



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)
Name of the head of the Institution	Rev. Dr. D. Thomas Alexander, S.J.
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04622577630
Mobile no.	9443554775
Registered Email	sxceiqac@gmail.com
Alternate Email	sxcdeanofstudies@gmail.com
Address	John's College Road
City/Town	Palayamkottai
State/UT	Tamil Nadu
Pincode	627002

<b>2. Institutional Status</b>																			
Autonomous Status (Provide date of Conformant of Autonomous Status)	13-Jun-2006																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Dr. A. Punitha Mary																		
Phone no/Alternate Phone no.	04622577630																		
Mobile no.	9894463454																		
Registered Email	sxceiqac@gmail.com																		
Alternate Email	sxcedeanofstudies@gmail.com																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="http://sxcedn.edu.in/wp-content/uploads/aqar/aqar2017-18.pdf">http://sxcedn.edu.in/wp-content/uploads/aqar/aqar2017-18.pdf</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://sxcedn.edu.in/?page_id=2355">http://sxcedn.edu.in/?page_id=2355</a>																		
<b>5. Accrediation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>A</td> <td>3.67</td> <td>2013</td> <td>23-Mar-2013</td> <td>22-Mar-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	3	A	3.67	2013	23-Mar-2013	22-Mar-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
3	A	3.67	2013	23-Mar-2013	22-Mar-2020														
<b>6. Date of Establishment of IQAC</b>	17-Aug-2004																		
<b>7. Internal Quality Assurance System</b>																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																
IQAC Meeting	19-Nov-2018		23																

	2	
IQAC Meeting	15-Apr-2019 1.45	23
Curriculum Feedback from Students	28-Nov-2018 2	201
Curriculum Feedback from Students	05-Apr-2019 2.30	201

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	Yes
If yes, mention the amount	300000
Year	2014

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

\* Organized one day workshop on effective mentoring as staff development programme and seminar on Cyber \* Wisdom for students on 20th September 2018 and a colloquium on Best Practices of Colleges of Education on 13th March 2019. \* Published IQAC Newsletter for odd and even semesters. \* Conducted Entry and Exit behaviour test for the prospective teachers. \* Evaluated the Teaching Competency of staff with the help of students. \* Conduction of AAA visit on 26th March 2019.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
<p>To have residential programme from next academic year so that the interaction between students and teachers could be improved. To make effort in bringing more intensive school teachers to participate in the evaluation meeting Spoken English of the students can be improved if the staff members insist on English in the classrooms. The results of the social project could be published as articles in the newspaper. Puspahalatha CBSE school or Comoran International, BCV Holy Angels were suggested as innovative schools to be visited by the students. Workshop on counselling for students to be conducted. To conduct seminar on IPP to the students. A book on educational psychology to be published. Celebrations of Deepavali, Ramzan and Moharam every year. Spoken English, Teacher Behaviour, Marshal arts, Music, Folk Dance, conducting of exhibition, drawing and modern theatre skill as Add-on course may be thought about.</p>	<p>Discussion is on at the management level. Efforts are taken. Faculty has been instructed to strictly adhere to the policy of language of English in the classroom. It is in the progress. They are being contacted. It is planned to organize in the next academic year. It is planned to organize in the next academic year. It is planned to publish in the next academic year. It was decided to celebrate all the festivals. Feasibility is looked into. Courses on Modern Theatre Skills and Hindi were conducted.</p>

[View File](#)

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body	26-Feb-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2012

Date of Submission

26-Jun-2012

<b>17. Does the Institution have Management Information System ?</b>	<b>Yes</b>
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Students Information System in the Administrative Office. Students Attendance send to the parents daily through short messaging service. Students database at Career Guidance and Placement Cell. Article Alert System. Biometric Attendance System for Students and Staff.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BEd	BED	Education	22/06/2018

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
<b>No Data Entered/Not Applicable !!!</b>				

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Intensive English Training	25/06/2018	97
Hindi	08/08/2018	28
Modern Theatre Skills	23/07/2018	97

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Social Project	98

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)**Feedback Obtained**

The curriculum feedback is received from all the students orally by assembling all the students in one place along with the staff members and Principal. The feedback is received for syllabus of each and every course and the concerned staff members may interact with them to explain their doubt regarding syllabus and it is recorded and maintained in the dean's office. Along with the syllabus, the general feedback on the academic and non academic activities of the colleges would be discussed and it would be considered in the discussion during board of studies and in academic council. The programme evaluation per semester would be done in which the students are asked to evaluate the programmes offered by the college using a questionnaire with three point scale and analysed. Based on their evaluation some of the programmes are strengthened and some of them are dropped. The syllabus feedback is received from all the staff members. Each one may express the changes they want to have in the subject they are handling and that would be considered in the board of studies and in academic council. Each and every activity conducted in our college would be evaluated in the staff meeting and the staff in charge of the activity may share the difficulties they faced and the students support for the programme. By this discussion, the new innovative activities may be introduced or the programme which is not suitable for the students would be deleted.

