



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)
Name of the head of the Institution	Rev. Dr. D. Thomas Alexander, S.J.
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04622577630
Mobile no.	9443554775
Registered Email	sxceiqac@gmail.com
Alternate Email	sxcedeanofstudies1@gmail.com
Address	John's College Road, Palayamkottai
City/Town	Tirunelveli
State/UT	Tamil Nadu
Pincode	627002

2. Institutional Status																			
Autonomous Status (Provide date of Conformant of Autonomous Status)	13-Jun-2006																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Dr. A. Punitha Mary																		
Phone no/Alternate Phone no.	04622577630																		
Mobile no.	9894463454																		
Registered Email	sxceiqac@gmail.com																		
Alternate Email	sxcedeanofstudies1@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://sxcedn.edu.in/wp-content/uploads/aqar/aqar2018-19.pdf																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://sxcedn.edu.in/?page_id=2886																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>A</td> <td>3.67</td> <td>2013</td> <td>23-Mar-2013</td> <td>22-Mar-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	3	A	3.67	2013	23-Mar-2013	22-Mar-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
3	A	3.67	2013	23-Mar-2013	22-Mar-2020														
6. Date of Establishment of IQAC	17-Aug-2004																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															
IQAC Meeting		26-Jun-2019		21															

	1	
IQAC Meeting	26-Nov-2019	21
	1	
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Autonomy Grant	UGC	2020 365	1000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized a one day Faculty Development Programme entitled 'Project Writing for Funding Agencies and Article Writing for Impact Journals' on 18th June 2019. Organized a one day Faculty Development Programme entitled 'SPSS and AMOS' on 10th December 2019. Organized an one day Online Faculty Development Programme on the topic 'Outcome based Education' on 8th May 2020. Published IQAC Newsletters for odd and even semesters. Conducted Entry and Exit behaviour tests for the prospective teachers. Evaluated the Teaching Competency of staff with the help of students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Infrastructure and learning Resources To conduct experiments frequently in the laboratory.	It would be implemented in this semester.
To prepare at least five project proposals for funding agencies within this year.	Four research projects for Pondicherry university and three projects for Gujarat University were submitted. Proposal submitted by Mr. A. John Lawrence was Sanctioned Rs.1,10,250/-
Research, Innovations and Extension To have videoconferencing session for B.Ed students.	Videoconferencing is organized every month.
To implement open book system for the students.	Faculty have been encouraged to experiment on it.
To conduct on-line internal test.	Faculty have been instructed in this regard.
To motivate both faculty and students to undergo on-line courses through SWAYAM.	The students were given introduction to the SWAYAM and encouraged to register a course in online; faculties have been instructed to register.
Teaching, Learning and Evaluation To organize a workshop on IPP as the faculty development programme.	Due to the non availability of Resource Persons, the IPP programme was not conducted this year.
To strengthen the Curriculum Development Cell (CDC), face to face interaction between subject expert and faculty could be arranged and to identify more number of experts.	It is in progress.
To introduce Certificate courses on creative arts and yoga training for all the B.Ed students in the first semester and Web 3.0 tools for Prospective Teachers in II Semester which will be conducted out of college working hour.	Certificate courses were introduced.
Curricular aspects To offer Strengthening English Language Proficiency (SELP) in all the three semesters.	Implemented.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body	11-Feb-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	17-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Students Information System is maintained in the administrative office. It consists of student's personal details namely, Date of Birth, Voter's ID, Aadhar Number, Blood Group, Community, Religion, Diocese name if Christian , Nationality, Mother tongue, Marital Status, details of differently abled if any and his /her achievements in X, XII and UG Degree programme, highest degree, his/her family details such as father's name, mother's name, family income and finally his/her involvement in extracurricular and cocurricular activities. Student's attendance is taken at 9.30 am daily and the same is sent to their parents by 9.40 am through short messaging service. This will help the parents to know their son/daughter's arrival at the college and help to maintain regular attendance in the college. Students' database is maintained by the coordinator of CGPC at Career Guidance and Placement Cell in which Student's name, mobile number, current position of the students and their achievements in competitive examinations are recorded. Also, the details of former students including their current occupation and places of residences are documented. Article alert system is maintained by our College Librarian. New articles published in the journals are collected and it is forwarded to all the faculty through email which is useful for them to enrich their knowledge in the field of education. Biometric attendance system is available for students and staff. While entering and leaving the college, every student and staff must keep their thumb impression in the biometric system so that the name, time of entry and exit is recorded.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BEd	BED	Education	03/07/2019
MEd	MED	Education	03/07/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BEd	Education	Nil	Web 3.0 Tools for Prospective Teachers VWPT	07/02/2020
BEd	Education	Nil	Creative Crafts VCC	22/07/2019
View File				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Intensive English Training	25/06/2019	97
Creative Crafts	22/07/2019	97
Yoga Education and Training	06/08/2019	97
Hindi	04/01/2020	31
Web 3.0 for Prospective Teachers	07/02/2020	69
Modern Theatre Skills	04/01/2020	97
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education - Social Project	97
BEd	Education - School Internship	97
MEd	Education - Internship to Teacher Education Institution	2
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The curriculum feedback is received from all the students orally by assembling all the students in one place along with the staff members and Principal. The feedback is received for syllabus of each and every course and the concerned staff members may interact with them to explain their doubt regarding syllabus and it is recorded and maintained in the dean's office. Along with the syllabus, the general feedback on the academic and non- academic activities of the colleges would be discussed and it would be considered in the discussion during board of studies and in academic council. The programme evaluation per semester would be done in which the students are asked to evaluate the programmes offered by the college using a questionnaire with three point scale and analysed. Based on their evaluation some of the programmes are strengthened and some of them are dropped. The syllabus feedback is received from all the staff members. Each one may express the changes they want to have in the subject they are handling and that would be considered in the Curriculum Development Cell, Board of Studies and in Academic Council. Each and every activity conducted in our college would be evaluated in the staff meeting and the staff in charge of the activity may share the difficulties they faced and the students support for the programme. By this discussion, the new innovative activities may be introduced or the programme which is not suitable for the students would be deleted.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MPhil	Education	15	3	Nil

