under process
To allot one hour in a week within the timetable from 3.30 to 4.30 p.m for compulsory Add on courses and separate hours from 4.30 to 5.30 pm for optional add on course.	Periods are allotted for compulsory Add on course
To collect Rs. 2000 as a fee from the students for the Add on courses	Rs.1500 was collected for Hindi and Web designing courses but it was returned
To review the syllabus for the Add on course on ‘Web Designing’ in the context of COVID 19	Syllabus was reviewed
To take students for field trip visit to local temple such as Nellaiappar temple and Krishnapuram and industrial visit to coco cola company and tubless tyers	Due to COVID it was dropped
To have a mask wending machine and one sanitizer in the first floor	It is under process
To maintain social distance inside the classrooms	Social distance is maintained in the classroom



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Palayamkottai, Tirunelveli – 627002, Tamil Nadu, India

Students Welfare and Extra-curricular Activities Committee Meeting

The Students Welfare and Extra-curricular Activities Committee Meeting for the academic year 2020-2021 was held on **06th September (Monday) 2021** at **11.30 a.m.** in the Conference Hall. The following members were present in the meeting.

Name	Signature
1. Rev. Dr. D. Thomas Alexander, S.J., Principal, SXCE.	:
2. Rev. Dr. G. Pushparaj, S.J., College Secretary, SXCE	:
3. Mrs. A. Metilda Jasmine Shanthi, Coordinator, Asst. Prof. in Maths, SXCE	:
4. Dr. A. John Lawrence, Asso. Prof. in English, SXCE	: —
5. Dr. M. Antony Raj, Asst. Prof. in History, SXCE	:
6. Dr. A. Punitha Mary, Asst. Prof. in Education, SXCE	:
7. Dr. A. Michael J. Leo, Asst. Prof. in Education, SXCE	:
8. Dr. Y. Daniel, Asst. Prof. in Bio-Science, SXCE	:
9. Dr. S. Sherlin, Asst. Prof. in Education, SXCE	:
10. Dr. R. Sathesh Franklin, Asst. Prof. in Physical Education, SXCE	: —
11. Rev. Dr. F.X. Dominic Royce, S.J., Asst. Prof. in Education, SXCE	: —
12. Mr. U. Subramanian, Asst. Prof. in Tamil, SXCE	:
13. Mrs. M. Rosary Kiruba Alexy, Asst. Prof. in Physical Sci., SXCE	:
14. Mrs. S. Mercy Johanna, Asst. Prof. in English, SXCE	: —
15. Dr. D. Namasivayam, Performing Arts, SXCE	: —
16. Mr. S. Joseph, Library Assistant, SXCE	:
17. Mr. T. Subbiah, I B.Ed., SXCE	:
18. Ms. S. Suhasini, I B.Ed., SXCE	:



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**STUDENTS WELFARE AND EXTRA-CURRICULAR
ACTIVITIES COMMITTEE MEETING FOR THE ACADEMIC
YEAR 2021-2022**

Venue: Conference hall

Time: 11.45 a.m

Date: 06-09-2021

Agenda

1. Prayer
2. Minutes of the last meeting
3. Planning of Welfare and Extra-curricular activities
 - Intensive English Training
 - ELT Programme
 - Orientation on Personality Development and Library Usage
 - Establishing students Council and Orientation
 - Orientation for Diploma courses
 - Subject club activities
 - Preparation for teaching
 - Teacher of the month and English Cultural Saturday
 - Orientation to Aasan – E Magazine
 - Add on Courses – constitutional values and rights
 - Student exchange programme (Ignatius , Annammal)
 - Capacity building programme – (communication skill, Technology skill)
 - Capacity building programme with special schools
4. Any other ?

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**MINUTES OF THE STUDENT'S WELFARE AND EXTRA-CURRICULAR
ACTIVITIES COMMITTEE MEETING FOR THE ACADEMIC YEAR 2021-2022**

The Student's Welfare and Extra-Curricular Activities Meeting for the academic year 2021-2022 was held on 6th September 2021 at 11.30 a.m. in the Conference hall. The meeting began with a prayer by Mrs. M. Rosary Kiruba Alexy. The Principal welcomed the members present. The following members were present in the meeting.

- Rev. Dr. D. Thomas Alexander, SJ. Principal
- Rev. Dr. G. Pushparaj, S.J., Secretary
- Mrs. A. Metilda Jasmine Shanthi, Asst. Prof. in Mathematics
- Dr. M. Antony Raj, Asst. Prof. in History
- Dr. A. Punitha Mary, Asst. Prof. in Education
- Dr. A. Michael J Leo, Asst. Prof. in Education
- Dr. Y. Daniel, Asst. Prof. in Bio-Science
- Dr. S. Sherlin, Asst Prof. in Physical science
- Mr. U. Subramanian, Asst. Prof. in Tamil
- Mrs. M. Rosary Kiruba Alexy, Asst. Prof. in Physical science
- Mr. S. Joseph, Library Assistant
- Mr. T.Subbiah, I B.Ed
- Ms. S. Suhasini, I B.Ed

The minutes of the previous Student's Welfare and Extra-curricular Activities for the academic year 2020-2021 held on 23rd September 2020 was read out by Metilda Jasmine Shanthi, Vice-Principal.

Proposals

The members suggested different activities and proposed some ideas for the students, based on which the followings were decided.

It was decided

- To elect students council member and to have the inauguration after the arrival of B.Ed students
- To conduct Orientation and Leadership Training programme for Student council
- To organize subject club activities after the semester exam
- To stick on some useful information in the subject notice board
- To engage the students in the learning resource centers by the optional teachers
- To allot separate time for Microteaching practice in the third semester.
- To replay the videos of microteaching to the students in their optional groups
- To teach students the ALM method of writing lesson plans and make students write at least 2 lesson plans on it
- To start 'Teacher of the Month' programme and 'English cultural Saturdays' shows after the semester exams
- To offer a self study course on 'Constitutional values and Rights'.
- Mr. Michael J Leo and Mrs. M. Rosary kiruba Alexy were asked to plan out for student exchange programme with Ignatius college of Education.

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- It was suggested to have student exchange programme for two units from the elective course 'Peace Education' in the third semester
- To conduct capacity building programme in collaboration with deaf and dumb school
- To organize a meeting with the school headmasters and teachers before and after the school internship training
- To conduct personal counseling by a women counselor at the beginning of the academic year
- To organize a programme on career and counseling skills by inviting Mr. Anbuwanan.
- To arrange a non teaching staff to sanitize the hands of the students after the lunch break.

Rev. Fr. Principal thanked the committee members for their valuable suggestions and the meeting came to an end at 12.45 p.m.