**CRITERION II – TEACHING- LEARNING AND EVALUATION****2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	183	97
MEd	Education	50	2	2
MPhil	Education	30	4	2

**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	97	2	15	5	3

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	20	40	9	9	5

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system is provided in our college in the name of tutor ward system in which all the staff members are allotted six to seven students from each year. At least twice in a semester there would be a formal meeting of tutor ward in the working hour itself in which the general guidance for all would be given and if they have any personal or financial problems they can meet the tutor any time in the college. A tutor ward notebook is maintained for each student separately in which the complete detail of the student such as family background, future plan, academic profile, achievement in the college, positive encouragement by teachers, mentors are entered. Based on the family background of the students the tutor may recommend the management to provide scholarship. The mark statement would be distributed to the students along with their parents through the tutor in which the tutor may interact with the parents so that there may be smooth relationship between them which helps them to mould the behaviour of the students. The following are the benefits of the tutor ward system. • The students may feel happy as they had mentor to listen their problems • They may get academic as well as personal guidance from the tutor. • It helps them to adjust with the classmates and the rules and regulations of the college • It helps to know the expectations of the college from the tutor • It develops cordial relationship among the students, parents and teachers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
195	16	1:12

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	12	0	2	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	BED	Odd Semester	27/11/2018	19/12/2018
BEd	BED	Even Semester	30/04/2019	06/05/2019
MEd	MED	Odd Semester	27/11/2018	19/12/2018

MEd	MED	Even Semester	30/04/2019	06/05/2019
MPhil	MPHILFT	Odd Semester	18/12/2018	29/01/2019
MPhil	MPHILFT	Even Semester	30/04/2019	06/05/2019
MPhil	MPHILPT	Year End	30/04/2019	06/05/2019
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	201	0

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://sxcedn.edu.in/?page\\_id=2369](http://sxcedn.edu.in/?page_id=2369)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BED	BEd	Education	97	97	100
MED	MEd	Education	2	2	100
MPHILFT	MPhil	Education	2	2	100
MPHILPT	MPhil	Education	5	5	100

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://sxcedn.edu.in/?page\\_id=2371](http://sxcedn.edu.in/?page_id=2371)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
<b>No Data Entered/Not Applicable !!!</b>				

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				



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3.2.2 – The institution provides seed money to its teachers for research,

No Data Entered/Not Applicable !!!

### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Restriction of Plagiarism: A Quality Measure in Social Science Research (ICSSR sponsored)	St. Xaviers College of Education	25/08/2018

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

### 3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Education	7

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	15	0

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	26
<a href="#">View File</a>	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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**No Data Entered/Not Applicable !!!**

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**3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)**

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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**No Data Entered/Not Applicable !!!**

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**3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year**

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	30	9	38
Presented papers	1	11	0	0
Resource persons	0	0	1	20

**3.5 – Consultancy**

**3.5.1 – Revenue generated from Consultancy during the year**

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
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**No Data Entered/Not Applicable !!!**

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**3.5.2 – Revenue generated from Corporate Training by the institution during the year**

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
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**No Data Entered/Not Applicable !!!**

**3.6 – Extension Activities**

**3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year**

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Identification Camp	Youth Red Cross in collaboration with Judge Joseph Clinic	2	97
Siddha Medical Camp	Siddha Medical College, Palayamkottai.	2	100
Awareness Rally on No to Plastic and Yes to Helmet	St. Ignatius College of Education and St. Johns College of Education	2	300

Awareness on Child Abuse and Child Abandonment - Human Chain	Child help of Social Welfare Department of Indian Government and St. Ignatius College of Education	2	247
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	St. Xavier's College of Education	Cleaning the Campus	5	97
Transgender Awareness	St. Xavier's College of Education	Interaction with Transgender	1	195
Deaddiction	St. Xavier's College of Education	Experience shared by Jesuit Ministry to Alcohol and Drug Dependents	1	195
Cent percent Voting	St. Xavier's College of Education in collaboration with Rotary Club, Tirunelveli suburbs	Awareness programme on voting rights	1	201
Legal Rights of Women	St. Xavier's College of Education in collaboration with National Commission for Women, New Delhi.	Awareness programme on Legal Rights of Women	1	201
Consumer Rights	St. Xavier's College of Education	Awareness programme on Consumer Rights	1	195

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Video Conferencing	195	Management	1