BEd	Education	100	223	97
MEd	Education	50	8	2
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	97	2	15	4	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
19	19	293	9	9	29

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system is provided in our college in the name of tutor ward system in which all the staff members are allotted six to seven students from each year. At least twice in a semester there would be a formal meeting of tutor ward in the working hour itself in which the general guidance for all would be given and if they have any personal or financial problems they can meet the tutor any time in the college. A tutor ward notebook is maintained for each student separately in which the complete detail of the student such as family background, future plan, academic profile, achievement in the college, positive encouragement by teachers, mentors are entered. Based on the family background of the students the tutor may recommend the management to provide scholarship. The mark statement would be distributed to the students along with their parents through the tutor in which the tutor may interact with the parents so that there may be smooth relationship between them which helps them to mould the behaviour of the students. The following are the benefits of the tutor ward system.

- The students may feel happy as they had mentor to listen their problems
- They may get academic as well as personal guidance from the tutor.
- It helps them to adjust with the classmates and the rules and regulations of the college
- It helps to know the expectations of the college from the tutor
- It develops cordial relationship among the students, parents and teachers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
97	13	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	11	1	Nil	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	MED	III	13/12/2019	07/01/2020
BEd	BED	I	09/12/2019	07/01/2020
BEd	BED	IV	28/09/2020	09/10/2020
MEd	MED	I	13/12/2019	07/01/2020
MEd	MED	IV	24/09/2020	09/10/2020
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	198	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://sxcdn.edu.in/?page_id=2369

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MED	MED	Education	2	2	100
BED	BED	Education	96	96	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sxcdn.edu.in/?page_id=2960

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	MHRD, New Delhi.	1.1	0.36
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

No Data Entered/Not Applicable !!!

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Education	9

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	6	0
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	198	1	32
Presented papers	Nill	31	Nill	Nill
Resource persons	Nill	8	Nill	8
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Identification Camp	Youth Red Cross Judge Joseph Clinic	2	97
MOTESC	Joy Bhavan	2	73
MOTESC	St. Thomas Hostel, Kurichi	2	24
Interaction with Aged People	ARCH	2	97
Joy of Giving	ARCH	2	198
NET Coaching	Society for the Advancement of Library and Information Science	2	80
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Basic Legal Rights	St. Xavier's College of Education	Awareness programme on Basic Legal Rights	1	97
Cancer Awareness	St. Xavier's College of Education	Cancer Awareness Programme	1	97
E-Governance, Energy Consumption, Save Energy	St. Xavier's College of Education in collaboration	Awareness programme on E-Governance, Energy	1	97

	with Electricity Consumer Cell, Tirunelveli	Consumption, Save Energy		
Consumer Rights	St. Xavier's College of Education	Awareness programme on Consumer Rights	1	97
Voters Awareness	St. Xavier's College of Education	Oath Taking	1	198
De-addiction	St. Xavier's College of Education	Experience shared by Jesuit Ministry to Alcohol and Drug Dependents	1	194
Swachh Bharat	St. Xavier's College of Education	Cleaning the Campus	5	97
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job Training	School Internship	Angelo Matric Hr. Sec. School, Palayamkottai	01/08/2019	30/11/2020	II year B.Ed. Students
Job Training	School Internship	Christhu Raja Higher Secondary school Palayamkottai	01/08/2019	30/11/2020	II year B.Ed. Students
Job Training	School Internship	Municipal Girls Higher Secondary school, Meenachipuram	01/08/2019	30/11/2020	II year B.Ed. Students
Job Training	School Internship	RC Fathima High School, Kayathar	01/08/2019	30/11/2020	II year B.Ed. Students

Job Training	School Internship	Muslim Committee High School, Cheranmahadevi	01/08/2019	30/11/2020	II year B.Ed. Students
Job Training	School Internship	St. Thomas High School, Kuruchi	01/08/2019	30/11/2020	II year B.Ed. Students
Job Training	School Internship	Muslim Higher Secondary school, Melapalayam	01/08/2019	30/11/2020	II year B.Ed. Students
Job Training	School Internship	Municipal Girls Higher Secondary School, Pettai	01/08/2019	30/11/2020	II year B.Ed. Students
Job Training	School Internship	Sarah Matric Hr. Sec. School, Vallanadu	01/08/2019	30/11/2020	II year B.Ed. Students
Job Training	School Internship	St. Joseph's Girls Higher Secondary school, NGO 'A' Colony	01/08/2019	30/11/2020	II year B.Ed. Students
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
St. Aloysius Institute of Education, Mangalore.	23/01/2020	Video Conferencing	198
Annammal College of Education, Thoothukudi.	23/10/2019	Video Conferencing	97
Central University of Kerala, Kasaragod.	Nil	Video Conferencing	97
St. Ignatius College of Education (Autonomous), Palayamkottai.	05/12/2019	Teacher's Day Celebration	97
Jesuit Ministry to Alcohol and Drug Dependent	02/07/2019	De-addiction	97