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job Training	School Internship	23 Schools	01/08/2018	30/11/2018	II B.Ed. Students
Job Training	Teacher Education Institution Internship	V.O.C. College of Education, Tuticorin.	06/08/2018	18/08/2018	II M.Ed. Students
Job Training by our College	Teacher Education Institution Internship	M.S. University, Tirunelveli.	09/08/2018	25/08/2018	II M.Ed. Students from M.S. University
Job Training by our College	Library Internship	Sadakathulla Appa College (Autonomous) , Tirunelveli.	23/11/2018	02/12/2018	Mr. B. Charles Sam Wesley and Mr. S. Mohamed Azarudeen
<a href="#">View File</a>					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Loyola College of Education, Jamshedpur	22/08/2018	Video Conferencing	195
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2950000	5216538.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Rovan	Fully	2.0	2013

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21968	2209980	352	90686	22320	2300666
Reference Books	2033	481000	15	30000	2048	511000
e-Books	80409	0	0	0	80409	0
e-Journals	3828	5900	0	0	3828	5900
Journals	39	32702	0	0	39	32702
Digital Database	2	0	0	0	2	0
CD & Video	267	35249	0	0	267	35249
Library Automation	1	100000	0	0	1	100000
Weeding (hard & soft)	5070	618540	0	0	5070	618540
Others (specify)	55	1134731	0	0	55	1134731

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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. A. Michael J Leo	Multimedia concepts and elements	National Resource Centre, Central	01/12/2018

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	91	43	2	0	0	14	9	20	15
Added	6	0	1	0	0	2	0	40	4
<b>Total</b>	<b>97</b>	<b>43</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>9</b>	<b>60</b>	<b>19</b>

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2172000	2193944	2950000	2768311

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

**PROCEDURES AND POLICIES FOR MAINTAINING AND UTILIZING PHYSICAL, ACADEMIC, AND SUPPORT FACILITIES** All the learning resource centre affirm the potentials of each student and the faculty to learn new information and construct new knowledge. Thus it expects a complete responsibility from the stakeholders so that the resource centres are effectively and productively exploited and malutilization of the resource centres are strongly denounced. Laboratories

1. Language laboratory may be utilized by the students from 8.30 am to 9.30 am and 1.15 pm to 1.45 pm daily.
2. Students should maintain silence in the laboratories.
3. Students should follow strictly the instructions given by the teacher educators and perform the experiments carefully at the allotted places.
4. All equipment in the laboratories must be handled with care and after understanding their functions.
5. Students must not damage any property, if so, fine would be collected.
6. Before leaving the lab, they must make sure that they would have shut down the system, placed all material in the respective places.
7. The students' entry and exit would be recorded in the register.

Library

1. Strict silence should be observed inside the library.
2. Library functions from Monday to Saturday 09.00 AM to 05.30 PM. The library remains closed on Sundays and Government holidays.
3. Library users should sign the Gate Register before entering the library.
4. Students must wear ID CARD when they are inside the library.
5. Students will be allowed to make use of the reference books (including books, back volumes, dissertations, CD's, etc.,) in

the library only on submission of their identity card. 6. Misuse of library facilities is an offence and calls for punishment as decided by the competent authority. 7. Mobile phones are to be switched off in the library. Sports complex • Every day evening 4.30 to 5.30 pm, the students are instructed to play in the ground. • Students should return the play material after the time of play. • Students must pay attention in handling the play items. • Students must be conscious that games are to build the physical and emotional relationship. • Intramural sports and games is conducted after dividing the students into different houses / groups. Classrooms • Students are forbidden to write or make any marks in the walls or throw papers or ink on the floor of the classrooms. • Strict silence is to be observed during the class hours. • Mobile phones are prohibited inside the classrooms. • No student should leave the classroom during the lecture without the permission from lecturer. • Students should handle the computers and LCD projectors in the classrooms carefully. Students should not damage any property inside the class.

[http://sxcen.edu.in/?page\\_id=2403](http://sxcen.edu.in/?page_id=2403)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Jesuit Education Support, Alumni Scholarship	39	112000
Financial Support from Other Sources			
a) National	GOI Scholarship for SC/ST/BC/MBC/DNC Students	22	151279
b) International	0	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Intensive English Training Course	25/06/2018	75	St. Xaviers College of Education
Language Lab	19/09/2018	97	St. Xaviers College of Education
Soft Skills Development	28/11/2018	98	St. Xaviers College of Education
Tutor Ward System	24/08/2018	195	St. Xaviers College of Education

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passed in the comp. exam	Number of students placed

		examination	counseling activities		
2019	TET Coaching	0	97	0	0
2019	Campus Interview	0	97	0	44
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>No Data Entered/Not Applicable !!!</b>		