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3220000	1917866

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Rovan	Fully	7.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20272	2300666	323	38443	20595	2339109
Reference Books	2048	511000	31	37177	2079	548177
e-Books	80409	2500	83900	2950	164309	5450
Journals	39	36132	Nil	Nil	39	36132
e-Journals	3828	2500	2322	2950	6150	5450
Digital Database	2	900	Nil	Nil	2	900

CD & Video	267	35249	Null	Null	267	35249
Library Automation	1	100000	Null	Null	1	100000
Weeding (hard & soft)	5070	618540	Null	Null	5070	618540
Others(s pecify)	55	1134731	Null	Null	55	1134731
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	97	43	3	0	0	16	9	900	0
Added	12	0	0	0	0	2	0	0	0
Total	109	43	3	0	0	18	9	900	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

900 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
305000	179625	565000	1345185

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

All the learning resource centre affirm the potentials of each student and the faculty to learn new information and construct new knowledge. Thus it
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expects a complete responsibility from the stakeholders so that the resource centres are effectively and productively exploited and malutilization of the resource centres are strongly denounced. Laboratories

1. Language laboratory may be utilized by the students from 8.30 am to 9.30 am and 1.15 pm to 1.45 pm daily.
2. Students should maintain silence in the laboratories.
3. Students should follow strictly the instructions given by the teacher educators and perform the experiments carefully at the allotted places.
4. All equipment in the laboratories must be handled with care and after understanding their functions.
5. Students must not damage any property, if so, fine would be collected.
6. Before leaving the lab, they must make sure that they would have shut down the system, placed all material in the respective places.
7. The students' entry and exit would be recorded in the register.

Library

1. Strict silence should be observed inside the library.
2. Library functions from Monday to Saturday 09.00 AM to 05.30 PM. The library remains closed on Sundays and Government holidays.
3. Library users should sign the Gate Register before entering the library.
4. Students must wear ID CARD when they are inside the library.
5. Students will be allowed to make use of the reference books (including books, back volumes, dissertations, CD's, etc.,) in the library only on submission of their identity card.
6. Misuse of library facilities is an offence and calls for punishment as decided by the competent authority.
7. Mobile phones are to be switched off in the library.

Sports complex

- Every day evening 4.30 to 5.30 pm, the students are instructed to play in the ground.
- Students should return the play material after the time of play.
- Students must pay attention in handling the play-items.
- Students must be conscious that games are to build the physical and emotional relationship.
- Intramural sports and games is conducted after dividing the students into different houses / groups.

Classrooms

- Students are forbidden to write or make any marks in the walls or throw papers or ink on the floor of the classrooms.
- Strict silence is to be observed during the class hours.
- Mobile phones are prohibited inside the classrooms.
- No student should leave the classroom during the lecture without the permission from lecturer.
- Students should handle the computers and LCD projectors in the classrooms carefully.
- Students should not damage any property inside the class.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Jesuit Education Support	34	100300
Financial Support from Other Sources			
a) National	GOI Scholarship for SC/ST, Minority, Beedi	35	219789
b) International	-	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

Intensive English Training Course	25/06/2019	75	St. Xavier's College of Education
Language Lab	23/10/2019	97	St. Xavier's College of Education
Soft Skills Development	25/07/2019	20	XIBA, St. Xavier's College
Yoga Day	27/07/2019	97	St. Xavier's College of Education
Yoga Education and Training	06/08/2019	97	St. Xavier's College of Education
Personal Counselling	11/09/2019	194	St. Xavier's College of Education
Tutor Ward	02/07/2019	97	St. Xavier's College of Education
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	TET Coaching	97	97	Nil	Nil
2019	Campus Interview	97	97	Nil	46
2019	NET Coaching	80	80	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nalantha	119	41	-	Nil	Nil

CBSE School,
Krishnakiri,
Essaki CBSE
School,
Tenkasi,
KENDRIDGE
CBSE School,
Tirunelveli,
Kings
Schools.
Vallioor,
Tirunelveli,
District VSR
International
School, Th
isayanvilai,
Sri Ram
Schools,
Dharmapuri
Mount Carmel
School,
Mookudal

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Ed.	Education	Loyola College, Chennai.	M.A. English
2019	1	B.Ed.	Education	Alagappa University (DD & CE), Karaikudi.	M.A. Tamil
2019	1	B.Ed.	Education	Alagappa University (DD & CE), Karaikudi.	M.Sc. Computer Science
2019	2	B.Ed.	Education	Alagappa University (DD & CE), Karaikudi.	M.Sc. Mathematics
2019	1	B.Ed.	Education	Alagappa University (DD & CE), Karaikudi.	M.A. English
2019	1	B.Ed.	Education	TamilNadu Open University, Chennai.	M.A. History
2019	3	B.Ed.	Education	St. John's College, Pal	M.A. English

				ayamkottai.	
2019	4	B.Ed.	Education	St. Xavier's College (Autonomous), Palayamkottai.	M.Sc. Physics
2019	3	B.Ed.	Education	St. Xavier's College (Autonomous), Palayamkottai.	M.Sc. Mathematics
2019	3	B.Ed.	Education	St. Xavier's College (Autonomous), Palayamkottai.	M.A. English
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Quiz Competition	College Level	27
Quiz Competition	College Level	9
Intra-mural Cultural Competitions	College Level	194
Intra-mural Sports Meet	College Level	194
Competition for Women's Day	College Level	147
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council Our college students elect the students council members democratically. Students' council comprises of chairman, vice chairman, Secretary, Joint Secretary and one student from each optional group form the members of the council. Activities of Students council • Students' council

serves as the bridge between the management and students. • It organizes intramural cultural competitions, sports and games • It plans and conduct fun games for students in Pongal celebrations • It would help the vice Principal in organising College Day • It regulates the students in all the programmes conducted in the college. Representation of students • Members in IQAC • Members in Women Cell • Members in Planning and Evaluation Committee • Members in Anti-ragging Committee • Members in Fine Arts Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association of St. Xavier's College of Education (Autonomous) is a registered unit of federation of Jesuit Alumni Association of India (JAAI) which is National wide Alumni Association for Jesuit Institutions in India JAAI hopes to bring together all Jesuit Alumni in the country and direct their energies for the betterment of the society. Our college Alumni Association is headed by Rev. Dr. G. Pushparaj, S.J., Secretary of our college, the Alumni executive committee of our college consist of thirty members. There would be meeting for these members once in a month to discuss the various activities of the Alumni. The General Body meeting is the Alumni is conducted once in a year and the executive committee members are elected in this meeting. 1. Rev. Dr. V. Henry Jerome, S.J., Rector, St. Xavier's Institutions, Palayamkottai. Patron 2. Rev. Dr. D. Thomas Alexander, S.J., Principal, St. Xavier's College of Education, Palayamkottai. Ex-officio President 3. Rev. Dr. G. Pushparaj, S.J., Secretary, SXCE., Palayamkottai. Director 4. Mr. A. Maria Soosai, Correspondent, Little Flower Schools, Tirunelveli. President 5. Mr. S. Arockiadhas, Headmaster, R.C. Middle School, Puliampatti. Vice President 6. Dr. A. Michael J Leo, Assistant Professor, SXCE, Palayamkottai. Secretary 7. Dr. R. Indira Mary Ezhil Selvi, Assistant Professor, St. Ignatius College of Education, Palayamkottai. Joint Secretary 8. Dr. Y. Daniel, Assistant Professor, SXCE, Palayamkottai. Treasurer 9. Dr. P.S. Chandrakumar, Associate Professor (Rtd.), SXCE, Palayamkottai. Member 10. Dr. A. Amalraj, Associate Professor (Rtd.), SXCE, Palayamkottai. Member 11. Dr. V. Joseph Irudaya Xavier, 27, D, Ellam Vallavan Street, Military Lines, Palayamkottai. Member 12. Dr. P. Annaraja, Associate Professor (Rtd.), SXCE, Palayamkottai. Member 13. Dr. G. Porgio, Associate Professor (Rtd.), SXCE, Palayamkottai. Member 14. Dr. G. Selvaraj, Correspondent, Magdalene Matric Higher Secondary School, Rahmath Nagar, Palayamkottai. Member 15. Dr. M.H. Ahamed Bilal, 3/8829, Pallivasal Street, Shanthinagar, Palayamkottai. Member 16. Mr. J.S. Jamal Umaru Zaman, 67, Selva Kadar Street, Melapalayam, Tirunelveli. Member 17. Mr. D. Johnson, Principal, Florence Swainson Higher Secondary School for Deaf, Palayamkottai. Member 18. Mr. A. Susai Michael, Plot 12/2, 4th Middle Street, Thiagaraganagar, Tirunelveli. Member 19. Mr. S. Kalanther Abdul Kadar, 86, A, Alapillai Street, Melapalayam, Tirunelveli. Member 20. Mr. E. Rajakumar Arulanandham, Shanthinagar, Palayamkottai. Member 21. Mr. A. Nicholar Jegan, Assistant Professor, SXCE, Palayamkottai. Member 22. Dr. A. Faritha Begam, Associate Professor, St. Ignatius College of Education, Palayamkottai. Member 23. Dr. A. John Lawrence, Associate Professor, SXCE, Palayamkottai. Member 24. Dr. M. Antony Raj, Assistant Professor, SXCE, Palayamkottai. Member 25. Dr. A. Veliappan, Assistant Professor, M.S. University, Tirunelveli. Member 26. Dr. A. Punitha Mary, Assistant Professor, SXCE, Palayamkottai. Member 27. Mrs. A. Metilda Jasmine Shanthi, Assistant Professor, SXCE, Palayamkottai. Member 28. Dr. R. Sathesh Franklin, Director of Physical Education, SXCE, Palayamkottai. Member 29. Dr. S. Sherlin, Assistant Professor, SXCE, Palayamkottai. Member 30. Mr. S. Benedict Rajan, PG Maths, St. Xavier's Higher Secondary School, Palayamkottai. Member 31. Mr. X. Francis, BT Assistant in Mathematics, St. Xavier's Higher Secondary School, Palayamkottai. Member 32. Mr. S. Joseph,

Library Assistant, SXCE, Palayamkottai. Member

5.4.2 – No. of registered Alumni:

97

5.4.3 – Alumni contribution during the year (in Rupees) :

40000

5.4.4 – Meetings/activities organized by Alumni Association :

- Reunion of the 1991-1992 batch
- Consultation on New Education Policy 2019
- Teacher's Day Celebration
- Inter School Quiz Competition
- General Body Meeting
- Chapter Meetings
- Executive Committee Meetings
- Participation in the JAAI Meet