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nalantha CBSE School, Krishnakiri Essaki CBSE School, Tenkasi KENDRIDGE CBSE School, Tirunelveli Kings Schools, Vallioor, Tirunelveli District VSR International School, Thiruvananthapuram Sri Ram Schools, Dharmapuri Mount Carmel School, Mookudal, Lit	115	41	Pushpalata Vidya Mandir, Tirunelveli	4	3
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	B.Ed.	Education	St. Xaviers College (Autonomous), Palayamkottai.	M.A. English



2019	1	B.Ed.	Education	Parashaki College(Autonomous), Courtalam.	M.A. English
2019	1	B.Ed.	Education	St. John's College, Palayamkottai.	M.Sc. Maths
2019	1	B.Ed.	Education	Arulanandar College (Autonomous), Karumathur, Madurai.	M.Sc. Maths
2019	1	B.Ed.	Education	GVN College, Kovilpatti.	M.Sc. Maths
2019	1	B.Ed.	Education	St. Joseph's College (Autonomous), Trichy.	M.Sc. Chemistry
2019	1	B.Ed.	Education	Sarada College of Arts and Science, Tirunelveli.	M.Sc. Chemistry

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intramural cultural Competition	College	195
Intramural Sports Meet	College	195

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council Our college students elect the students council members democratically. Students' council comprises of chairman, vice chairman, Secretary, Joint Secretary and one student from each optional group form the

members of the council. Activities of Students council • Students' council serves as the bridge between the management and students. • It organizes intramural cultural competitions, sports and games • It plans and conduct fun games for students in Pongal celebrations • It would help the vice Principal in organising College Day • It regulates the students in all the programmes conducted in the college. Representation of students • Members in IQAC • Members in Women Cell • Members in Planning and Evaluation Committee • Members in Antiragging Committee • Members in Fine Arts Committee

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

ALUMNI ASSOCIATION Yes. Alumnae Association of St. Xavier's College of Education (Autonomous) is a registered Unit of Federation of Jesuit Alumni Association of India (JAAI) which is a National Wide Alumni Association for Jesuit Institutions in India. JAAI hopes to bring together all Jesuit alumni in the country together and direct their energies for the betterment of the society. Our college Alumni Association is headed by Rev. Dr. G. Pushparaj SJ, Secretary of our college. The Alumni Executive Committee of our college consists of thirty members. There would be meeting for these members once in a month to discuss the various activities of the alumni. The general body meeting of the alumni is conducted once in a year and the executive committee members are elected in this meeting. Executive Committee Members

Sl.No.	Name	Address	Designation
1.	Rev. Fr. Henry Jerome, S.J.	Rector, St. Xavier's Institutions Palayamkottai.	Patron
2.	Rev. Fr. D. Thomas Alexander, S.J.	Principal St. Xavier's College of Education Palayamkottai.	ExOfficio President
3.	Rev. Dr. G. Pushparaj, S.J.	Secretary SXCE, Palayamkottai.	Director
4.	Dr. A. Amalraj	No: 102, Anna Nagar Palayamkottai.	President
5.	Dr. Joseph Irudaya Xavier	27, D. Ellam Vallavan Street Military Lines, Palayamkottai.	VicePresident
6.	Dr. A. Michael J Leo	Assistant Professor, SXCE.	Secretary
7.	Dr. Y. Daniel	Assistant Professor, SXCE.	Treasurer
8.	Mr. Maria Susai	Correspondent, Little Flower Schools Tirunelveli.	Member
9.	Dr. G. Selvaraj	Correspondent Magdalene Mat. Hr. Sec. School Rahmath Nagar, Palayamkottai.	Member
10.	Mr. M.H. Ahamed Bilal	3/882 N, Pallivasal Street Shanthi Nagar, Palayamkottai.	Member
11.	Mr. Jamal Umaru Zaman	67, Selva Kadar Street Melapalayam, Tirunelveli.	Member
12.	Mr. Peter Moduthagam	3 Garden Road Perumalpuram.	Member
13.	Mr. D. Johnson	Principal, Florence Swainson Hr. Sec. School for Deaf Palayamkottai.	Member
14.	Dr. G. Porgio	No: 3, ML Pillai Nagar Palayamkottai.	Member
15.	Dr. P. Annaraja	7, Xavier Colony Melapalayam, Tirunelveli.	Member
16.	Mr. A. John Lawrence	Associate Professor, SXCE.	Member
17.	Dr. M. Antony Raj	Assistant Professor, SXCE.	Member
18.	Mr. S. Stalin	Art Craft Master, SXCE.	Member
19.	Mr. Joseph	Office Assistant, SXCE.	Member
20.	Mr. Susai Michael	Plot: 12/2, 4th Middle Street Thiagaraja Nagar, Tirunelveli.	Member
21.	Mr. Kalandar Abdul Kadar	86, A, Alapillai Street Melapalayam, Tirunelveli.	Member
22.	Mr. Rajkumar Arulanandham	Shanthi Nagar Palayamkottai.	Member
23.	Mr. Benedict Rajan	PG Maths, St. Xavier's Higher Secondary School, Palayamkottai.	Member
24.	Dr. A. Punitha Mary	Assistant Professor, SXCE.	Member
25.	Mrs. A. Metilda Jasmine	Shanthi Assistant Professor, SXCE.	Member
26.	Dr. R. Sathesh Franklin	Director of Physical Education, SXCE.	Member
27.	Dr. Faritha Begam	Associate Professor St. Ignatius College of Education Palayamkottai.	Member
28.	Mr. Francis B.T.	Mathematics St. Xavier's Hr. Sec. School Palayamkottai.	Member
29.	Dr. A. Veliappan	Assistant Professor Monomania Sundaranar University Tirunelveli.	Member
30.	Mr. Arockiadoss	Headmaster RC Middle School, Puliampatti.	Member
31.	Dr. Indra Mary Ezhil Selvi	Assistant Professor St. Ignatius College of Education Palayamkottai.	Member
32.	Dr. P.S. Chandra Kumar	Associate Professor (Rtd.) SXCE.	Member
33.	Dr. Sherlin	Assistant Professor, SXCE.	Member

5.4.2 – No. of registered Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

40000

5.4.4 – Meetings/activities organized by Alumni Association :

Teachers Day Celebration Siddha Medical Camp Chapter Meetings JAAT Excecutive Council Meeting General Body Meeting Quiz Competition Executive Committee Meetings Sl. No. Date of EC meeting Time 1. 19th July 2018 07.20 p.m 2. 23rd August 2018 07.00 p.m. 3. 15th November 2018 07.00 p.m 4. 04th December 2018 07.20 p.m 5. 20th December 2018 07.00 p.m. 6. 24th January 2019 07.00 p.m. 7. 23rd February 2019 07.00 p.m. 8. 22nd April 2019 07.00 p.m.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Participatory management Admission committee In the admission committee, two to three senior faculty are included so that they may be involved in the selection of students to the college Two senior faculty are included in the governing body so that they could be involved in planning and evaluating all the activities in the college. Decentralization We had various committees and each committee is headed by a faculty so that they had the autonomy to lead the committee. The vice principal is incharge of maintaining discipline in the college and planning the events to the students well in advance.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> <li>• Added Books in Reference and Book bank.</li> <li>• St. Xavier's Informatics Centre (SXIC) in the library.</li> <li>• Added Ebooks in the Kindle.</li> <li>• Free WiFi access in the library.</li> <li>• Added more physical facilities (5 closed book selves).</li> <li>• Egate register.</li> <li>• Imaging and documenting damaged rare books on education.</li> <li>• Updating the automation of library (RLMS).</li> <li>• Article alert service system was introduced to know the new articles arrival in our library.</li> <li>• 2 kindle ereaders in which ebooks, TET materials, grammar, vocabulary and proverbs are stored.</li> <li>• 42 systems with LAN facility is available in ICT Lab.</li> <li>• New two wheeler shed was constructed.</li> <li>• Ladies room equipped with napkin incinerator, napkin vending machine, three cots, two easy chairs and two dressing tables.</li> <li>• The Dean room gets a</li> </ul>

new path from the gate and the whole campus has received a facelift with new wallfence designs to product the plants and medicinal plants.

Research and Development

- Well established Centre for Research.
- Evolved appropriate rules and regulations for research scholars.
- Sharing the research facilities with neighbouring institutions.
- Publishing Seminar Proceedings with ISBN No.
- Publishing Xavier Journal of Research Abstract (XJRA).
- Publishing the Journal of Research and Reflections on Education (RRE).
- Seven Ph.D. Viva was conducted by the research centre.

Human Resource Management

- The staff, students and other stake holders are encouraged in institutional planning and administration.
- Registration fee paid by Management for presenting papers in the Seminar or Conference.
- Placing staff and students in various committees and distributing the various responsibilities in organizing programmes.
- Motivating the Staff to go for outreach programmes.
- Two Faculty Development Programmes.
- Distributing the academic work equally to all the staff members by preparing timetable.
- Encouraging all the staff members to participate in the extension activities.