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Participatory management Admission committee In the admission committee, two to three senior faculty are included so that they may be involved in the selection of students to the college Two senior faculty are included in the governing body so that they could be involved in planning and evaluating all the activities in the college. Decentralization We had various committees and each committee is headed by a faculty so that they had the autonomy to lead the committee. The vice principal is in-charge of maintaining discipline in the college and planning the events to the students well in advance.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none">• Updating of syllabus every year in tune with emerging local and global needs, feedback from students, Alumni, Internship School Headmasters and teachers.• Choice based elective courses are provided.• The Course 'Strengthening English Language Proficiency' is offered in all the semesters to develop the communication skill of the prospective teachers.• Intensive Micro teaching practice is given to modify the teaching behaviour of the prospective teachers.• Training on Lesson plan preparation is given to present the lesson effectively.• Peer teaching is provided to give feedback by their peer to modify their teaching.• Training on yoga to develop physically fit teachers.• Development of Modern Theatre skills to become an innovative teacher.• Daily one hour is

allotted for games and arts and crafts.

- An add on course on Hindi is given for the B.Ed. students so that they could have employment opportunity in north India.
- SWAYAM-online courses are introduced and students are encouraged to enroll in any one of the courses.
- Elective Course Higher Education was removed.

Teaching and Learning

- Participating Learning Methods.
- Use of Digital Resources for Teaching and Learning.
- Course Plan prepared by the staff members.
- Digital Lesson Plans are prepared by the students.
- Use of Digital Resources for Individualised learning (St. Xavier's Informatics Centre).
- Teacher's familiarity with digital teaching learning systems.
- Team Teaching.
- Self-learning materials (SIM) provided for the students.
- Assignment and seminars are given for the students.
- Intensive teaching practice for four months is provided for the B.Ed. students.
- Discussion method is followed in the classrooms.
- Online entry and exit behaviour test are conducted to analyze the effect of teaching learning process.
- Online teaching was followed.
- Whatapp groups were formed by all the teachers to pass information.

Examination and Evaluation

- Maintaining transparency in evaluation and publication of results.
- Regularity in the conduct of internal and external examinations.
- Analysing the level of difference between internal and external marks in the awards committee.
- All the programmes in the college are evaluated by the staff members in the staff • meeting.
- Online examinations are conducted by all the staff members.
- Online assignment is given for core courses.
- Online staff evaluation by students.
- Online programme evaluation by students.

Research and Development

- Well established Centre for Research.
- Evolved appropriate rules and regulations for research scholars.
- Sharing the research facilities with neighbouring institutions.
- Publishing Seminar Proceedings with ISBN No.
- Publishing Xavier Journal of Research Abstract (XJRA).
- Publishing the Journal of Research and Reflections on Education (RRE).
- Nine Ph.D. Viva was

<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>conducted by the research centre.</p> <ul style="list-style-type: none"> • 354 books, 3 journals, 1 magazine were newly added. • Two kindle readers were added in which e-books, TET materials, grammar, vocabulary and proverbs are stored. • 3 new computers were added in the Xavier Informatics Centre. • St. Xavier's Informatics Centre (SXIC) in the library. • One book shelf was purchased. • Free Wi-Fi access in the library. • E-gate register. • Article alert service system was provided to know the new article arrival in our library. • 43 systems with LAN facility is available in ICT Lab. • All Classrooms, Conference Hall, Computer Room was white wash and painted. • Fixing Marble Tiles in all Toilets. • Renovation of Girls Toilets. • Vinyl Flooring in Mother Teresa Hall. • Attendance Software were install in the Computer Lab. • Renovation of Play Ground. • All the Staff Rooms, College Office, Principal Office, Controller Office, Secretary Office, Research Centre, Auditorium, Dean's Office were adorned with cartons on the windows and doors. • 16 new CCTV Cameras were fitted in the various places of the campus.
<p>Human Resource Management</p>	<ul style="list-style-type: none"> • The staff, students and other stake holders are encouraged in institutional planning and administration. • Registration fee paid by Management for presenting papers in the Seminar or Conference. • Placing staff and students in various committees and distributing the various responsibilities in organizing programmes. • Motivating the Staff to go for outreach programmes. • Three Faculty Development Programmes were organized. • Distributing the academic work equally to all the staff members by preparing time-table. • Encouraging all the staff members to participate in the extension activities.
<p>Industry Interaction / Collaboration</p>	<ul style="list-style-type: none"> • Collaboration with SALIS-Tirunelveli Chapter for Two day UGC NET-SET preparatory programme. • Collaboration with JCERT for the workshop on English Language Teaching (ELT). • Collaboration with JMAAD for De-addiction awareness programme. • A college level Quiz Competition was organized in collaboration with Alumni Association. • A Blood Identification

	<p>Camp in collaboration with Judge Joseph Clinic was organized to identify the blood group of students. • Teachers Day was celebrated in collaboration by St. Ignatius College of Education, Palayamkottai. • An awareness programme on E-Governance, Energy Conception, Save Energy was organized in collaboration with Electricity Consumer Cell. • A webinar on 'Post COVID Life Challages: A Youth Perspectiv' was organized in collaboration with St. Ignatius College of Education, Palayamkottai. • An Painting Exhibition was organized in collaboration with Eeranilam, NGO.</p>
Admission of Students	<ul style="list-style-type: none"> • Admitted the students based on the norms of Tamil Nadu TNTEU (Tamil Nadu Teachers Education University). • Preference to Dalits. • Preference to economically poor. • An admission committee was formed and selected the students based on marks.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	<ul style="list-style-type: none"> ? Monthly plan is sent to the individual staff through email and whatsapp. ? Invitation for seminar, conference and workshop are sent through email and whatsapp to all the staff members. ? Article alert system in which the new arrival of articles are sent to the email of the staff members.
Administration	<ul style="list-style-type: none"> ? Students database in the principal's room. ? Daily attendance send to the parents through SMS. ? Bio-metric system for staff and students. ? Principal's announcement through e-mail or mobile phone. ? Monthly events are sent through whatsapp group for all students. ? Online attendance was maintained.
Finance and Accounts	<ul style="list-style-type: none"> ? Transaction through NEFT for registration of seminars or workshops. ? Salary for the management staff through banking. ? Online payment for examination fees.
Student Admission and Support	<ul style="list-style-type: none"> ? College prospectus and application forms are available in the college website. ? Learning material for students is uploaded in the staff's individual website. ? Students' scholarship are directly deposited in their bank account.

Examination	? Examination timetable is put up in the college website. ? Semester results are published in the website. ? Online entry and exit behaviour test. ? Online examination for all the courses.
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mrs. A. Kiruba	Registration fee for Counselling in Chennai	Nill	500
2019	Mrs. A. Metilda Jasmine Shanthi	Registration fee for Counselling in Chennai	Nill	400
2020	Dr. R. Sathish Franklin	Registration fee for Counselling in Chennai	Nill	400
2019	Dr. Y. Daniel	Registration fee for Counselling in Chennai	Nill	400
2019	Mr. U. Subramanian	Registration fee for Counselling in Chennai	Nill	400
2019	Mrs. M. Rosary Kiruba Alexy	Registration fee for Counselling in Chennai	Nill	500
2019	Mrs. M. Balasaraswathi	Seminar on Skill Development Training	Nill	1000
2019	Dr. A. Micheal J Leo	International Conference on ICETICL	Nill	4000
2019	Rev. Fr. J. Martin George, S.J.	International Conference on Cognitive, Psychological and Behavioural Perspectives in Education (CPBPE-2019) - Alagappa	Nill	1000

		University, Karaikudi.		
2019	All Staff	Faculty Development Programme - Project Writing for Funding Agencies and Article Writing for Impact Journals	Nil	13484
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Project Writing for funding agencies and Article writing for impact journals	Nil	18/06/2019	18/06/2019	43	Nil
2019	SPSS and AMOS utilities	Nil	10/12/2019	10/12/2019	18	Nil
2020	Nil	Solutions on Tally ERP - 9	29/02/2020	29/02/2020	Nil	10
2020	Outcome based Education	Nil	08/05/2020	08/05/2020	18	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	1	14/05/2020	14/05/2020	1
Faculty	2	13/05/2020	13/05/2020	1

Development Programme				
Faculty Development Programme	1	20/05/2020	21/05/2020	7
Faculty Development Programme	6	18/05/2020	24/05/2020	7
Faculty Development Programme	1	18/05/2020	23/05/2020	6
Faculty Development Programme	1	18/05/2020	03/06/2020	16
Faculty Development Programme	1	20/04/2020	21/04/2020	2
Refresher Course	1	01/10/2019	15/01/2020	107
Refresher Course	1	01/09/2019	15/01/2020	137
Orientation	1	05/02/2020	25/02/2020	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Workshops, Seminars and Faculty Development Programmes.	Residential Quarters.	Jesuit Education Support and Government Scholarship.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Internal Financial Audit Internal Financial Audit is done in our institution once in three months. It is done by the society of Francis Xavier with the auditor. It will examine financial accounts of the institution. The secretary of the society of Francis Xavier will submit the account to the auditor and they would verify it. External Financial Audit External Financial Audit is conducted every year. The officers from Joint Directorate of Education visit our college once in a year and examine the records maintained by our college such as the income of our college and the expenditure details.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

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6.4.3 – Total corpus fund generated

4000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AAA Peer Team	Yes	Management
Administrative	Yes	JD and AG Audit	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- At the end of every Semester, the mark sheets are handed over to the parents in the Parent teachers meet in view of bringing them closer to the college.
- Parents are appointed as the member in IQAC.
- Parents are invited for college programmes like college day, teacher's day and convocation day.

6.5.3 – Development programmes for support staff (at least three)

- Updating the systems with high configuration.
- Hands on experience on e-filing / documentation.
- Training in safety measures.
- Training on establishing paperless office.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Introduction of Two year B.Ed. and M.Ed. Programmes
 1. Introduction of Elective Courses and Value added Courses
 2. Joy of Giving An attitude formation scheme
 3. Construction of a New Library
 4. Free WiFi campus
 5. Up gradation of Digital Language Laboratory
 6. Introduction of oral test and online submission of Assignment.
 7. Upgradation of sports facilities
 8. Airconditioning of Secretary Room, and Conference Hall,
 9. Visit to ARCH,
 10. Online Teaching

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	IQAC Meeting	26/06/2019	26/06/2019	26/06/2019	23
2019	IQAC Meeting	26/11/2019	26/11/2019	26/11/2019	26
2019	Submission of AQAR to NAAC	11/10/2019	11/10/2019	11/10/2019	Nil
2019	Submission of PAR to NCTE	20/12/2019	20/12/2019	20/12/2019	Nil