Curriculum Development

- Updating of syllabus every year in tune with emerging local and global needs, feedback from students and teachers.
- Updating practicum for B.Ed., M.Ed. and M.Phil. students to suit the professional needs of teachers.
- Choice based elective courses are provided.
- A separate paper for Strengthening English Language Proficiency is offered to develop the communication skill of the prospective teachers.
- Intensive Micro teaching practice is given to modify the teaching behaviour of the prospective teachers.
- Training on Lesson plan preparation is given to present the lesson effectively.
- Peer Teaching is provided to give feedback by their peer to modify their teaching.
- Training on yoga to develop physically fit teachers.
- Development of Modern Theatre skills to become an innovative teacher.
- Daily one hour is allotted for games and arts and crafts.
- An hour per week for Spoken English

is allotted in the time table. • An add on course on Hindi is given for the B.Ed. students so that they could have employment opportunity in north India. • SWAYAMonline courses are introduced and students are encouraged to enroll in any one of the courses.

Teaching and Learning

• Participating Learning Methods. • Enhancing experiential learning via field visit and educational tour. • Use of Digital Resources for Teaching and Learning. • Course Plan prepared by the staff members. • Digital Lesson Plans are prepared by the students. • Use of Digital Resources for Individualised learning (St. Xavier's Informatics Centre). • Teacher's familiarity with digital teaching learning systems. • Team Teaching. • Selflearning materials (SIM) provided for the students. • Assignment and seminars are given for the students. • Intensive teaching practice for four months is provided for the B.Ed. students. • Discussion method is followed in the classrooms. • Online entry and exit behaviour test are conducted to analyze the effect of teaching learning process.

Examination and Evaluation

• Maintaining transparency in evaluation and publication of results. • Regularity in the conduct of internal and external examinations. • Analysing the level of difference between internal and external marks in the awards committee. • All the programmes in the college are evaluated by the staff members in the staff • meeting. • Online examinations are conducted for few elective courses. • Online assignment is given for core courses. • External examination is introduced for the elective courses. • Online staff evaluation by students. • Online programme evaluation by students.

Industry Interaction / Collaboration

• Collaboration with SALISTirunelveli Chapter for Two day UGC NETSET preparatory programme. • Collaboration with JCERT for the workshop on English Language Teaching (ELT). • Collaboration with JMAAD for Deaddiction awareness programme. • A college level competition on Legal Rights of Women in collaboration with National Commission for Women, New Delhi. • An awareness programme on Legal Rights of Women in collaboration with National Commission for Women was

organized. • A college level Quiz Competition was organized in collaboration with Alumni Association. • A Blood Identification Camp in collaboration with Judge Joseph Clinic was organized to identify the blood group of students. • Siddha Medical Camp in collaboration with Judge Joseph Clinic was conducted in Nellaiyapparpuram by our college Alumni Association. • An awareness Rally on "No to Plastic and Yes to Helmet" in collaboration with St. Ignatius College of Education and St. Johns College of Education to develop awareness among the public. • An awareness human chain on "Child Abuse and Child Abandonment" in collaboration with Child help of Social Welfare Department of Indian Government and St. Ignatius College of Education was conducted.

Admission of Students

• Admitted the students based on the norms of Tamil Nadu TNTEU (Tamil Nadu Teachers Education University). • Preference to Dalits. • Preference to economically poor. • An admission committee was formed and select the students based on marks.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	? Monthly plan is sent to the individual staff through email. ? Invitation for seminar, conference and workshop are sent through email to all the staff members. ? Article alert system in which the new arrival of articles are sent to the email of the staff members.
Administration	? Students database in the principal's room. ? Daily attendance send to the parents through SMS. ? Biometric system for staff and students. ? Principal's announcement through email or mobile phone. ? Monthly events are sent through mail for all staff members.
Finance and Accounts	? Transaction through NEFT for registration of seminars or workshops. ? Salary for the management staff through banking.
Student Admission and Support	? College prospectus and application forms are available in the college website. ? Learning material for students is uploaded in the staff's individual website. ? Students' scholarship are directly deposited in

	their bank account.
Examination	? Examination timetable is put up in the college website. ? Semester results are published in the website. ? Online entry and exit behaviour test. ? Online examination for one or two electives.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Effective Mentoring	NIL	20/09/2018	20/09/2019	40	0
2019	Best Practices of Colleges of Education	NIL	13/03/2019	13/03/2019	30	0

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation	1	01/06/2018	28/06/2018	28
Orientation	1	05/09/2018	04/10/2018	29
Faculty Development	4	13/10/2018	20/10/2018	8
Short Term Course	1	03/04/2019	09/04/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time



2	2	2	2
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#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Workshops, Seminars and Faculty Development Programmes.	Residential Quarters.	Jesuit Education Support, Government Scholarship and Academic awards.

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p><b>Internal Financial Audit</b> Internal Financial Audit is done in our institution once in three months. It is done by the society of Francis Xavier with the auditor. It will examine financial accounts of the institution. The secretary of the society of Francis Xavier will submit the account to the auditor and they would verify it . <b>External Financial Audit</b> External Financial Audit is conducted every year. The officers from Joint Directorate of Education visit our college once in a year and examine the records maintained by our college such as the income of our college and the expenditure details.</p>
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#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
19911992 batch B.Ed. students, 19921993 batch B.Ed. students.and Alumni Association.	55000	Scholarship for deserving poor students.
<a href="#">View File</a>		

#### 6.4.3 – Total corpus fund generated

4000000
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AAA Peer Team	Yes	Management
Administrative	Yes	JD and AG Audit	Yes	Management

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> <li>At the end of every Semester, the mark sheets are handed over to the parents in the Parent teachers meet in view of bringing them closer to the college.</li> <li>Parents are appointed in important committees like IQAC and Student’s Welfare Committee.</li> <li>Parents are invited for college programmes like college day, teachers day and convocation day.</li> </ul>
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#### 6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> <li>Updating the systems with high configuration.</li> <li>Hands on experience on e-filing / documentation.</li> <li>Training in safety measures.</li> <li>Training on establishing paperless office.</li> </ul>
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#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)



Introduction of Two year B.Ed. and M.Ed. Programmes 1. Introduction of Elective Courses and Add on Courses 2. Joy of Giving An attitude formation scheme 3. Construction of a New Library 4. Free WiFi campus 5. Up gradation of Digital Language Laboratory 6. Introduction of oral test and online submission of Assignment. 7. Upgradation of sports facilities 8. Airconditioning of Secretary Room and Conference Hall.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC Meeting	19/11/2018	19/11/2018	19/11/2018	23
2019	IQAC Meeting	15/04/2019	15/04/2019	15/04/2019	23
2018	Submission of AQAR	28/09/2018	28/09/2018	28/09/2018	0
2018	Feedback from Students	28/11/2018	28/11/2018	28/11/2018	201
2019	Feedback from Students	05/04/2019	05/04/2019	05/04/2019	201
2018	Faculty Development Programme	20/09/2018	20/09/2018	20/09/2018	40
2018	Student Welfare Programme	20/09/2018	20/09/2018	20/09/2018	97

### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Programme on Transgender	29/11/2018	29/11/2018	75	22
Awareness on Legal Rights of Women	22/01/2019	22/01/2019	151	44
Women's Day	08/03/2019	08/03/2019	155	44

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Solar Energy 10 Percentage

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	06/10/2018	1	Teacher of the Week	Significance of Tirunelveli	117
2018	0	1	22/10/2018	1	Joy of Giving	Orphan Children	127
2018	0	1	25/09/2018	1	Awareness Rally	No to Plastics and Yes to Helmet	117
2019	0	1	31/01/2019	1	Social Issues	Food Adulteration, Plastic, Online Shopping and Usage of Smart Phones	102
2018	0	1	03/09/2018	1	Mother Teresa Evening Study Centre (MOTESC)	Free Tuition for Orphan	100

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
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College Academic Calendar	01/08/2018	Rules and Regulations of the College is published in the College Calendar and it was strictly followed by the Head of the Institution and Teachers if they break the rules and regulations the necessary actions will be taken. Students are asked to get the signature of the parents if they take leave and if not they will not be permitted in the classroom.
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#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Moral Value Classes	28/11/2018	16/04/2019	98
Joy of Giving	22/10/2018	16/04/2019	201
Human Solidarity and Harmony Celebration	17/10/2018	17/10/2018	97
National Education Day	09/11/2018	09/11/2018	97
Community Camp	15/02/2019	17/02/2019	97
Gandhi Jeyanthi	01/10/2018	01/10/2018	97
Independence Day	15/08/2018	15/08/2018	97
Republic Day	26/01/2019	26/01/2019	201
Mother Teresa Evening Study Centre (MOTESC)	23/08/2018	15/03/2019	97

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Planting of sapling in the first day of the community camp.
- Motivating students to maintain a plastic free campus.
- Encouraging students to use bicycle as a green practice.
- Advised students to reduce the usage of Thermo Cole for making teaching aids.
- Encouraging the students to make use of the water properly.
- Advised not to waste food.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