2019	Feedback from Students	14/12/2019	14/12/2019	23/12/2019	194
2020	Feedback from Students	18/08/2020	18/08/2020	25/08/2020	97
2019	Faculty Development Programme (Teaching)	18/06/2019	18/06/2019	18/06/2019	42
2019	Faculty Development Programme (Teaching)	10/12/2019	10/12/2019	10/12/2019	24
2020	Faculty Development Programme (Teaching)	08/05/2020	08/05/2020	08/05/2020	17
2020	Faculty Development Programme (Non-Teaching)	29/02/2020	29/02/2020	29/02/2020	10
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness on Basic Legal Rights	13/12/2019	13/12/2019	73	24
Women's Day	10/03/2020	10/03/2020	147	47
Family Life Education	05/03/2020	05/03/2020	74	23

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Energy - 10 Percentage

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil

Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	24/07/2019	1	Joy of Giving	Orphan Children	126
2020	1	Nil	28/05/2020	2	Post COVID Life Challenges- A Youth Perspective	Effects of COVID	110
2019	Nil	1	18/10/2019	1	Cancer Awareness	Effects of Cancer	98
2019	Nil	1	25/11/2019	1	Social Media and Youth	Addiction to Social Media	90
2020	Nil	1	09/03/2020	90	Social Project	Local Issues	98
2020	Nil	1	07/03/2020	1	Promotion of Indigenous Knowledge in our medical System	Traditional Medicine	99

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
College Calendar	21/08/2019	Rules and Regulations of the College is published in the College Calendar and it was strictly followed by the Head of the Institution and Teachers if they

break the rules and regulations the necessary actions will be taken. Students are asked to get the signature of the parents if they take leave and if not they will not be permitted in the classroom.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Joy of Giving	24/07/2019	17/03/2020	198
National Education Day	11/11/2019	11/11/2019	97
Gandhi Jeyanthi	04/10/2019	04/10/2019	97
National Constitution Day	26/11/2019	26/11/2019	97
Independence Day	15/08/2019	15/08/2019	97
Republic Day	26/01/2020	26/01/2020	194
Swachh Campus	30/08/2019	30/08/2019	97
National Science Day	28/02/2020	28/02/2020	194
International Consumers Day	14/03/2020	14/03/2020	194

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Motivating students to maintain a plastic free campus.
- Encouraging students to use bicycle as a green practice.
- Advised students to reduce the usage of Thermo Cole for making teaching aids.
- Encouraging the students to make use of the water properly.
- Advised not to waste food.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES 01. Title of the Practice Strengthening English Language Proficiency (SELP) **02.** Goal The aim of Strengthening English Language Proficiency is to develop the communication skill of the prospective teachers in English. This practice will create more interest in writing and communicating in English among the students so that they grow as universal personalities. **03.** The Context Communication has become the major skill wanted in all the fields, especially in the teaching-learning process. English has become the widely-spoken and written language. To communicate with outer world and to develop oneself, the international language of English is very much sought after. It is a fact that a number of teachers are good in subject content but couldn't present the content effectively to the students and hence the class becomes a boredom. It is to be noted that when the students go for higher learning in education, they are expected to have a sound knowledge of English. Moreover, the liking and passion for English has grown in multiples that the teacher is expected to communicate in English in all the classes even the Government has introduced English medium sections in all the schools. Thus the prospective teachers are expected to have a sound knowledge in English. **04.**

The Practice To strengthen the language proficiency, the college has designed a few strategies through which the students are drilled in the language of English. In the first stage, a three- week or month long intensive English training programme is conducted where the morning sessions are dedicated for knowing the basic grammar including the types of tenses, sentences and parts of speech. This will enable them to construct sentences in the right way. The afternoon session are spent on practicing the learnt grammar through co-curricular activities. Second stage as a follow-up, in all the semesters except third, every week three hours are spent on spoken English in the classroom along with regular courses. This is further enhanced by initiating the students to use the language lab every day outside the class hours by dividing them into smaller groups they have to listen to various types of conversations and lessons which is part of the package of language enhancement. Third stage will be simultaneously training the students to appear on the stage on a particular day, which is named as English Cultural Saturday (ECS), once in a month. The students in different groups are expected to present programmes only in English. At the Fourth stage the college assembly which is conducted by students every Monday, is expected to introduce two or three new words with usage in sentences and the whole assembly is conducted only in English. Fifthly, all the programmes in the college are organised in the language of English. Sixthly, there will be an ELT workshop for two days every year. This would help the students to gain the ways to use English language to express their views. Finally, the latecomers or maladjusted students are expected to read short story books so that they learn to read and summarise the content in English this is called 'Positive Punishment'. Thus every effort is undertaken to put the prospective teachers in the climate of English so that they smell, breath and speak English with peer groups, faculty and administrators. The challenges and constraints will be: lack of constant motivation among students, the previous medium of instruction namely the mother tongue, use of mother tongue by the faculty during the practice of the language, the hesitation to spent extra energy and time for practice. Evidence of Success The success story can be enumerated from the performance of our students as they splendidly stage their cultural programmes on the stage on the ECS. Secondly the conduct of the college assembly on Monday amply exhibits the success of SELP students stand with such a boldness and self-confidence in front of the audience. The programme of intensive English training and its follow up work helps the students to improve their communication skill. This could be evidenced by the employment details of our students who are selected through campus interview. The students are placed in the CBSE and Matriculation Schools easily as they have very good training in spoken English. As we conduct English Cultural Show every month, they improve their communication skill by enacting the drama or debate. Stage fear of the students is reduced as they are given chance to exhibit their talents freely. Moreover, it develops the creativity of the students by way of staging variety of programmes. The students enjoyed this cultural show as everyone is having the chance to exhibit their talents and they feel proud as they could speak fluently in English.

05. Problems encountered and resources required

Problems encountered

- The students are not ready to speak in English in the beginning
- As the students are from rural area, they find it difficult to cope with the English training programme and one or two may want to discontinue the course but they are given counseling by the teacher educators so that they may continue the course
- As the number of students in the class is fifty, conducting oral exam for SELP is very difficult. But the teacher educators take pain in conducting oral exams for all.
- There is some difficult to find time for conducting English Cultural show and allotting time for practice.
- The conduct of Intensive English Training and ECS requires some financial assistance.
- More students are to be helped and motivated in purchasing the Oxford English Dictionary. Resources required
- Well-trained persons with good communication skills
- Digital

Language Laboratory to be updated. • Financial support for the management as students are poor • Motivation Hall for the conduct of activities • Mini-Theatre / smart room for screening of Films, debate, discussion etc. 06. Notes

This best practice of ours is a long-time programme which has been evolved based on our experiences number of minor details are to be worked out depending upon the local situations. (ii). Visit to St. Anne's Rehabilitation Centre for the Mentally Handicapped and Home for Aged (ARCHA) Title of the Practice Visit to St. Anne's Rehabilitation Centre for the Mentally Handicapped and Home for Aged (ARCHA) GOAL The aims of the programme are to sensitize the students with regard to the reality of elderly people in the society, to be aware of the physical and mental struggles of the mentally challenged and to observe and analyse the problems of aged people and the differently abled children. THE CONTEXT As we are in the digital era, where the people are in contact with people at distance but not with their family members especially elderly people in their family and hence the sociability of the public is minimised. As most of the families are nuclear family, they are not ready to take care of their parents in their home, instead send them to the aged homes. Moreover disabled children are isolated in their families and forced to stay at homes. No one in the society bothers about the feelings of the aged and the disabled children. In order to know that the aged and disabled people too have human feelings and should be respected, our college began a new extension activity, a Visit to St. Anne's rehabilitation centre for Mentally Handicapped and Home for the Aged.

The Practice The second year prospective teachers visit the home on all the working days in the evening from 5 pm to 7 pm in a group of five students. The Staff in-charge visits the home every day and registers the attendance of the students in the card specially printed for this visit. The following norms are adhered to.

- o Minimum five students will be sent daily to ARCHA to interact with the aged people and mentally handicapped children. Only five students are allowed every day.
- o For every visit, the student teacher has to get the signature of the teacher concerned during or after his visit to the centre.
- o Every student has to complete at least 9 visits in their B.Ed. programme.

The challenges and constraints will be: Sometimes, the Aged are physically weak and not able to converse with them. They expect some financial support which students are not able to. Evidence of Success The success of the programme could be visualised from the feedback of the students. They felt happy as they spent time with elderly people and special children in the home. Their attitude towards them was positive. Problems encountered and resources required A few students were not ready to interact with disabled children and some of the elderly people too are not ready to share their feelings.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://sxccdn.edu.in/?page_id=2396

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS UPLIFTMENT OF THE RURAL DALITS Vision The integral formation of prospective teachers and the promotion of educational research at the service of our youth for the establishment of a just and humane society. Priority Our college offers priority to the rural Dalits. Thrust The integral development of the prospective teachers. Performance of our college

St. Xavier's College of Education is an autonomous institution run by the Society of Jesus. The main objective of the Jesuit is to uplift the poor and the downtrodden people by educating them. With this objective, our college is giving priority for the rural Dalits in admission. Tirunelveli is a place where majority of the people depend on agriculture sector as there is no large scale

industries in it. It is the place where people of different culture, caste and creed are living there is no balanced or equal growth and development among them. Economically the people are differently placed, leading to inequalities in terms of opportunities, status of life and wellness. Our college gives preference to those boys and girls who are under deprived conditions in the admission and offer variety of student welfare initiatives. Jesuit Education Support Our college has Jesuit Education Support (JES) to provide financial assistance for the economically poor students. Alumni scholarship Every year our Alumni Association helps students of economically poor status with scholarship. Intensive English Training As the students are from rural area, they are not able to communicate fluently in English and hence an Intensive English training programme is organized to develop their language proficiency. Soft skill development Soft skill is necessary for the teachers in the 21st century and hence a core paper is taught to develop the soft skills among prospective teachers Community camp A three day community camp is organized in any one of the deprived areas to know the dignity of the rural and poor students. Mother Theresa Evening Study Centre To develop a sense of service / sharing the knowledge among the prospective students, they are asked to take free tuition to the orphan children in the orphanage. Social Project To have broader understanding of the current problems of the society and to make a critical study, an exercise of social project is offered to all the students in different groups. Campus Interview In the second year, campus interview is organized in our college to get employment after the completion of the course. Through the above mentioned programmes, the rural Dalits students are trained as the part of integral formation.

Provide the weblink of the institution

http://sxcdn.edu.in/?page_id=2393

8.Future Plans of Actions for Next Academic Year

- Introducing more Value added courses.
- Integrated B.Ed. programme to be started.
- Construction of new laboratories in the second floor of library.
- Centre for potential excellence.
- To send Self Study Report (SSR) for NAAC.
- Diploma in techno based teacher education.
- Integrated Programme of Pre-primary and Primary leading to Bachelor of Elementary Education.