BEST PRACTICES 201819 1. JOY OF GIVING Introduction Education should make a man cultured being. It must train them to love and take care of others in the way of understanding the feelings of others. Getting something from others is happy but giving something to others would double our happiness. To develop the tendency of helping the poor, a new scheme named, 'One Rupee a Day' was introduced in our college. Donating one rupee a day is not a matter for prospective teachers but the mind set to help others whatever they have is the aim of this project. The habit of helping would continue in their life which gives them happy and good mental health. Objectives 1. To develop the habit of helping others. 2. To motivate them to respect and love the poor people. 3. To

train them to understand the feelings of needy people. 4. To build up smooth relationship with the downtrodden people 5. To encourage them to contribute whatever they have. 6. To inspire them to be a social reformer. Practice At first, the joy of giving was practiced by keeping a box in the corridor for the students in which they can place the materials whatever they are have for the poor and it was gathered by the teacherincharge and later distributed to the orphanages. Later it was converted to a scheme called 'One Rupee a Day'. An orientation was given for the students about this scheme and the way of helping others. For the convenience of students, per week six rupees is collected on Saturday from each student and it is handed over to the orphanage. The students feel happy that he/she is worthy as he/she is helping the needy. Conclusion In the digital world, the people are very intelligent but the humanness is not seen among them. In a world of rapid changes, no one finds time to think or care for others. Nowadays we could see a number of agedhomes as the children are not ready to take care of their parents. As the practice of helping others is given due importance, they know the value of every individual and help to others. The prospective teachers would certainly be groomed as the real human beings, caring for the family and society. 2. MOTHER TERESA EVENING STUDY CENTRE (MOTESC) Introduction Teaching is a service to the society which is to be done in a committed manner. To develop the service mind of students, a programme named Mother Teresa Evening Study Centre was started in our college in which the poor school students are given free tuition by our college students. Objectives • To understand the different types of people in the society. • To develop service mind among prospective teachers. • To motivate the students help the needy in various ways. • To understand the feelings of the poor. • To develop positive attitude towards poor. • To experiment the pedagogy which they have learnt. Practice MOTESC is made compulsory for all the students and a credit is given in the mark statement. Joy Bhavan an Orphanage and Government Boys Hostel are selected as the MOTESC centres

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://sxcnedn.edu.in/?page\\_id=2396](http://sxcnedn.edu.in/?page_id=2396)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**INSTITUTIONAL DISTINCTIVENESS UPLIFTMENT OF THE RURAL DALITS** Vision The integral formation of prospective teachers and the promotion of educational research at the service of our youth for the establishment of a just and humane society. Priority Our college offers priority to the rural Dalits. Thrust The integral development of the prospective teachers. Performance of our college St. Xavier's College of Education is an autonomous institution run by the Society of Jesus. The main objective of the Jesuit is to uplift the poor and the downtrodden people by educating them. With this objective, our college is giving priority for the rural Dalits in admission. Tirunelveli is a place where majority of the people depend on agriculture sector as there is no large scale industries in it. It is the place where people of different culture, caste and creed are living there is no balanced or equal growth and development among them. Economically the people are differently placed, leading to inequalities in terms of opportunities, status of life and wellness. Our college gives preference to those boys and girls who are under deprived conditions in the admission and offer variety of student welfare initiatives. Jesuit Education Support Our college has Jesuit Education Support (JES) to provide financial assistance for the economically poor students. Alumni scholarship Every year our Alumni Association helps students of economically poor status with scholarship. Intensive English Training As the students are from rural area,

they are not able to communicate fluently in English and hence an Intensive English training programme is organized to develop their language proficiency. Soft skill development Soft skill is necessary for the teachers in the 21st century and hence a core paper is taught to develop the soft skills among prospective teachers Community camp A three day community camp is organized in any one of the deprived areas to know the dignity of the rural and poor students. Mother Theresa Evening Study Centre To develop a sense of service / sharing the knowledge among the prospective students, they are asked to take free tuition to the orphan children in the orphanage. Social Project To have broader understanding of the current problems of the society and to make a critical study, an exercise of social project is offered to all the students in different groups. Campus Interview In the second year, campus interview is organized in our college to get employment after the completion of the course. Through the above mentioned programmes, the rural Dalits students are trained as the part of integral formation.

Provide the weblink of the institution

[http://sxcn.edu.in/?page\\_id=2393](http://sxcn.edu.in/?page_id=2393)

### **8.Future Plans of Actions for Next Academic Year**

- To build Additional Toilet for Girls.
- Introducing more add on courses.
- To apply for NIRF.
- Integrated B.Ed. programme to be started.
- Construction of new laboratories in the second floor of library.
- Centre for potential excellence.
- To send Self Study Report (SSR) for NAAC.
- Lift facility in the Golden Jubilee building.
- Decoration of Auditorium, Seminar Hall, Library and All classrooms with curtain.
- Fitting up of additional CCTV Camera.
- High speed WiFi connection.
- Modification of Playground.
- Airconditioning of Controller of Examinations room and Library Director Room.